

Demetri Brothers 1101007010

Commissioners Journal # 86 Page 33

March 27, 2017

Subject: Bills – Approved – Madison County

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Mr. Dhume moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Release of PO Funding – Approved – Workers Compensation

Mr. Dhume moved per the request of the Auditor's department to approve the release of funding for the following:

Workers Compensation (1000-A015A-5-0506) PO#1078 in the amount of \$2,500.00.

MADISON COUNTY COMMISSIONERS
2017 MAR 21 AM 10:52

WARRANT #	VENDOR #	BO2523	FOR #	INVOICE #	
VENDOR NAME: CSWG					
1000 A15A 05006	Comm				\$97.82
1000 A15A 05006	Comm				\$42.44
1000 A15A 05006	Auditor				\$44.03
1000 A15A 05006	Auditor				\$81.49
1000 A15A 05006	Treas				\$33.00
1000 A15A 05006	Treas				\$33.84
1000 A15A 05006	Pros				\$70.21
1000 A15A 05006	Pros				\$129.29
1000 A15A 05006	Common Pleas				\$5.72
1000 A15A 05006	Common Pleas				\$246.81
1000 A15A 05006	Juv Court				\$129.64
1000 A15A 05006	Probation				\$5.72
1000 A15A 05006	Probation				\$104.62
1000 A15A 05006	Clerk of Courts				\$33.00
1000 A15A 05006	Clerk of Courts				\$109.83
1000 A15A 05006	Coroner				\$20.57
1000 A15A 05006	Coroner				\$3.65
1000 A15A 05006	Municipal Court				\$48.29
1000 A15A 05006	Municipal Court				\$341.56
1000 A15A 05006	BOE				\$19.48
1000 A15A 05006	BOE				\$150.12
1000 A15A 05006	Coasthouse				\$30.04
1000 A15A 05006	Sherrif				\$43.99
1000 A15A 05006	Sherrif				\$1,423.79
1000 A15A 05006	Recorder				\$21.59
1000 A15A 05006	Recorder				\$87.76
1000 A15A 05006	Building Reg				\$11.71
1000 A15A 05006	Zoning Reg				\$37.23
1000 A15A 05006	Zoning Reg				\$59.01
1000 A15A 05006	CIO				\$75.00
1000 A15A 05006	Vets				\$14.93
1000 A15A 05006	Vets				\$75.23
2000 K100 05006	Gas Tax Eng Workers Comp				\$68.00
2000 K100 05006	Gas Tax Eng Workers Comp				\$134.90
2000 K100 05006	Roads Salary Workers Comp				\$845.52
2011 D000 05006	Road/Bridge Workers Comp				\$38.03
2012 B000 05006	Dog Kennel Workers Comp				\$25.81
2013 H000 05006	Pub Asst's Workers Comp				\$1,172.87
2016 J000 05006	Re Workers Comp				\$211.87
2020 R000 05006	EMA Workers Comp				\$72.94
2025 S000 05006	CO Workers Comp				\$1,695.38
2028 S000 05006	MSDSD Workers Comp				\$243.42
2040 H000 05006	Law Library Workers Comp				\$25.14
2042 S100 05006	Spec Levy 911 Workers Comp				\$392.44
2048 E200 05006	Cast Title Workers Comp				\$57.32
2037 H100 05006	CSBA Workers Comp				\$150.96

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Budget Revision – Approved – Family & Children

Mr. Dhume moved per the request of Sherry Baldwin, Fiscal Officer, to approve the budget revision for the following:

- Decrease: Contract Services (7062-T897-5-0140) in the amount of \$1,500.00.
- Increase: Equipment (7062-T897-5-0070) in the amount of \$1,500.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Transfer – Approved – Family & Children

Mr. Dhume moved per the request of Sherry Baldwin, Fiscal Officer, to approve the transfer for the following:

Transfer from: Family Council Contract Services (7040-T890-5-0140) in the amount of \$2,012.00.

Transfer to: Dept. Family & Children (7048-0000-0300) in the amount of \$2,012.00.

Transfer from: Family Council Contract Services (7040-T890-5-0140) in the amount of \$17,500.00.

Transfer to: Dept. Family Services (7049-0000-0300) in the amount of \$17,500.00.

