

Commissioners Journal # 87 Page 239

December 18, 2017

Subject: Bills – Approved – Madison County

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Mr. Hunter moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Registrar

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) in the amount of \$510.00.

Increase: Registrar (1000-A07A-5-0306) in the amount of \$510.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Personal Health Life Insurance

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) in the amount of \$61,704.08.

Increase: Personal Health Life Insurance (1000-A15A-5-0503) in the amount of \$61,704.08.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Professional Services

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Commissioners Dental (1000-A01A-5-0101) in the amount of \$692.00.

Increase: Professional Services (1000-A01A-5-0045) in the amount of \$692.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Commissioners Advertising

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Commissioners Life Insurance (1000-A01A-5-0103) in the amount of \$62.30.

Increase: Commissioners Advertising (1000-A01A-5-0041) in the amount of \$62.30.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Workers Compensation

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Worker Compensation (1000-A15A-5-0506) PO#1313 in the amount of \$5,124.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Workers Compensation

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) in the amount of \$22,632.21.

Increase: Workers Compensation (1000-A15A-5-0506) in the amount of \$22,632.21.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Unemployment

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) in the amount of \$1,049.00.

Increase: Unemployment (1000-A15A-5-0507) in the amount of \$1,049.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Visitors Bureau

Mr. Dhume moved to approve the budget revisions for the following:

Decrease: Commissioners Salary Employee (1000-A01A-5-0020) in the amount of \$6,000.00.

Decrease: Courthouse Salary Employee (1000-A04B-5-0020) in the amount of \$1,000.00.

Decrease: Courthouse PERS (1000-A04B-5-0042) in the amount of \$500.00.

Decrease: Courthouse Medicare (1000-A04B-5-0044) in the amount of \$36.62.

Increase: Visitors Bureau (1000-A15A-5-0513) in the amount of \$7,536.62.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Increase PO Funding – Approved – Visitors Bureau

Mr. Dhume moved to approve the increase of PO funding for the following:

Increase: Visitors Bureau (1000-A15A-5-0513) PO#1082 in the amount of \$7,536.62.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Courthouse Construction

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) PO#1235 in the amount of \$17,660.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Commissioners Other

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Courthouse Construction (1000-A04A-5-0090) in the amount of \$17,660.00.

Increase: Commissioners Other (1000-A01A-5-0046) in the amount of \$17,660.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Increase PO Funding – Approved – Commissioners Other

Mr. Dhume moved to approve the increase of PO funding for the following:

Increase: Commissioners Other (1000-A01A-5-0046) PO#1056 in the amount of \$17,660.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Courthouse Equipment

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Courthouse Equipment (1000-A04AB-5-0070) PO#1066 in the amount of \$115.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Sublease & Rentals

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Sublease & Rentals (1000-A15A-5-0512) PO#1081 in the amount of \$319.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – Commissioners Travel

Mr. Dhume moved to approve the budget revision for the following:

Decrease: Commissioners Medicare (1000-A01A-5-0044) in the amount of \$107.52.

Increase: Commissioners Travel (1000-A01A-5-0040) in the amount of \$107.52.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Commissioners Other

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Commissioners Other (1000-A01A-5-0046) PO#1056 in the amount of \$173.35.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision – Approved – CIO Other

Mr. Dhume moved to approve the budget revision for the following:

Decrease: CIO Contract Services (1000-A06G-5-0140) in the amount of \$46.36.

Increase: CIO Other (1000-A06G-5-0046) in the amount of \$46.36.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Decrease PO Funding – Approved – Coroner Contract Services

Mr. Dhume moved to approve the decrease of PO funding for the following:

Decrease: Coroner Contract Services (1000-A02F-5-0140) PO#1104) in the amount of \$200.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Appropriation – Approved – CDC

Mr. Dhume moved to approve the appropriation per unappropriated funds for the following:

Appropriate: CHIP Program Income (7075-T500-5-0050) in the amount of \$2,500.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Increase PO Funding – Approved – CDC

Mr. Dhume moved to approve the increase of PO funding for the following:

Increase: CHIP Program Income (7075-T500-5-0050) PO#1427 in the amount of \$2,500.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Shay Wiseman

From: whitaker.wright@whitakerwright.com
 Sent: Monday, December 11, 2017 12:07 PM
 To: Shay Wiseman
 Subject: Emma Hall, Jamie Kemper
 CHIP Draw Appropriations

Shay -

I am following up on your email and Emma's call concerning the CHIP funds received last week. Please appropriate the following funds into the following line items:

- Appropriate \$2,500.00 of CHIP Program Income into 7075 - T500 - 50050
 - Appropriate \$10,000.00 of CHIP HCMB money into 7075 - T500 - 50016
 - Appropriate \$5,000.00 of CHIP CDC money into 7075 - T500 - 50015
 - Appropriate \$11,750.00 of CHIP CHTF money into 7075 - T500 - 50008

Whitaker

Whitaker W. Wright, Senior Planner
 CEO of Ohio, Inc.
 Community Development Consultants of Ohio
 2014-2015 Ohio State Representative, Columbus, Ohio 43207
 P: (614) 443-4075 | F: (614) 443-4145 | E: whitaker@whitaker.com

Barrett Brothers TTY2596LD

Subject: Budget Revision – Approved – Sheriff

Mr. Dhume moved per the request of Jim Sabin, Sheriff, to approve the budget revision for the following

Decrease: Sheriff Supplies (1000-A06A-5-0030) in the amount of \$30,000.00.
Decrease: Sheriff Other (1000-A06A-5-0046) in the amount of \$10,000.00.

Increase: Sheriff Salary (1000-A06A-5-0020) in the amount of \$12,000.00.
Increase: Sheriff PERS (1000-A06A-5-00042) in the amount of \$28,000.00.



