

Subject: Bills – Approved – Madison County

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Mr. Hunter moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Release of PO Funding – Approved – Coroner

Mr. Hunter moved to approve the release of funding for the following:

Coroner Contract Services (1000-A02F-5-0140) PO#1104 in the amount of \$2,145.00.



Ohio State Coroners Association
3757 Indianola Ave. MADISON COUNTY
Columbus, OH 43214-3753 COMMISSIONERS
2017 MAR 29 AM 9:58

Invoice

Date	Invoice #
1/13/2017	3331

Bill To Madison County Coroner James W. Kaehr, M.D. 214 Elm St. London, OH 43140

Friendly Reminder – Dues are Due

Description	Amount
ANNUAL MEMBERSHIP DUES 2017	2,145.00
<p>Note: Section 325.21 of the Ohio Revised Code states that a Board of County Commissioners shall have the authority to appropriate from its general fund an amount sufficient to pay the dues of a county office's state association</p>	
SCA FEDERAL ID NUMBER 23-7180376	Total \$2,145.00

Approved
03/28/2017

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Invoices – Accepted – CDC

Mr. Dhume moved per the request of Whitaker Wright, CDC Consultant, that Emma Hall, CHIP Representative, pay the outstanding invoices listed below when the drawdown of funds arrive.

CDC OF OHIO, INC.

Community Development Consultants



179 South Main Street
London, Ohio 43140

(740) 852-1888 Telephone

(740) 845-0087 Fax

March 29, 2017

Emma Hall
Madison County CHIP Program
P.O. Box 437
London, Ohio 43140

Madison 2015 CHIP TBRA Payment
Record February 2017 – March 2017
March 22, 2017

Re: Madison County's 2015 CHIP Program

	No. Months	Per Month Amount	Oct – Nov 2016:
1 Armstrong	2	\$423	\$ 846
2 Nance	2	\$688	\$1,376
3 Dalton	2	\$520	\$1,040
4 Williams	2	\$345	\$ 690
			\$3,952

Dear Emma,

Enclosed are the CDC and LMHA TBRA invoices associated with DD No. 8. The invoices include:

London MHA Implementation (\$500 per HH)	0 HH's	\$0
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TBRA December 2016 – March 2017 (2 pages)	\$7,894
CDC Invoice No. 8	\$10,085

Total for the months of December and January	\$3,952
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I have also enclosed a copy of the *CHIP Cash Record*, which reports the overall status of the grant, and copies of the draws. Please keep these documents for the files. You will need to process the invoices for payment when the funds arrive at the County. Keep copies of the checks for the files.

February / March

Sincerely,

Whitaker W. Wright
Senior Planner

1 Armstrong
2 Nance
3 Dalton
4 Williams

*OK to pay
03-28-17*

Enclosures

c: Madison County Commissioners
Madison County Auditor
file

Salvatore Consiglio
Salvatore Consiglio
London Metropolitan Housing Authority

Madison County 2015 CHIP Financial Management \ DD 8 Cover Letter





179 South Main Street
London, Ohio 43140

(740) 852-1888 Telephone

(740) 845-0087 Fax

Madison 2015 CHIP TBRA Payment
Record December 2016 - January 2017

February 1, 2017

	No. Months	Per Month Amount	Oct - Nov 2016:
1 Armstrong	2	\$423	\$ 846
2 Nance	2	\$678 / \$688	\$1,366
3 Dalton	2	\$520	\$1,040
4 Williams	2	\$345	\$ 690
			\$3,942

London MHA Implementation (\$500 per HH)	0 HH's	\$0
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Total for the months of December and January	\$3,942
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1 Armstrong
2 Nance - rent increase 1/1/17
3 Dalton
4 Williams

ok to pay
3
02/27/17

Salvatore Consiglio

Salvatore Consiglio
London Metropolitan Housing Authority



CDC OF OHIO, INC.