MADISON COUNTY COMMISSIONERS
2017 MAR 24 PM 3:07

Department: Madison County Dept Family and Children
Date: 3/27/2017

RESOLUTION RE: TRANSFER OF APPROPRIATIONS AND/OR FUNDS

A motion was made by _____ and seconded by _____
to approve the following transfer (a):

From:	<u>Family Council</u>	<u>7040</u>	<u>Contract Services</u>	<u>7040-T890-50140</u>
To:	<u>Dept Family & Children</u>	<u>7048</u>	<u>Revenue Account</u>	<u>7048-0000-0300</u>
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$	<u>2,012.00</u>	

From:	<u>Family Council</u>	<u>7040</u>	<u>Contract Services</u>	<u>7040-T890-50140</u>
To:	<u>Dept. Family Services</u>	<u>7049</u>	<u>Revenue Account</u>	<u>7049-0000-0300</u>
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$	<u>17,500.00</u>	

From:	_____	_____	<u>Contract Services</u>	_____
To:	_____	_____	<u>Revenue Account</u>	_____
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$		

From:	_____	_____	<u>Contract Services</u>	_____
To:	_____	_____	<u>Revenue Account</u>	_____
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$		

Reason for Request:
Transfer funding to accounts which allow for expenditures for provision of direct services.

Ttl = \$ 19,512.00

Roll call vote resulted as follows:

co: Auditor _____
Originator _____
Originator File _____
Transfer File _____

David Dhume _____
Mark Forrest _____
Paul Gross _____
David Hunter / Not Present _____
C.J. _____ Page _____
Date: 3-27-17

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders). Act 3-25-17

Revised 3/24/2017

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Transfer – Approved – Commissioners Other

Mr. Dhume moved to approve the transfer for the following:

Transfer from: Commissioners Other (1000-A01A-5-0049) in the amount of \$750.00.

Transfer to: Park District (7125-0000-1-1010) in the amount of \$750.00.


Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Appropriate – Approved – Park Board

Mr. Dhume moved to approve the appropriation for the following:

Appropriate: Park Board Other (7125-T892-5-0046) in the amount of \$750.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

 280 West High Street
London, OH 43140

MADISON COUNTY
COMMISSIONERS
2017 MAR 27 PM 8:32
Misc Service Invoice

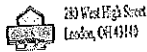
Date	Invoice #
1/1/2017	12431

Bill To
Madison County Commissioners Rails to Trails Restroom PO Box 618 1 North Main Street London, Ohio 43140

Service Date	Description	Qty	Rate	Amount
	Bathroom Janitorial Service Prairie Grass Trailhead January 2017		25.00	25.00
	Electric Service Prairie Grass Trailhead Bathroom Winter Service, January 2017		50.00	50.00
	Bathroom Janitorial Service Prairie Grass Trailhead February 2017		25.00	25.00
	Electric Service Prairie Grass Trailhead Bathroom Winter Service, February 2017		50.00	50.00
	Bathroom Janitorial Service Prairie Grass Trailhead March 2017		25.00	25.00
	Electric Service Prairie Grass Trailhead Bathroom Winter Service, March 2017		50.00	50.00
	Bathroom Janitorial Service Prairie Grass Trailhead April 2017		25.00	25.00
	Electric Service Prairie Grass Trailhead Bathroom Winter Service, April 2017		50.00	50.00
	Bathroom Janitorial Service Prairie Grass Trailhead May 2017		25.00	25.00
	Electric Service Prairie Grass Trailhead Bathroom Winter Service, May 2017		50.00	50.00
			Total	
			Payments/Credits	
			Balance Due	

mccsncor.org

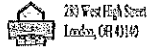
Darrell Doherty 1:10:00PM, 3/27/17



Misc. Service Invoice

Date	Invoice #
11/20/12	1501

B/Ts
Madison County Commissioners
Patsy Taylor Robinson
PO Box 614
1 North Main Street
London, Ohio 43140



Misc. Service Invoice

Date	Invoice #
11/20/12	1501

B/Ts
Madison County Commissioners
Patsy Taylor Robinson
PO Box 614
1 North Main Street
London, Ohio 43140

Service Date	Description	Qty	Rate	Amount
	Bedroom Industrial Service Public Grass Trillhead June 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Summer Rate June 2011		10.00	10.00
	Bedroom Industrial Service Public Grass Trillhead July 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Summer Rate July 2011		10.00	10.00
	Bedroom Industrial Service Public Grass Trillhead August 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Summer Rate August 2011		10.00	10.00
	Bedroom Industrial Service Public Grass Trillhead September 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Summer Rate September 2011		10.00	10.00
	Bedroom Industrial Service Public Grass Trillhead October 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Summer Rate October 2011		10.00	10.00
			Total	\$750.00
			Payments/Credits	\$0.00
			Balance Due	\$750.00