Madison County Sheriff

James P. Sabin
Post Office Box 558
London, Ohio 43140

Emergency 911 Non-Emergency 740-852-1212 Business 740-852-1332 FAX 740-852-7126

December 18, 2017

Madison County Commissioners
RE: 2017 Budget Adjustment

Gentlemen,

I am requesting an adjustment of the Sheriff's Office expense lines as follows. This is not a request for additional funding. Overall we should finish the year approximately \$ 45,000.00 under budget.

Decrease:	
1000-A06A-50030, supplies	\$ 30,000.00
1000-A06A-50046, other	\$ 10,000.00
Increase:	
1000-A06A-50020, salary	\$ 12,000.00
1000-A06A-50042, PERS	\$ 28,000.00

Respectfully Submitted,

Sheriff James P. Sabin

Approved:

Mark Forrest

David Dhume

David Hunter

MADISON COUNTY
COMMISSIONERS
2017 DEC 18 AM 8:42

Dated: December 18, 2017

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Transfer – Approved – Prosecutor

Mr. Hunter moved per the request of Steve Pronai, Prosecutor, to approve the transfer for the following:

Transfer from: DRETAC (2061-AAA7-5-0046) in the amount of \$1,250.00.

Transfer to: General Fund Miscellaneous (1000-0000-4-4500) in the amount of \$1,250.00.

Transfer from: DRETAC (2061-AAA7-5-0046) in the amount of \$260.00.

Transfer to: General Fund Miscellaneous (1000-0000-4-4500) in the amount of \$260.00.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Appropriation – Approved – Prosecutor

Mr. Hunter moved to approve the appropriation per unappropriated funds for the following:

Appropriate: Prosecuting Attorney Dental (1000-A01E-5-0101) in the amount of \$1,250.00.

Appropriate: Prosecuting Attorney Vision (1000-A01E-5-0102) in the amount of \$260.00.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

MADISON COUNTY
PROSECUTOR'S OFFICE

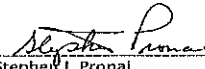
MEMORANDUM

TO: Madison County Commissioners
FROM: Stephen J. Pronai
DATE: December 14, 2017

Please transfer monies from the Prosecuting Attorney's DRETAC account (#2061-AAA7-50046) to General Fund Miscellaneous (#1000-0000-44500), and from General Fund Miscellaneous to the Prosecuting Attorney's Dental Account (#1000-A01E-50101) in the amount of \$1,250.00.

Please transfer monies from the Prosecuting Attorney's DRETAC account (#2061-AAA7-50046) to General Fund Miscellaneous (#1000-0000-44500), and from General Fund Miscellaneous to the Prosecuting Attorney's Vision Account (#1000-A01E-50102) in the amount of \$260.00.

APPROVED BY:


Stephen J. Pronai
Prosecuting Attorney
Madison County, Ohio

cc: Jamie Kemper

MADISON COUNTY
COMMISSIONERS
2017 DEC 14 PM 11:18

Burns Bechers T170296LD

Subject: Appropriation – Approved – Prosecutor

Mr. Hunter moved per the request of Steve Pronai, Prosecutor, to approve the appropriation per unappropriated funds for the following:

Appropriate: Prosecutor Employee Salary (1000-A01E-5-0020) in the amount of \$360.00.

Appropriate: Prosecutor Supplies (1000-A01E-5-0030) in the amount of \$404.00.

Appropriate: Prosecutor Other Expenses (1000-A01E-5-0046) in the amount of \$320.00.

Appropriate: Prosecutor Health Insurance (1000-A01E-5-0100) in the amount of \$27,300.00.

MADISON COUNTY
PROSECUTOR'S OFFICE

MEMORANDUM

TO: Madison County Commissioners

FROM: Stephen J. Pronai

DATE: December 14, 2017

Please transfer budgeted monies from the Prosecuting Attorney's PERS account (#1000-A01E-50042) to General Fund Miscellaneous (#1000-0000-44500), and from General Fund Miscellaneous to the following line items for the Prosecuting Attorney's Office:

Employee Salary	1000-A01E-50020	\$ 360.00
Supplies	1000-A01E-50030	\$ 404.00
Other Expenses	1000-A01E-50046	\$ 320.00
Health Insurance	1000-A01E-50100	\$27,300.00

APPROVED BY:

Stephen J. Pronai
Stephen J. Pronai
Prosecuting Attorney
Madison County, Ohio

MADISON COUNTY
COMMISSIONERS
2017 DEC 14 AM 11:18

cc: Jamle Kemper

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Budget Revision— Approved – Probate/Juvenile

Mr. Dhume moved per the request of Chris Brown, Probate/Juvenile Judge, to approve the budget revision for the following:

Decrease: Probate Salary (1000-AO2D-5-0020) in the amount of \$51.00.

Increase: Probate Health (1000-AO2D-5-0100) in the amount of \$50.00.

Increase: Probate Dental (1000-AO2D-5-0101) in the amount of \$1.00

Decrease: Juvenile (1000-AO2C-5-0010) in the amount of \$1.00.

Increase: Vision (1000-AO2C-5-0102) in the amount of \$1.00.

COMMON PLEAS COURT
PROBATE-JUVENILE DIVISIONS
MADISON COUNTY COURTHOUSE
LONDON, OHIO 43140

MADISON COUNTY
COMMISSIONERS
2017 DEC 18 AM 11:05

CHRISTOPHER J. BROWN, JUDGE

December 18, 2017

Mr. David Dhume
Mr. Mark Forrest
Mr. David Hunter
Board of Commissioners
Madison County Courthouse
London, Ohio 43140

Dear Board of Commissioners:

Please authorize the decrease of appropriation in the amount of \$ 51.00 from the Probate

Salary Account #1000-AO2D-50020 and increase the appropriations of the following accounts:

#1000-AO2D-50100	Health	\$50.00
#1000-AO2D-50101	Dental	\$1.00

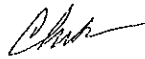
Please authorize the decrease of appropriation in the amount of \$ 1.00 from the Juvenile

Salary Account #1000-AO2C-50010 and increase the appropriation to the following account

#1000-AO2C-50102	Vision	\$1.00
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Thank you for your assistance in this matter.