Community Development Consultants

INVOICE

Invoice Number: 17-016-775

March 16, 2017

TO: Madison County Commissioners
Madison County Courthouse, P.O. Box 618
London, Ohio 43140

FROM: CDC of Ohio
Community Development Consultants
P.O. Box 06247
Columbus, OH 43206

FOR: Administration, Madison County FY 2015 CHIP PROGRAM
To be paid when CHIP drawdown arrives

ACTIVITIES COVERED	AMOUNT
Private Rehabilitation (HOME)	\$5,000
Case Processing and Inspection for 2 McNeal Court, London, Ohio (\$5,000)	
Administration (HOME)	\$4,800
General Administration for 01/17 - 03/17 (\$4,800)	
Administration (HOME)	\$285
Office Expenses: P.O. Box for 6 mo., Stamps, Ink (\$285)	
TOTAL AMOUNT DUE:	\$10,085.00

Thank you

[Signature]
John C. Cleek, Partner

c: Madison County CHIP Office
file

Madison County FY 2015 CHIP \ Financial Management \ Invoice #8

CDC OF OHIO OCD Programs CASH DRAWDOWN RECORD					
Section One: Community Information					
Program Type / Administrator:			Name and Address of Grantee:		
FY 2015 CHIP Program			Madison County		
Whitaker W. Wright			Madison County Courthouse London, Ohio 43140		
FTI Number:					
31-6400075					
SENT TO CO:		Community Number:	1BS		
CO SIGN:		Grant Drawdown No.:	8		
FUNDS REC'D:		Invoice No.:	8		
Section Two: Itemization of Expenditures					
Grant Number	Activity Name	Activity Budget	Amount of This Draw	Cumulative Amount Drawn	Balance
B-C-15-1BS-1	1/1.) Private Owner Rehab. (CDBG)	\$43,000	\$0	\$0	\$43,000
B-C-15-1BS-2	1/1.) Private Owner Rehab. (HOME)	\$190,400	\$33,105	\$161,935	\$28,465
S-C-15-1BS-1	1/2.) Private Rental Rehab. (OHTF)	\$160,000	\$560	\$112,025	\$47,975
B-C-15-1BS-1	2/1.) Home Repair (CDBG)	\$106,000	\$0	\$60,608	\$45,392
B-C-15-1BS-2	3/1.) Rental Assistance (HOME)	\$55,000	\$7,894	\$17,304	\$37,696
B-C-15-1BS-1	4/1.) General Administration (CDBG)	\$50,000	\$0	\$37,600	\$12,400
B-C-15-1BS-2	4/1.) General Administration (HOME)	\$24,600	\$5,085	\$19,485	\$5,115
B-C-15-1BS-1	4/2.) Fair Housing (CDBG)	\$1,000	\$0	\$0	\$1,000
TOTAL:		\$630,000	\$46,644	\$408,957	\$221,043
Total of This Draw:			\$46,644		
OHTF Funds on this draw		\$560			
CDBG Funds on this draw		\$0			
HOME Funds on this draw		\$46,084			
Notes:					
PR (HOME)	2 McNeal Court, London		Work	Soft	Total
			\$27,180	\$5,925	\$33,105
RR (OHTF)	8 Deger Dr. CHG Order		\$560	\$0	\$560
TBRA (HOME)	Dec 2016 - March 2017		\$7,894	\$0	\$7,894
Admin (HOME)	Office Expenses		\$0	\$285	\$285
Admin (HOME)	Gen. Admin 01/17 - 03/17		\$0	\$4,800	\$4,800
					\$46,644

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Partnership Agreement – Approved – Community Housing Impact and Preservation (CHIP)

Mr. Hunter moved per the request of Whitaker Wright, CDC Consultant, to approve the partnership agreement between Madison County and the City of London in accordance with the services below.

PROGRAM YEAR 2017
COMMUNITY HOUSING IMPACT AND PRESERVATION (CHIP) PROGRAM
PARTNERSHIP AGREEMENT

This Partnership Agreement (hereinafter "Agreement") is made and entered into by and between Madison County, located at 1 N. Main Street, London, Ohio 43140, (hereinafter "Applicant", and the City of London, located at 6 E. 2nd Street, London, Ohio 43140 (hereinafter "Partner" this 3rd day of April, 2017.

BACKGROUND INFORMATION

- A. The Ohio Development Services Agency – Office of Community Development (OCD) has CHIP funds available through CDBG, HOME and OHTF Federal and State allocations for Program Year 2017 to be offered through a competitive application process.
- B. Funding thresholds are set by OCD for CHIP assistance based on partnering status and population of Cities within the partnering jurisdiction.
- C. It has been agreed upon and binding through execution of this Agreement, that Madison County will be the Applicant and the City of London will be the Partner, responsibilities outlined herein this Agreement for purposes of applying for and implementing the PY 2017 CHIP grant, if funded.