Service Date	Description	Qty	Rate	Amount
	Bedroom Industrial Service Public Grass Trillhead November 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Winter Service November 2011		\$0.00	\$0.00
	Winterize - drain and blow out water faucets.		\$0.00	\$0.00
	Bedroom Industrial Service Public Grass Trillhead December 2011		25.00	25.00
	Electric Service Public Grass Trillhead Bedroom Winter Service December 2011		\$0.00	\$0.00
			Total	\$750.00
			Payments/Credits	\$0.00
			Balance Due	\$750.00

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Appropriation – Approved – Juvenile Detention Center

Mr. Dhume moved to approve the appropriation per unappropriated funds for the following:

Courthouse Contract Services Juvenile Detention Center (1000-A04B-5-0150) in the amount of \$45,768.13.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

School No. Development Service Agency Office of Community Development 1212a 12th Columbus, OH 43260-2214	Name and Address of Service Agency Madison County Commissioners 11118 Sycamore Hill London, OH 43130	CDBG E&R#J Address #1 CDBG Funding # Address #1, E&R CDBG Program Income Balance \$ 12,238
Contact Person Information Name: William Wright Phone Number: (614) 452-2513 Email: willie.wright@ohdoh.gov	Street Number: 11118 Sycamore Hill City: London, OH 43130	State: Ohio County: Madison Federal #:

Project No.	Project Name	ACF#	Activity Name	Activity No. (Allstate #)	Project Start Date	Project End Date	Original Budget	Actual Budget	Balance of Available Funds
1	Substructure for building	1	General Work				\$20,000	\$2,238	\$17,762
2	General Work for building	1	General Work				\$20,000	\$2,238	\$17,762
3	Substructure for building	1	General Work				\$20,000	\$2,238	\$17,762

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

School No. Development Service Agency Office of Community Development 1212a 12th Columbus, OH 43260-2214	Name and Address of Service Agency Madison County Commissioners 11118 Sycamore Hill London, OH 43130	CDBG E&R#J Address #1 CDBG Funding # Address #1, E&R CDBG Program Income Balance \$ 12,238
Contact Person Information Name: William Wright Phone Number: (614) 452-2513 Email: willie.wright@ohdoh.gov	Street Number: 11118 Sycamore Hill City: London, OH 43130	State: Ohio County: Madison Federal #:

Project No.	Project Name	ACF#	Activity Name	Activity No. (Allstate #)	Project Start Date	Project End Date	Original Budget	Actual Budget	Balance of Available Funds
1	Substructure for building	2	General Work				\$20,000	\$2,238	\$17,762

Total Amount of Cash Due:	\$20,000	\$2,238	\$17,762
Certification of Availability of Expenditures: Two Authorized Signatories Are Required			
I certify that the request for payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount shown is proper for payment to the grantee's depository. I also certify that the data reported above is correct and that the amount of the request for payment is not in excess of current needs.			
Date: 3-27-17	Signature: <i>William Wright</i>	Title: <i>County</i>	
Date: 3-27-17	Signature: <i>David Dume</i>	Title: <i>Commissioner</i>	
State Tax Office:	Date:	Approved:	

Total Amount of Cash Due:	\$20,000	\$2,238	\$17,762
Certification of Availability of Expenditures: Two Authorized Signatories Are Required			
I certify that the request for payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount shown is proper for payment to the grantee's depository. I also certify that the data reported above is correct and that the amount of the request for payment is not in excess of current needs.			
Date: 3-27-17	Signature: <i>William Wright</i>	Title: <i>County</i>	
Date: 3-27-17	Signature: <i>David Dume</i>	Title: <i>Commissioner</i>	
State Tax Office:	Date:	Approved:	

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Barrett Overseas T:61027242.D

Subject: Contract - Approved - Real Estate

Mr. Dhume moved to approve the real estate contract between Rodgers Enterprise Inc., and Madison County for the 1.0 acres on Parcel#31-01743.007 at 308 Lafayette Street, London, Ohio, in the amount of \$200,000.00.

REAL ESTATE PURCHASE CONTRACT

The undersigned Buyer agrees to buy and the undersigned Seller agrees to sell, upon the terms hereinafter set forth in this Real Estate Purchase Contract (this "Contract"), the parcel of real property located in the State of Ohio, County of Madison, consisting of approximately 1.0 acres and any and all improvements located thereon (the "Property") as described more particularly Parcel CEN 01743.007, 308 Lafayette Street, London, Ohio. As used herein, the "Effective Date" shall mean the date that this Contract is fully executed by both Buyer and Seller.