Sincerely,



Christopher J. Brown, Judge

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Current Brokers T170296LD

Subject: Budget Revision- Approved - Common Pleas

Mr. Dhume moved per the request of Tom Wilson, Common Pleas Court Administrator, to approve the budget revision for the following:

Decrease: Common Pleas Other (1000-A02B-5-0046) in the amount of \$500.00.

Increase: Common Pleas Employee (1000-A02B-5-0020) in the amount of \$500.00.

COURT ADMINISTRATOR
740-845-1783
COURSE REGISTRATION OFFICER
740-845-1730
ADMINISTRATIVE ASSISTANT
740-845-1730
LAW CLERK
740-845-1783

IN THE COURT OF COMMON PLEAS
MADISON COUNTY, OHIO
EAMON P COSTELLO, JUDGE
P.O. BOX 827
LONDON, OHIO 43140
740-845-1780

SUBJECT: TRANSFER OF FUNDS
HONORABLE COMMISSIONERS:
COURTHOUSE
LONDON, OHIO 43140

Friday, December 15, 2017

Dear Sirs:
In reviewing the budget of Madison County Common Pleas Court, is deficient in the below listed account. To rectify this situation, it is respectfully requested that the following transfers be executed.

- TRANSFER \$500.00 FROM COMMON PLEAS OTHER, ACCOUNT #1000A02B50046 TO; COMMON PLEAS SALARY EMPLOYEES, ACCOUNT # 1000A02B50020, IN THE AMOUNT OF \$500.00

Respectfully Submitted,
Thomas R. Wilson
Thomas R. Wilson
Court Administrator

Commissioners:
Mark Forrest *David Dhume* *David Hunter*

RECEIVED
MADISON COUNTY
COMMISSIONERS
DEC 18 2017

CC: MADISON COUNTY AUDITOR
FILE

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Transfer - Approved - Job & Family Services

Mr. Dhume moved per the request of Sherry Baldwin, Job & Family Services Fiscal Officer, to approve the transfer for the following:

Transfer from: Dept HMG Part C Contract Services (7053-T893-5-0140) in the amount of \$15,783.61.

Transfer to: Dept. GRF Part C Revenue (7052-0000-0100) in the amount of \$15,783.61.

MADISON COUNTY
COMMISSIONERS
2017 DEC 18 AM 8:28

Department: Madison County Dept Family and Children
Date: 12/18/2017
RESOLUTION RE: TRANSFER OF APPROPRIATIONS AND/OR FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (s):

From:	<u>Dept HMG Part C</u>	<u>7053</u>	<u>Contract Services</u>	<u>7053-T893-5-0140</u>
To:	<u>Dept. GRF Part C</u>	<u>7052</u>	<u>Revenue Account</u>	<u>7052-0000-0100</u>
		Amount: \$		<u>15,783.61</u>

Reason for Request:
Transfer funding to accounts which allow for expenditures for provision of direct services.

Total: \$ 15,783.61

Roll call vote resulted as follows:
cc: Auditor _____
Originator _____
Director File _____
Transfer File _____

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders).
David Dhume
Date: 12-18-17

Revised 12/15/2017

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Transfer – Approved – Engineer

Mr. Dhume moved per the request of Bryan Dhume, Engineer, to approve the transfer for the following:

Transfer from: Ditch Maintenance Equipment (4100-R000-5-0070) in the amount of \$81,188.00.

Transfer to: Equipment Transfers (4150-0000-4-0500) in the amount of \$81,188.00.



Dec. 18, 2017

Madison County Commissioners
1 North Main Street
London, Ohio 43140

Re: Ditch Maintenance Equipment

Gentlemen:

I am requesting to transfer \$81,188.00 from the Ditch Maintenance Equipment Account (4100-R000-5-0070) to the Equipment Transfer Account (4150-0000-4-0500) as requested by the State Auditor.

Equipment owned by the Ditch Maintenance Crew is charged out based on hours used on each ditch as an expense. These charges are then transferred into the Ditch Maintenance Equipment Fund and used to replace and purchase equipment for this department.

Sincerely,

Bryan Dhume
Bryan D. Dhume, PE, PS
Madison County Engineer

Approved: MADISON COUNTY COMMISSIONERS

Disapproved:

Date: 12-18-17

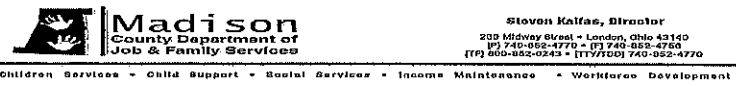
cc: Deb Crase / Auditor Office

RECEIVED
MADISON COUNTY
COMMISSIONERS
DEC 18 2017

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Transfer Resolution – Approved – Department of Job & Family Services

Mr. Dhume moved per the request of Steve Kaifas, Job & Family Services Director, to approve the transfer resolution that authorizes Steve Kaifas, Job & Family Services Director, to act as the Madison County Board of Commissioners' designee for approving inter – county adjustments of allocated funds.



RESOLUTION NO. 2017 12 13

RESOLUTION ASSIGNING AUTHORITY TO STEVEN KAIFAS, DIRECTOR MADISON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, TO ACT AS THE MADISON COUNTY BOARD OF COMMISSIONERS' DESIGNEE FOR APPROVING INTER-COUNTY ADJUSTMENTS OF ALLOCATED FUNDS

It was moved by Mr. Dhume, seconded by Mr. Hunter to approve the following:

WHEREAS, Ohio Administrative Code Section 51019-6-82 provides for the inter-county adjustment of any state or federal county family services agency allocation; and

WHEREAS, Counties have requested such adjustments to best meet the needs of their constituents, due to the limited allowable uses of each fund and the nuances of the random moment sampling process on a county's funding stream; and

WHEREAS, Any unspent allocations within a county at the end of a fiscal year revert back to the state for use by the State Department of Job and Family Services; and

WHEREAS, A county family services agency must make such inter-county adjustment request to the Ohio Department of Job and Family Services, and include with such request a resolution authorizing such from that county's board of county commissioners; and

WHEREAS, in accordance with Ohio Administrative Code Section 51019-6-82(F)(2)(b), a board of county commissioners may pass a resolution assigning authority to another party to serve as their designee and therefore grant that party authority to sign the inter-county adjustment agreement on behalf of the county for a specific period of time;

THEREFORE BE IT RESOLVED, that the Madison County Board of Commissioners hereby assigns authority to Steven Kaifas, Director Madison County Department of Job and Family Services, through December 31, 2018, to serve as the Madison County Board of Commissioners' designee, and hereby grants Steven Kaifas, the authority to sign inter-county adjustment agreements on behalf of Madison County until December 31, 2018.