RESPONSIBILITIES OF APPLICANT

- 1. Applicant will be responsible for the overall management of the PY 2017 CHIP grant in accordance with the terms and conditions, as outlined in the grant agreement with the Ohio Development Services Agency. Applicant also is compliant with OCD 13-04, Agreements for Grant Administration of Office of Community Development Programs.
- 2. Applicant will be responsible for administrative duties relating to the overall oversight, management and implementation of the following:
 - Citizen Participation
 - Grant application Pre-Planning Process
 - Grant application preparation, approval and submission
 - Grant agreement execution with the State of Ohio
 - Awarding and ownership of contracts
 - Financial Management including preparation and approval of all drawdown of funds requests/reports and payment of expenses directly to all vendors
 - Environmental Review Record preparation, certification and compliance
 - Determination of allowable costs and maintenance of records and source documentation for State monitoring purposes for at least three (3) years from the final closeout of the PY 2017 CHIP grant
 - Management of HOME Affordability Periods
 - Filing all mortgages on properties and managing mortgages
 - Determination of conflict of interest
 - Approval of program Policies & Guidelines and CHIP performance manual(s)
 - Real and personal property management and disposition
 - Certification of program Status and Final Performance Reports
 - Management of Citizen Complaint Procedures
 - Implementation of Fair Housing Program

- Program file management
- Housing Inspection and Management
- Procurement and oversight of Lead-Based Paint Consultant, Metropolitan Housing Authority and CHIP Administrator
- Local Representative for all CHIP funded activities.

RESPONSIBILITIES OF PARTNER

- 1. Partner will be responsible for selecting CHIP project activities as recommended by the Housing Advisory Committee.
- 2. Partner will be responsible to enter into this Partnership Agreement with the Applicant.
- 3. Partner agrees to Applicant utilizing Applicant's adopted Policy & Procedure Manual and Performance Manual for execution of the CHIP Program.
- 4. Partner agrees to provide any program related information to the Applicant as needed for reporting purposes.
- 5. Partner agrees to be compliant with Program Policy Notice: OCD 13-04, Agreements for Grant Administration of Office of Community Development Programs.

AVAILABLE FUNDING

- 1. Applicant and Partner grant ceiling amounts as determined by the State of Ohio are as follows:

• Applicant County.....	\$450,000
• Partnering City.....	\$350,000

The Partners have agreed to the following budgets for the PY 2017 CHIP Program:

• Madison County.....	\$450,000
• City of London.....	\$300,000

Total Grant Request: \$750,000

It is hereby understood that the allocations outlined above (less 12% administration/Fair Housing implementation) will be spent on selected/approved activities in each respective political jurisdiction.

- 2. Per OCD, based on the performance of each jurisdiction in the partnership, the portion of the grant total attributable to any partner may be reduced by up to 50 percent of the eligible amount available to that jurisdiction if serious performance issues exist. OCD reserves the right to evaluate any program it funds for performance. Performance includes past and current performance in administering and complying with grant agreement(s), program regulations and policies, resolving monitoring and/or audit findings, and progress in completing activities.

PROGRAM TIMING

The Applicant will actively market the CHIP program in the Partner's jurisdiction and will assist the Partner with the intent of meeting the program's goals. However, if after 12 months, there are not enough applicants to meet the goals of the Partner, the Applicant will offer assistance to qualified households on a first come, first served basis, regardless of location to insure that the overall outcomes of the program are met and the funds expended.

PROGRAM INCOME

1. It is understood the Applicant will account for and manage all Program Income received as a result of recapture of program funds. The Applicant will account for program income received from both Applicant and Partner jurisdiction and will authorize eligible expenses of Program Income in the jurisdiction where the Program Income was generated.
2. The Applicant will prepare and approve Housing Program Income Reports, as required by the Office of Community Development.

TERMINATION

Applicant and Partner agree that this Agreement will remain in effect until the PY 2017 CHIP funds are fully expended and the funded activities are complete and closed out. Furthermore, neither Applicant nor Partner can terminate or withdraw from this Agreement while it remains in effect as outlined in the Agreement Timing.

AGREEMENT TIMING

The term of this Agreement will commence the date of execution by both the Applicant and Partner and remain in effect, until December 31, 2019, provided the CHIP grant is funded. If the CHIP grant is denied funding, this agreement will become null and void the date of the letter from the Office of Community Development to the Applicant of non-funding.

SIGNATURE:

Each of the parties has caused this Partnership Agreement to be executed by its authorized representatives as of the dates set forth below their respective signatures effective as of the Effective Date:

Applicant: Madison County

By: 

Printed Name: Mark Forrest

Title: President

Date: _____

Partner: City of London

By: _____

Printed Name: Patrick J. Closser

Title: Mayor

Date: _____

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Proposal – Accepted – CDC

Mr. Dhume moved per the recommendation of Whitaker Wright, CDC Consultant, to accept CDC's Scope of Services and Proposal to provide administrative services for Madison County's PY's 2017 – 2019 CDBG and HOME programs.