Adopted this 18th day of December, 2017.

Vote on Motion Mr. Dhume yes Mr. Forrest yes Mr. Hunter yes

David Dhume
David Dhume, Commissioner

Mark Forrest
Mark Forrest, Commissioner

David Hunter
David Hunter, Commissioner

RECEIVED
MADISON COUNTY
COMMISSIONERS
DEC 18 2017

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Barrett Behrens T1702564.D

Subject: Contract – Approved – Job & Family Services

Mr. Dhume moved per the request of Steve Kaifas, Job & Family Services Director, to approve the contract between Nick Wolfe, 2595 Glendale Rd. Gove City, Ohio and Madison County Department of Family & Children for wrap around services in accordance with the contract below.

MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN
VENDOR CONTRACT
REVISED 12/18/16

This contract is entered into on October 11, 2016 between the Madison County Department of Family & Children (Agency), 200 West 2nd Street, P.O. Box 41140 and Nick Wolfe, at 2595 Glendale Road, Gove City, OH 44120 for the purchase of wrap around services (see Attachment 1).

Article 1 - Purpose

The purpose of this Contract is for the procurement of goods or services for use by the Madison County Department of Family & Children in the administration of wrap around services. This Contract is not intended to and does not establish a sub recipient or sub grantee relationship as those terms are defined in either 20A.200 or in the federal grants management "non award".

Article 2 - Scope of Services/Performance

A. Agency Responsibilities - Agency agrees to pay Contractor upon satisfactory completion of requested services, provided the Agency receives sufficient invoices from the vendor. The Agency agrees that reimbursement of all associated costs will be dependent upon Contractor performance in the delivery of services specified. Delivery of purchased services shall be in conformity with the proposal and budget submitted, if applicable, and all attachments to this contract. Delivery of purchased services shall also be documented so that the Agency can verify services rendered.

B. Contractor Responsibilities - The Contractor will furnish all of the required services as provided in accordance with the contract (see Attachment 1).

Article 3 - Billing and Payment

Agency agrees to compensate the Contractor 45 days after.

Contractor must submit a detailed invoice each month to Agency within 30 days of the end of the billing period for services rendered during the billing period. The Contractor shall make all reasonable efforts to include all goods or services provided during the billing period on the invoice. The Contractor will invoice in each invoice, if applicable:

- Contractor's name as it appears on the Contract and Purchase Order;
- A mailing address and, if applicable, a service area address;
- An invoice number;

- The date of the invoice;
- The amount of the billing, including, as applicable, a summary of deliverables or services provided or of hourly rates and the number of hours;
- The Purchase Order card;
- The vendor number (Federal taxpayer ID).

Under no circumstances will Agency make payment for any services invoiced more than 90 days after the end of the billing period. In addition, under no circumstances will Agency make payment for any goods or services invoiced after 180 days.

The Agency Fiscal Department has the final authority to determine whether an invoice is received timely and accurately. There will be no extension to the time limitations for invoices which are received timely but which are not accurate.

For accurate invoices received timely and in accordance with the terms of this Contract, Agency will authorize payment within 30 days after receipt of the invoice. Agency will only pay for those services authorized under this Contract. It is understood that Agency has no control over when the Madison County Auditor actually issues payment on authorized invoices.

Agency will make payment for all invoices received in accordance with the terms of this Contract. Agency will only pay for authorized goods or services.

Article 4 - Availability of Funding

Agency represents that it:

- Has adequate funds to meet its obligations under this Contract;
- Intends to maintain this Contract for the full period set forth herein and has no reason to believe it will not have sufficient funds to enable it to make all payments due during such period; and
- Will use its best efforts to obtain the appropriation of any necessary funds during the term of the Contract.

However, Contractor understands that availability of funds is contingent on funding sources external to the State of Ohio, such as federal funds; appropriations made by the Ohio General Assembly; and appropriability by the Madison Board of County Commissioners.

If funds are not appropriated and available for the continuance of the goods or services provided by the Contractor, Agency may terminate the products or services provided by the Contractor at the end of the period for which funds are available. Agency will notify the Contractor at the earliest possible time of any products or services affected by

storage of funds. No party shall assume to Agency in the event this provision is exercised, and Agency shall not be liable for any future payments due or for any damages resulting from termination under this provision.

Article 5 - Duration of contract

A. This Contract will be effective from 12/1/17, the execution of this Contract, or the execution of the availability of funds (whichever is later), through 12/31/18, inclusive, unless otherwise extended, as provided in Article 6 of this contract, or terminated as provided in Article 8 of this Contract.

B. Notwithstanding the foregoing, it is expressly understood by both Agency and Contractor that this contract will not be valid and enforceable until the Madison County Auditor certifies pursuant to Section 5306.01 (B), Revised Code, that the amount required to meet the Agency's obligation or, in the case of a revolving contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the extent of an appropriate fund free from any previous encumbrances.

C. Subject to any extension of this Contract under Article 6, below, Contractor expressly agrees to neither perform work nor submit an invoice for payment for work performed under this Contract prior to the effective date of this Contract or subsequent to the termination date of this Contract.

Article 6 - Extension of Contract

The Agency and Contractor may determine that an extension of this Contract is in the best interest of all parties. Therefore, by mutual agreement of the parties, this Contract may be extended for one year with no increase in rate or change in the goods or services to be provided, except as specified in a written amendment signed by all parties. Extension is contingent upon the availability of funds, including compliance with all applicable budgetary and legal requirements and satisfactory performance by the contractor.

Article 7 - Amendment of Contract

This Contract may be amended by the mutual agreement of all parties. All amendments must be in writing and must be in compliance with all applicable budgetary and legal requirements.

Article 8 - Termination

A. Either party may terminate this Contract upon 30 days written notice to the other party.

B. Notwithstanding Article 5-A, of this Contract, Agency may terminate this Contract immediately upon delivery of written notice to Contractor if Agency has discovered any illegal conduct on the part of Contractor, any violation by Contractor of Articles of this Contract, or loss of funding as noted in Article 4 of this Contract.

C. Upon receipt of notice of termination, Contractor agrees that it will cease work on the terminated activities under the Contract, terminate all subcontracts related to such terminated activities, take all necessary steps to limit disbursements and to minimize costs, and furnish a report as of the day of receipt of the notice of termination describing the status of all work under the Contract, including, without limitation, results accomplished, conclusions reached, and other such matters as the Agency may require.

D. In the event of termination under this Article 8 of the Contract, Contractor will be entitled to compensation, upon submission of a proper invoice, for the work performed prior to receipt of notice of termination or suspension, which will be calculated by Agency on the rate set forth in Article 3, above, less any funds previously paid by or on behalf of Agency. Agency is not liable for any further claims, and the claims submitted by the Contractor are not to exceed the total amount of consideration stated in this Contract.

E. Upon breach or default of any of the provisions, obligations or duties embodied in this Contract, Agency may exercise any administrative, contractual, equitable, or legal remedies available, without limitation. The waiver of any occurrence of breach or default is not a waiver of subsequent occurrences, and Agency retains the right to exercise all remedies hereinabove mentioned.

F. If Agency or Contractor fails to perform an obligation or obligations under this Contract and thereafter such failure(s) is (are) waived by the other party, such waiver is limited to the particular failure(s) so waived and shall not be deemed to waive other failures hereunder. Waiver by Agency is not effective unless it is in writing signed by the Agency Director.

Either party may terminate this Contract by notice, in writing, delivered upon the other party before the effective date of termination. Should the Contractor wish to terminate this Contract, the Contractor must deliver the notice of termination 30 days before the effective date of termination. Should the Agency wish to terminate this Contract, it may do so immediately upon delivery of the termination notice.

The parties further agree that should this Contract be terminated, or should the

Burrell Brothers 11702566LD

Contractor become unable to provide the services agreed to in this Contract for any reason, such service as the Contractor has provided up to the date of termination or of its inability to continue the terms of this Contract shall be eligible to be paid and paid according to the provisions of Article 3 of this Contract. The parties hereto agree that should the Contract be terminated or should the Contractor become unable to complete the work requested in this Contract for any reason, such work as the Contractor has completed up to the date of termination or of its inability to continue the terms of this Contract shall become the property of Agency.

The Agency shall not be liable to tender or pay to the Contractor any further compensation after the termination of the contract or the Contractor's inability to complete the terms of the Contract, which date shall be the date of termination unless extended upon request by the Agency. Notwithstanding the above, the Contractor shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of any breach of the Contract by the Contractor. The Agency reserves the right to legal, administrative, and contractual remedies for damages sustained by the Agency by virtue of any breach of the Contract by the Contractor. The Agency may withhold any compensation to the Contractor until the amount of damages due the Agency from the provision agreed upon or otherwise is satisfied.

Article 9 - Records Retention and Destruction

All books, documents, papers, and records which are directly pertinent to this Contract, including supporting documentation for invoices submitted to the Agency by the Contractor, shall be made available by Contractor for audit by the Agency, the state of Ohio (including, but not limited to, the Auditor of State of Ohio, the Ohio Inspector General, and duly appointed law enforcement officials), and agencies of the United States government for the purpose of making audits, examinations, extracts, and transcripts.

All records related to costs, work performed and supporting documentation for invoices submitted to Agency by Contractor must be retained for a minimum of 5 years after the termination of the Contract, or as otherwise provided by any minimum retention requirements specified by applicable state or federal law. If any litigation, claim, negotiation, audit or other action involving the records is started before the expiration of the 5 year period, the records must be retained until the completion of the action and resolution of all issues that arise from it, or until the end of the regular 5 year period, whichever is later.

Article 10 - Confidentiality

Contractor agrees that all records, documents, writings or other information produced by Contractor under this Contract, and all records, documents, writings or other information used by Contractor in the performance of this Contract are treated

according to the following terms:

A. All Agency Information which, under the laws of the state of Ohio or under federal law, is classified as public or private will be treated as such by Contractor. Where there is a question as to whether information is public or private, Agency will make the final determination.

B. All Contractor information which is proprietary will be held to be strictly confidential by Agency. Proprietary information is information which, if made public, would put Contractor at a disadvantage in the marketplace and trade of which Contractor is a part.

Contractor is responsible for notifying Agency of the nature of the information prior to its release to Agency. Failure to provide such prior notification is a waiver of the proprietary nature of the information, and a waiver of any right of Contractor to proceed against Agency for violation of this Contract or of any proprietary or trade secret laws. Such failure shall be deemed a waiver of trade secret protection in that the Contractor will have failed to make efforts that are reasonable under the circumstances to maintain the information's secrecy. Agency reserves the right to require reasonable evidence of Contractor's assertion of the proprietary nature of any information to be provided. Agency will make the final determination as to whether any or all of the information identified by the vendor as a trade secret is, in fact, a trade secret.