MADISON COUNTY COMMISSIONERS

P.O. Box 618
1 N. Main St., Courthouse
London, Ohio 43140
740-852-2972
740-845-1660 Fax

David Dhume
Mark Forrest
David Hunter

Katie Wiseman, Clerk

April 3, 2017

Madison County Commissioners
1 North Main Street
London, Ohio 43140

Re: Madison County's PY 2017 – 2019 CDBG and HOME Program
Administrative Services Procurement

Dear CDC of Ohio, Inc.,

The County has reviewed your firm's Scope of Services and Proposal to provide administrative services for Madison County's PY 2017 – 2019 CDBG and HOME programs.

Madison County has accepted your proposal. The Scope of Services and Proposal met the criteria. The County will review and evaluate specific cost proposals on a grant by grant basis.

If you have any questions concerning the contract, please telephone me at (740) 852-2972. We are looking forward to working with you and your staff.

Sincerely,



Mark Forest, President
Madison County Commissioners

c: file

Madison County PY 2017 - 2019 CDBG HOME Services Procurement Acceptance Letter

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Notice of Award – Approved – Mt. Sterling Clevenger Road Improvement Project

Mr. Hunter moved per the request of Whitaker Wright, CDC Consultant, to approve the notice of award for the Mt. Sterling Clevenger Road Improvement Project to Strawser Paving Company in the amount of \$150,822.00.

Madison County CDBG Program

NOTICE OF AWARD

To:	Strawser Paving Company 1595 Frank Road Columbus, Ohio 4333
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PROJECT: Madison County – Village of Mount Sterling Clevenger Road Improvements Project

The OWNER has considered the PROPOSAL submitted by you on March 20, 2017 for the above described WORK in response to its Solicitation for Quotes and Information for BIDDERS. You are hereby notified that your PROPOSAL has been accepted for items in the amount of \$150,822.00.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR'S Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 3rd day of APRIL, 2017.

Madison County Board of Commissioners
Owner

By:

Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

Company:	Strawser Paving Company
Date:	
Signature:	
Name/ Title:	

c: CONTRACTOR'S Surety
Surety's Agent

Notice of Award

March 28, 2017

Madison County Commissioners
1 North Main Street
London, Ohio 43140

Re: Clevenger Road Improvements
Bid Results and Recommendation

Dear Commissioners:

A total of bids (3) bids were received for the above referenced project on March 20, 2017. The names of the bidders and their bid amounts are:

Contractor Name	Bid Amount
Columbus Asphalt Company	\$164,841.55
Spires Paving, Inc.	\$155,431.93
Strawser Paving Company, Inc.	\$150,822.00

The advertised Engineer's estimate was \$175,000.00

Strawser Paving Company, Inc. bid was found to be the lowest. We contacted the references that Strawser Paving Company, Inc. provided with their bid and found them to be favorable.

I recommend that this project be awarded to Strawser Paving Company, Inc. in the amount of \$150,822.00. A copy of the bid tabulation is enclosed. Please contact me with any questions or concerns.

Sincerely,

Kevin Wood, P.E.,
Project Manager

614-818-4900 ext. 2051
Kevin.Wood@ibigroup.com

cc: Mr. John Martin, Village of Mt. Sterling Administrator

IBI Group is a group of firms providing professional services

Sissy Wiseman

From: whitaker.wright [mailto:whitaker.wright@stcglobal.net]
 Sent: Friday, March 31, 2017 12:42 PM
 To: Sissy Wiseman; John Martin; Anderson Lowell; Kevin White
 Cc: Randy Stolt; Kevin Wood
 Subject: Madison 2016 CDBG Mount Sterling Clevenger Road Project
 Attachments: madison 2016 CDBG Clevenger Strawser Notice of Award.docx; IBI clevenger recommend letter.pdf; IBI clevenger bid tab.pdf

Sissy -

IBI has reviewed and recommended the bid from Strawser Paving for the project. Attached is the notice of award, along with the recommendation letter and certified bid tabulation.

Please ask the Board to pass a resolution on Monday accepting Strawser Paving's bid. Have the Commissioners sign and date three copies of the notice. Send the signed and dated notices to me. I will send up the pre-construction conference with Strawser Paving.

Please call me if you or the Commissioners have any questions. Have a great weekend,

Whitaker

Whitaker W. Wright, Senior Planner
 CDC of Ohio, Inc.
 Community Development Consultants of Ohio
 1016 S. High Street | P.O. Box 06247 | Columbus, Ohio 43206-0247
 P. (614) 445-8373 | F. (614) 445-9431 | E. cdcinfo@stcglobal.net

Values of Payment Schedule
 Bid Result: March 30, 2017
 Engineer's Estimate: \$1,933,000

Item	Description/Itemization	Unit	QTY	UNIT PRICE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE	AMOUNT	PERCENTAGE
1	Subcontractor Mobilization		1	125,000.00	125,000.00	6.47%	125,000.00	6.47%	125,000.00	6.47%	125,000.00	6.47%	125,000.00	6.47%	125,000.00	6.47%	125,000.00	6.47%
2	Permanently Erection and Removal of Scaffolding, Type 2, Complete	sq ft	600	10.00	6,000.00	0.31%	6,000.00	0.31%	6,000.00	0.31%	6,000.00	0.31%	6,000.00	0.31%	6,000.00	0.31%	6,000.00	0.31%
3	Permanently Erection and Removal of Scaffolding, Type 3, Complete	sq ft	71	10.00	710.00	0.04%	710.00	0.04%	710.00	0.04%	710.00	0.04%	710.00	0.04%	710.00	0.04%	710.00	0.04%
4	1 1/2" Reinforcing Concrete, Intermediate Course, Type 2, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
5	1 1/2" Reinforcing Concrete, Intermediate Course, Type 3, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
6	1 1/2" Reinforcing Concrete, Intermediate Course, Type 4, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
7	Form Work, Formwork, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
8	Form Work, Formwork, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
9	Form Work, Formwork, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
10	Form Work, Formwork, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
11	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
12	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
13	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
14	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
15	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
16	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
17	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
18	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
19	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
20	Removal of Existing Concrete Slab, Complete	sq ft	11	10.00	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%	110.00	0.01%
TOTAL					1,933,000.00	100.00%	1,933,000.00	100.00%	1,933,000.00	100.00%	1,933,000.00	100.00%	1,933,000.00	100.00%	1,933,000.00	100.00%	1,933,000.00	100.00%



Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Tenant Based Rental Assistance Administrative Services (TBRA) – Approved – CDC

Mr. Dhume moved per the request of Whitaker Wright, CDC Consultant, to approve the TBRA in accordance with the services below.

CDC OF OHIO, INC. MADISON COUNTY COMMISSIONERS

Community Development Consultants
Wright 3 2017

March 29, 2017

Madison County Board of Commissioners
1 N. Main Street, P.O. Box 618
London, Ohio 43140
Attention: Sissy Wiseman

Re: Madison County PY 2017 CHIP Program
LMHA Qualifications to Administer TBRA

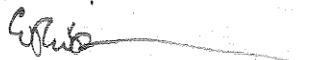
Dear Commissioners:

We received London Metropolitan Housing Authority's qualifications packet to administer the County's PY 2017 CHIP TBRA program. I have reviewed the packet and completed my score sheet.

LMHA's proposal is complete and responsive to the County's request for services. It included the appropriate credentials, and it appears able to complete the proposed work. LMHA successfully administered the County's TBRA program during the 2012 and 2015 CHIP Programs.

Please score the proposal using the enclosed score sheet. Enclosed is a letter accepting LMHA's proposal. Please sign and send the original to Sal Consiglio. Please mail CDC a copy of the letter and completed score sheets. If you have any questions, please call me at (614) 445-8373.

Sincerely,



Whitaker W. Wright
Senior Planner

Enclosures

c: file

Madison County PY 2017 CHIP Program LMHA Evaluation Letter

April 3, 2017

Sal Consiglio, Property Manager
London MHA
179 South Main Street
London, OH 43140

Sal Consiglio, Property Manager
London MHA
6548 Royalton Road, Suite 104
North Royalton, Ohio 44133

Re: Madison County's PY 2017 CHIP Program
Request for Application to Provide TBRA Services

Dear Mr. Consiglio:

The County has received and scored your response to our Request for Application to provide administrative services for the Madison County PY 2017 CHIP Tenant-Based Rental Assistance (TBRA) program. The County is pleased to inform you that your agency's proposal has been accepted.

Madison County hereby intends to enter into a contract with the Metropolitan Housing Authority (LMHA) to provide administrative services for the proposed Tenant-Based Rental Assistance Program, as a part of the County's PY 2017 CHIP program. A contract will only be executed in the event the County is successful in obtaining funding, as proposed in the PY 2017 CHIP Program grant application.