C. Contractor agrees that it will not use any information, systems, data, or records made available to it for any purpose other than to fulfill the contractual duties specified herein. Contractor agrees to be bound by the same standards of confidentiality that apply to the employees of the Agency, Madison county, and the State of Ohio. The terms of this Section will be included in any subcontracts executed by the Contractor for work under this Contract. Contractor agrees that any data made available to Contractor by Agency shall be returned to Agency not later than 90 days following termination of the Contract and shall certify that no copies of source data were retained by Contractor. Contractor hereby agrees to current and ongoing compliance with 42 USC Sections 1320d through 1320d-8 and the implementing regulations found at 45 C.F.R. Section 164.502 (e) and Section 164.504 (e) regarding disclosure of protected health information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Article 11 - Conflict of Interest/Ethics

Contractor agrees that Contractor will not promise or give to any agency officer, employee or agent anything of value, including employment or promise of employment within the scope of his or her job duties. Contractor will not ask an officer, employee or agent of the agency to violate any requirements of the Madison County code of standards of conduct requirements and will refrain from activities which could result in violations of this requirement.

Contractor agrees that it will refrain from providing or giving to any agency officer, employee, or agent anything of value that is of such a character as to manifest a substantial and improper influence upon the officer, employee, or agent with respect to the officer's, employee's, or agent's duties, will not solicit agency officers, employees, or agents to violate the agency's code of standards of conduct or Sections 102.03, 102.04, 2912.02 or 2912.03, Revised Code, and will refrain from conflicts of interest, whether direct or indirect.

Contractor agrees to certify that it is in compliance with and will maintain compliance with the requirements of sections 102.03, 102.04, 2912.02, and 2912.03 of the Revised Code and the policies of the Agency code of standards of conduct applicable to contractors, and that the contractor will promptly notify the Agency of any newly arising conflicts of interest or potential violations of state ethics laws.

Article 11 - Independent Contractor

Contractor agrees that no agency, employment, joint venture, or partnership has been or will be created between the parties herein pursuant to the terms and conditions of this Contract. Contractor also agrees that, as an independent contractor, Contractor assumes all responsibility for any federal, state, municipal, or other tax liabilities along with workers compensation, unemployment compensation, and business premiums which may accrue as a result of compensation received for services or deliverables rendered hereunder.

Contractor agrees that it is an independent contractor for all purposes including, but not limited to, the application of the Fair Labor Standards Act, the Social Security Act, the Federal Unemployment Tax Act, the Federal Insurance Contribution Act, provision of the Internal Revenue Code, Ohio Tax Law, Workers Compensation Law, and Unemployment Insurance Law. Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business in Ohio have been obtained and are operative. If at any time during the contractual period Contractor becomes disqualified from conducting business in Ohio, for whatever reason, Contractor must immediately notify Agency of the disqualification and immediately cease performance under the Contract.

Article 13 - Limitation of Liability Contractor Waives

A Contractor agrees to hold Agency, any official or employee of Agency acting in his or her official capacity, and Madison County harmless from any and all claims for injury resulting from activities in furtherance of the work hereunder. Contractor will reimburse Agency, any official or employee of Agency acting in his or her official capacity, and Madison County harmless from any and all claims for injury resulting from activities in furtherance of the fair and equitable infringement of patent or copyright rights. Contractor agrees to defend against any such claims or legal actions if called upon by

Agency to do so. Contractor will not permit any claim or claim to be filed or prosecuted against the county or Agency on account of any labor, services, or materials furnished. If Contractor fails, neglects, or refuses to make prompt payment of any claims for labor, services, or materials furnished to Contractor by any person in connection with this Contract as such claims become due, the proper officer or officers representing Agency may, but are not obligated, pay such claims to the person furnishing the labor or services and charge the amount of the payment against the funds due or to become due Contractor by reason of this Contract.

B. Agency's liability for damages, whether in contract or in tort, may not exceed the total amount of compensation payable to Contractor under Article 3 of this Contract or the amount of direct damages incurred by Contractor, whichever is less. In no event is Agency liable for any indirect or consequential damages, including loss of profits, even if Agency knew or should have known of the possibility of such damages.

C. Contractor agrees to defend any suit or proceeding brought against Agency, any official or employee of Agency acting in his or her official capacity, or Madison County on account of any alleged infringement of any patent or copyright arising out of the performance of this Contract, including all work, services, materials, reports, studies, and computer programs provided by Contractor. Agency will provide prompt notification in writing of such suit or proceeding, full right, authorization, and opportunity to conduct the defense thereof; and full information and all reasonable cooperation for the defense of same. Agency may participate in the defense of any such action.

Contractor agrees to pay all damages and costs awarded against Agency, any official or employee of Agency in his or her official capacity, or Madison County. If any information and/or assistance are furnished by Agency at Contractor's written request, it is at Contractor's expense. If any of the materials, reports, or studies provided by Contractor are found to be infringing items and the use or publication thereof is enjoined, Contractor agrees to, at its own expense and at its option, either procure the right to publish or continue use of such infringing materials, reports or studies; replace them with non-infringing items of equivalent value; or modify them so that they are no longer infringing. The obligations of Contractor under this Section survive the termination of this Contract, without limitation.

Article 14 - Assignment and Subcontracting

The contractor shall not assign this contract without the prior written approval of the Agency. The Contractor shall not subcontract any of its obligations under this contract without the prior written consent of the Agency. All subcontractors are subject to the same terms, conditions and covenants contained within this contract. The Contractor is responsible for making direct payment to all subcontractors for any goods or services

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provided by such subcontractor.

Contractor must notify Agency within 30 days of when the contractor knows or should have known that a subcontractor is not in compliance or is unable to meet material or bonding requirements. Should this occur, contractor will immediately undertake a process to bring the subcontractor into compliance or the subcontractor's contract with contractor is immediately terminated.

Article 10 - Change Order

Discrepancies and any modifications, amendments or alterations shall be prepared, executed, and returned to the town of Ohio.

Article 11 - Integration and Modification

This instrument embodies the entire contract between the parties. There are no promises, terms, conditions, or obligations other than those contained within this contract. This contract shall supersede all previous communications, representations or contracts, either written or oral, between the parties to this contract. The parties shall not modify this contract in any manner except by an instrument, in writing, executed by all parties to this contract.