If you have any questions, please telephone our offices at (740) 852-2972.

Sincerely,



The Madison County Board of Commissioners

c: file

Madison County PY 2017 CHIP Application | LMHA RFA Acceptance letter

Professional Services Rating Form

RFP Received from:	London Metropolitan Housing Authority 179 S. Main Street London, Ohio 43140
Date:	March 29, 2017
Project:	Administration of the PY 2017 CHIP TBRA Program

Maximum Points: 100
Scoring: Poor = 0 Fair = 3 Good = 7 Excellent = 10

Category:	Points:
1.) Qualifications of firm for administration and implementation of services requested	<u>10</u>
2.) Qualifications of staff persons assigned to the project	<u>10</u>
3.) Experience of firm with type of services requested	<u>10</u>
4.) Experience of firm with State and Federal compliance	<u>10</u>
5.) Firm and staff knowledge of local program and activities proposed	<u>10</u>
6.) Performance in completing the project within the time frame and the budget	<u>7</u>
7.) Capacity of firm to provide all necessary requirements	<u>10</u>
8.) Consistency of Proposal with information requested	<u>10</u>
9.) Overall impression of the firm's capacity/ability to perform the services requested	<u>10</u>
10.) Costs of services to be provided	<u>NA*</u>

Total Score: 87
Comments: 90

Question 10 does not apply. Funds for the TBRA administration will be included in the project line item, and are a percentage of the line item, based on the amount in the Application.

Rated By: [Signature]

CHIP Procurement Rating Form

Professional Services Rating Form

RFP Received from:	London Metropolitan Housing Authority 179 S. Main Street London, Ohio 43140
Date:	March 29, 2017
Project:	Administration of the PY 2017 CHIP TBRA Program

Maximum Points: 100
Scoring: Poor = 0 Fair = 3 Good = 7 Excellent = 10

Category:	Points:
1.) Qualifications of firm for administration and implementation of services requested	<u>10</u>
2.) Qualifications of staff persons assigned to the project	<u>10</u>
3.) Experience of firm with type of services requested	<u>10</u>
4.) Experience of firm with State and Federal compliance	<u>10</u>
5.) Firm and staff knowledge of local program and activities proposed	<u>10</u>
6.) Performance in completing the project within the time frame and the budget	<u>10</u>
7.) Capacity of firm to provide all necessary requirements	<u>10</u>
8.) Consistency of Proposal with information requested	<u>10</u>
9.) Overall impression of the firm's capacity/ability to perform the services requested	<u>10</u>
10.) Costs of services to be provided	<u>NA*</u>

Total Score: _____
Comments: _____

Question 10 does not apply. Funds for the TBRA administration will be included in the project line item, and are a percentage of the line item, based on the amount in the Application.

Rated By: Madison County Commissioners

CHIP Procurement Rating Form

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Publication – Approved – CHIP

Mr. Dhume moved per the request of Whitaker Wright, CDC Consultant, to approve the PY 2017 CHIP Program public hearing publication on or before April 9, 2017.

Sissy Wiseman

From: whitaker.wright [mailto:whitaker.wright@sbcglobal.net]
Sent: Friday, March 31, 2017 11:12 AM
To: Sissy Wiseman
Cc: Joe Mosier; Patrick Closser; Amy Rees; Sal Consiglio; mredding@co.madison.oh.us; Greta Mayer
Subject: Madison 2017 CHIP Public Hearing
Attachments: madison 2017 CHIP public hearing notice #2.doc

MADISON COUNTY PUBLIC NOTICE
PY 2017 CHIP PROGRAM
PUBLIC HEARING

Sissy -

Attached is the notice for the CHIP Program public hearing. Please ask Board to approve it on Monday, April 3rd. Have the newspaper to publish it one time on or before April 9th.

Keep a copy of the notice as it appears in the paper for the County's files and send a copy to me for the application. Call if you or the Commissioners have any questions.

Have a great weekend,

Whitaker

Whitaker W. Wright, Senior Planner
CDC of Ohio, Inc.
Community Development Consultants of Ohio
1016 S. High Street | P.O. Box 06247 | Columbus, Ohio 43206-0247
P. (614) 445-8373 | F. (614) 445-8431 | E. cdcinfo@cdcohio.com

A citizens meeting to discuss Madison County's PY 2017 Community Housing Impact and Preservation (CHIP) Program application to the Ohio Development Services Agency to improve housing and living conditions for eligible low to moderate income households in Madison County will be held April 24, 2017 at 11:00 a.m. in the County Commissioners' offices located on the first floor of the Madison County Courthouse, 1 N. Main Street, London, Ohio.

In partnership with the City of London, the County is considering applying for \$750,000 in CHIP funds: \$210,000 in Community Development Block Grant (CDBG) funds, \$340,000 in Federal HOME funds and \$200,000 in State OHTF funds. London and the County will commit \$37,200 in HOME Program Income and \$40,000 in CDBG Program Income to assist in completing the 2017 CHIP Program projects.

Activities under consideration for funding include the following:

- \$120,000 in CDBG funds and \$40,000 in CDBG Program Income to assist twelve LMI homeowners with home repairs
- \$305,000 in HOME funds and \$37,200 in HOME Program Income to assist eight LMI homeowners with private owner rehabilitation
- \$200,000 in OHTF money to assist two area non-profits with the private rental rehabilitation of five units of LMI housing
- \$35,000 in HOME Tenant-Based Rental Assistance funds to assist five households
- \$90,000 in CDBG funds for administration and fair housing services

Funding amounts for each activity are approximate. Each activity will be discussed at the public hearing. The presentation will identify how the funds are being allocated, and will identify the amounts and sources of matching funds for the grant.

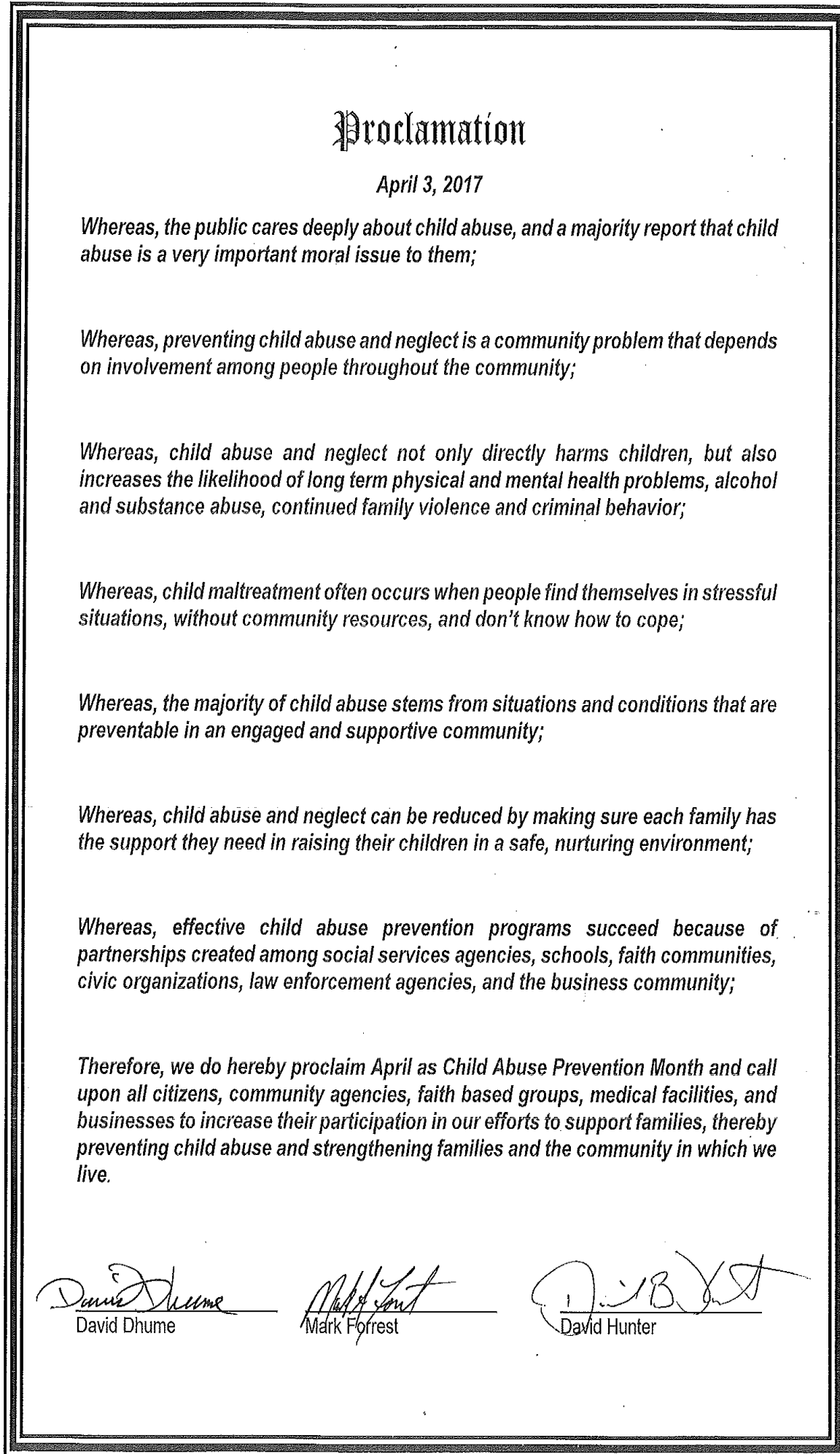
The Madison County Board of Commissioners encourages all residents to attend. The application for funding will be submitted on or before May 5, 2017. Large print materials and auxiliary aids will be made available, if requested in advance. For additional information, please contact the Madison County Commissioners at (740) 852-2972. Madison County is an Equal Opportunity Employer.