Article 12 - Severability

If any term or provision of this contract or the application of such term or provision to any person or circumstance shall, in any respect, be held invalid or unenforceable, the remainder of this contract and the application of such term or provision to any person or circumstance other than those as to which it is held to be invalid or unenforceable, shall remain unaffected and each term and provision of this contract shall be valid and enforceable to the fullest extent permitted by law.

Article 13 - Equal Employment Opportunity

As a condition of the performance of this contract, the contractor will not discriminate against any employee, contract worker, or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, ancestry, disability, veteran status, age, political belief, or place of birth. The contractor will take affirmative action to ensure that during employment, all contract employees and contract workers without regard to race, color, religion, sex, sexual orientation, national origin, ancestry, disability, veteran status, age, political belief, or place of birth. Such action shall include, but is not limited to: employment, upgrading, demotion or transfer, recruitment or retention, advertising, layoff, or termination; rates of pay or other forms of compensation and selection for training, including apprenticeship. The contractor will incorporate the foregoing requirements of this Section in all of its contracts for any of

the work prescribed in this Contract, and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

B. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices stating that the Contractor complies with all applicable federal and state non-discrimination laws. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants shall receive consideration for employment without regard to race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, or veteran status. The Contractor will incorporate the foregoing requirements of this Section in all of its contracts for any of the work prescribed in this Contract, and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

C. The Contractor certifies it is an equal opportunity employer and shall remain in compliance with state and federal civil rights and non-discrimination laws and regulations including, but not limited to:

- Title III, VI and Title VII of the Civil Rights Act of 1964, as amended;
- Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented in Department of Labor regulations 41 CFR Part 60;
- Equal Pay Act of 1962, as amended;
- Age Discrimination in Employment Act of 1967, as amended;
- Title IX of Educational Amendments of 1972;
- Section 504 of the Rehabilitation Act of 1973;
- Age Discrimination Act of 1975;
- Americans with Disabilities Act of 1990, as amended;
- Fair Housing Act, as amended;
- Fair Credit Reporting Act, as amended;
- Equal Educational Opportunities Act, as amended;
- Uniform Relocation Act, as amended; and
- Sections 122.71 and 153.59, and Chapter 4112, Revised Code.

Article 19 - Compliance Requirements

The Contractor agrees to comply with all applicable federal, state and local legal requirements, including, but not limited to:

- Davis-Bacon Act (40 U.S.C. 276a to 276a-7, Public Law 74-403, as supplemented by Department of Labor regulations (29 CFR Part 5);
- Sections 103 and 107 of the Contract Work hours and Safety Standards Act (40 U.S.C. 327 through 330 as supplemented by Department of Labor regulations (29

016 part 5:

- Capital "backlog" Act (18 USC 21) as implemented in department of labor regulations (29 CFR Part 5)
- Section 536 of the Clean Air Act (18 USC 1857 (b)), section 538 of the Clean Water Act (18 USC 1358), Executive Order 11735, and environmental protection agency regulations (40 CFR part 10)
- Mandatory standards and policies relating to energy efficiency which are included in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC 6301-6349, 6352-6357)
- 29 CFR Part 54 and 45 CFR 16 regarding a drug-free workplace. Contractor will make a good faith effort to ensure all employees performing duties or responsibilities under this contract, while working on state, county or public property, will not purchase, possess, use or possess illegal drugs or alcohol, or those prescriptions in any way.
- Sections 3617.13 (j) and (k), Revised Code, which require that no agency or department of the state of Ohio nor any political subdivision of the state shall enter into any contract for the purchase of goods costing more than five hundred dollars or services costing more than five hundred dollars with a corporation, individual, partnership or other unincorporated business, association, including without limitation, a professional association organized under Chapter 2105, Revised Code, existing on 1/1/01.

Art 6A-10 - OHS Support


Contractor agrees to cooperate with OHS and any OHS support enforcement agency in ensuring Contractor or employees of Contractor meet OHS support obligations established under state or federal law. By executing this contract, Contractor certifies present and future compliance with any court or administrative order for the withholding of support which is issued pursuant to Chapter 3113, Revised Code.

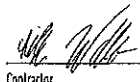
Art 6A-11 - Benefits

Neither Contractor nor its agents or employees shall be considered employees of the Agency for any purposes and, therefore, they are not eligible for sick leave, vacation, hospitalization, or any other fringe benefits provided to employees of the state of Ohio or Madison County.

In Witness Whereof, the parties have hereunto set their hands or seals or caused this contract to be executed by the duly authorized officers or agents.

MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN

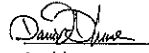
 Date 10/30/17
Steve Kailas, Director

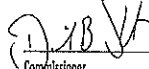
 Date 10/16/2017
Contractor

MADISON COUNTY PROSECUTOR
Approved as to Form and Legal Sufficiency

BOARD OF MADISON COUNTY COMMISSIONERS

By:  Commissioner
For Steve Pronal

 Commissioner
Date

 Commissioner

12-18-17
Date

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

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Subject: Resolution – Approved – City of London

Mr. Dhume moved per the request of Amy Rees, Executive Assistant City of London, to approve a resolution to create a letter of support for the Access Cowling project.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Park Board

The monthly Park Board meeting took place on December 18, 2017 at 9:30 a.m.

Those Present

MADISON COUNTY COMMISSIONERS
Park Board
December 18, 2017 9:30 a.m.

MADISON COUNTY COMMISSIONERS
2017 DEC 18 11:10:16

1. Kirsty Zurbahn
2. LARRY MILLER
3. Meloni Malcomick
4. Rob Stone
5. Wayne Roberts
6. Joe Mosier
7. [Signature]
8. [Signature]
9. [Signature]
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____

Subject: Park Board – Approved – Financial Report

Mr. Hunter moved to approve the Park Board's financial report.