Run one time on, or before, April 9, 2017

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Proclamation – Approved – DJFS

Mr. Hunter moved to approve April 2017 as Child Abuse Prevention Month.



Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Proclamation – Approved – Health

Mr. Hunter moved to approve the Proclamation for National Public Health Week April 3-9, 2017.

NATIONAL PUBLIC HEALTH WEEK

April 3-9, 2017

PROCLAMATION

Whereas the American Public Health Association has declared April 3-9, 2017 as National Public Health Week; and

Whereas National Public Health Week is a time to raise awareness of Madison County Public Health's (MCPH) capabilities to meet Public Health challenges to ensure the overall well-being of our community; and

Whereas, MCPH employs dedicated Public Health workers who tirelessly carry out the critical mission of Public Health to "Prevent. Promote. Protect;" and

Whereas, MCPH supports and embodies the goals of the Healthiest Nation 2030 national initiative to:

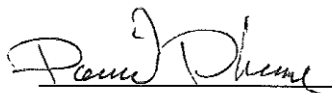
- Build a nation of safe, healthy communities
- Increase economic mobility
- Achieve health equity
- Give everyone a choice of safe, healthy food
- Make the healthy choice the easy choice
- Provide quality health care for everyone
- Strengthen public health infrastructure and capacity

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners in Madison County, on behalf of all the residents of Madison County, do hereby proclaim the week of April 3-9, 2017 as

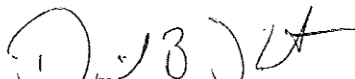
PUBLIC HEALTH WEEK

in Madison County, and recognize that a strong, sustained commitment to Public Health is essential to maintain a healthy community and supports the efforts to improve the overall quality of life for all residents of and visitors to Madison County.

Madison County Board of County Commissioners


Honorable David Dhume


Honorable Mark Forrest


Honorable David Hunter

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Alley View

The Deercreek Township Alley Vacation view took place on Monday April 3, 2017 at 11:00 a.m.

Those Present

MADISON COUNTY COMMISSIONERS

Deercreek Township Alley Vacation

View

April 3, 2017 - 11:00 a.m.

1. David Deen
2. Levi Hutson
3. Rob Turley
4. James H. Westing
5. Ken Koppes
6. Rob Lane
7. DAVID HUTCH
8. Mark Lee
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____

Subject: Resolution – Approved – Conveyance Fee Amendment

Mr. Dhume moved to approve the Conveyance Fee resolution listed below:

Resolution 032717-00

On the 27th day of March 2017, The Board of Commissioners of Madison County adopted a resolution increasing the real property transfer tax, aka conveyance fees, on each deed conveying real property or any interest in real property located wholly or partially within the boundaries of the county. The tax shall be levied upon the grantor named in the deed and shall be paid by the grantor for the use of the county to the county auditor at the time of delivery of the deed as provided in section 319.202 of the Ohio Revised Code (ORC) and prior to the presentation of the deed to the recorder of the county for recording. This conveyance fee will increase from \$2.00 per thousand to \$3.00 per thousand. Effective May 1, 2017.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Resolution – Approved – Executive Session

Mr. Dhume moved to enter into executive session at 9:06 a.m. to discuss economic development.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Resolution – Approved – Executive Session

Mr. Hunter moved to exit out of executive session at 9:32 a.m. No action was taken.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Meeting Attendance – Approved – Sanitary Sewer District

Mr. Dhume moved to approve the required meeting attendance in accordance with ORC Section 325:20 for the following:

Tom Taylor to attend “OEPA Wastewater Workshop”, in Columbus Ohio. Cost \$99.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Mark Forrest

David Dhume

David Hunter

ATTEST: _____