MADISON COUNTY METROPOLITAN PARK BOARD November 2017	
Balance as of Park Board November, 2017	\$792.64
<hr/>	
Expenses	
ABC Restroom Services	\$90.00
Staples – Rings for bike trail notices	\$183.97
Prime Plumbing – Turn off water at Senior Center	\$120.00 ✓
Revenue	
Transfer from General Fund	\$305.97
Transfer from General Fund	\$426.49
Balance	\$1,129.13
Double Bond Balance	Balance is \$21,292.42
<hr/>	
Expenses	
	\$
Revenue	
	\$ 0.00
Balance	\$ 21,292.42
Funding of \$53,047.15 for Metro Parks Fund 2012-2013 has not been received.	

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Old Business

- The Park Board funding donations is ~70% which = ~\$54K.
- Since the cameras and signs have been installed along the bike trail there have been no damages.
- The Park Board met with the Senior Center about the installation of the commercial shower. Wayne Roberts will be meeting with an architect for a drawing and cost proposal.
- Julia Cumming and Rob are working with The City of London for budget options however it needs to be determined what segments of the bike trail belongs to The City of London.
- Dr. Silvias has done some grass burns along the Prairie bike trail.

New Business

- The Park Board wrote a letter commending the Madison County Engineer's department and their support of cutting down the brush along the bike trail.

Subject: Personnel Action – Approved – Job & Family Services

Mr. Dhume moved per the request of Steve Kaifas, Job & Family Services Director, to approve the hiring of the part – time employment for the following:

Lisa Hill, Custodian Worker, \$17.50 per./hr. Effective 1-8-18.
 Karen Blevins, Unit Support Worker, \$17.50 per./hr. Effective 1-8-18.
 Lori Dodge-Dorsey, Program Coordinator, \$28.00 per./hr. Effective 1-8-18.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Personnel Action – Approved – Job & Family Services

Mr. Dhume moved per the request of Steve Kaifas, Job & Family Services Director, to approve the resignation for the following:

Amber Conley, Social Services Worker 2. Effective 1-1-18.

Following a second from Mr. Hunter the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.

Subject: Meeting Attendance– Approved – Job & Family Services

Mr. Hunter moved per the request of Steve Kaifas, Job & Family Services Director, to approve the 2018 required meeting attendance in compliance of Section 325:20 ORC For the following:

Erin Galloway and Kelsey Schwenn to:

“Assoc. of Govt. Accounts (AGA)” in Central Ohio. Quarterly and annual meetings. Cost \$500.00.

“Southwest District Fiscal Meetings” in Green County, Xenia, Ohio. Quarterly meetings. Cost \$200.00.

“BCFTA/ODJGS” in Central Ohio counties. Quarterly. Cost \$250.00.

“Ohio Govt Finance Officers Assoc. (OHGFOA) in Central Ohio. Quarterly meetings. Cost \$250.00.

“WIO Area 7 Fiscal meetings” in Central Ohio. Quarterly meetings. Cost \$250.00.

“ODJFSDA Meetings”. In Columbus, Ohio. Annual meeting. Cost \$250.00.

Steve Kaifas to:

“Bridges Community Action meetings” in Central Ohio. Monthly meetings. Cost \$100.00.

“OCDA Meetings” in Central Ohio. Quarterly and annual meetings. Cost \$200.00.

“OJFSDA Meetings” in Columbus, Ohio. Quarterly and annual meetings. Cost \$200.00.

“Southwest District Meetings” in Green County, Xenia, Ohio. Monthly and quarterly meetings. Cost \$250.00.

“BCFTA/ODJFS Meetings” in Central Ohio. Quarterly meetings. Cost \$250.00.

“State of Ohio-miscs Meetings” in Central Ohio. Quarterly meetings. Cost \$150.00.

“OCATS Meetings” in Columbus, Ohio. Quarterly meetings. Cost \$100.00.

“WIOA Area 7, Mtgs.” in Central Ohio. Quarterly meetings. Cost \$250.00.

“PCSAO Meetings” in Central Ohio. Varies/annual. Cost \$500.00.

“FCFC Meetings” in Central Ohio. Varies. Cost \$250.00.

Sue Mosier to:

“OCDA General Membership Meetings” quarterly meetings at Embassy Suites, Columbus, Ohio. Cost \$0.00.

“Child Support District Meetings” quarterly meetings in various county locations to be determined. Cost \$0.00.

“Spring Training” April 2018 in Columbus, Ohio. Cost Paid from dues.

“Fall Training” October 2018 in Columbus, Ohio. Cost Paid from dues.

Julia Harris to:

“QIC Advisory Meeting” Bi-monthly in Columbus, Ohio. Cost \$250.00.

“TBR Meetings” Bi-monthly in Columbus, Ohio. Cost \$200.00.

“ODJFS Meetings” 4-6 times yearly in Columbus, Ohio. Cost \$250.00.

Anna Schafer to:

"Area 7 Board Meetings" 1st Wednesday of every month beginning in February 2018. Mostly at Clark State in Clark County. Cost - varies.

"Human Resources Committee meetings" Every 2nd Tuesday of every other month. In Madison County. Cost - varies.

"Trainings as scheduled" meeting, location and cost varies.

Chrissy Boyd to:

"CSEA Spring Symposium" in April 2018 in Columbus, Ohio. Cost Paid from dues.

"OCDA Fall Conference" in October 2018 in Columbus, Ohio. Cost Paid from dues.

Amanda Hampton to:

"Prevention Training as required" as required for program compliance in Ohio. Cost \$500.00.

"Meetings with agency and school staff" as required for program compliance in Ohio. Cost \$500.00.

"Direct services to schools" as required for program compliance in Ohio. Cost \$500.00.

"Youth Move required training" as required for program compliance in Ohio and Maryland. \$1,500.00.

Tammy Corlette, Cynthia Dewitt, and Rebecca Stapelton:

"Trainings as schedules" at various times, locations, and cost.

Following a second from Mr. Dhume the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, yes.


Mark Forrest


David Dhume


David Hunter

ATTEST: 