1. The Purchase Price The Purchase Price shall be \$200,000.00 (payable in cash or other immediately available funds as defined in paragraph 8).

2. Contingencies Buyer's obligation to purchase the Property and Seller's obligation to sell the Property is subject to the satisfaction or waiver of the conditions and contingencies described herein (the "Contingencies") within forty (40) days of the Effective Date (the "Contingency Period").

3. Title Within thirty (30) days of the Effective Date, Buyer shall obtain, at Seller's expense, a commitment for an annual policy of title insurance issued by a title insurance company selected by Buyer (the "Title Company") with respect to the Property (the "Title Commitment"). The Title Commitment shall show Seller's marketable title in fee simple fee and clear of all liens and encumbrances except: (a) those created by Buyer; (b) those specifically set forth in this Contract; (c) zoning ordinances; (d) legal highways and (e) easements, restrictions, conditions and covenants of record which do not materially interfere with or restrict the use of the Property contemplated by Buyer, which is in effect if filed in all or part of the Property's marketable title as determined by Ohio law with reference to the Ohio State Bar Association's Standards of Title Practice, and is subject to being, even if known, easements, conditions, restrictions or encumbrances other than those excepted by this Contract. Buyer shall have the right to object to such conditions within ten (10) days of Buyer's receipt of the Title Commitment. If Buyer so objects, and Seller fails to remedy or waive any such defect, lien, encumbrance, easement, condition, restriction or encumbrance, or obtain title insurance without exception thereon as or before the date which is the (5) day prior to the expiration of the Contingency Period, Buyer shall have the option to terminate this Contract by delivering written notice thereof to Seller prior to the expiration of the Contingency Period. Buyer's failure to deliver a written notice of termination prior to the expiration of the Contingency Period is deemed to be the purchaser's acceptance of the condition of title and the Title Commitment. At Closing, Seller shall sign an affidavit with respect to all record title matters as required by the Title Company, and Buyer, the issuance of a title insurance policy pursuant to the Title Commitment (the "Title Policy") is a condition precedent to the purchaser's obligation to proceed to Closing under this Agreement. The Title Policy shall be in the amount of the Purchase Price, showing title to the Property vested of record in Buyer in fee simple, subject only to any matters approved or waived by Buyer, any matters shown on the Survey and not objected to by Buyer and any other matters that Buyer has approved in writing. Notwithstanding anything to the contrary contained herein, nothing in this Contract shall be interpreted to require Seller to pay for an endorsement to the Title Policy which would allow the Title Company to remove the purchaser's lien exception from such Title Policy.

(c) Survey. Within thirty (30) days of the Effective Date, Buyer shall have the right to obtain, at Seller's cost and expense, a survey of the Property, together with certification of the surveyor as may reasonably be required by Buyer (the "Survey"). The Survey shall satisfy, if required by Buyer, the most recent "Minimum Standards of Requirements for All (M)NSM Land Title Surveys," jointly established and adopted by ALLM and NSM, and shall meet the accuracy requirements of a Class A Survey as defined therein. If the Survey reveals any exceptions to title or any matters affecting the Property ("Survey Exceptions"), Buyer may notify Seller of such Survey Exceptions within ten (10) days after Buyer's receipt of the last of the Title Commitment or Survey (the "Survey Notice"), whereupon Seller shall have the right, but not the obligation, to cure any disapproved Survey Exceptions. If Seller fails to cure any Survey Exceptions referenced in the Survey Notice within the Contingency Period, Buyer shall have the option to terminate this Contract by delivering written notice thereof to Seller prior to the expiration of the Contingency Period. Buyer's failure to deliver a written notice of termination for Seller's inability or failure to cure any Survey Exceptions prior to the expiration of the Contingency Period shall be deemed Buyer's acceptance of such Survey Exceptions.

(d) Environmental Conditions. Buyer shall have the right, and Seller shall provide Buyer access to the Property reasonably necessary, to obtain environmental reports regarding the soils, ground water, topography, geology and other conditions of the Property, together with relevant letters of the preparers of such reports as may be required by Buyer ("Environmental Reports"). If the Environmental Reports reveal any environmental matters adversely affecting the Property (the "Environmental Conditions"), Buyer may notify Seller of such Environmental Conditions (the "Environmental Notice"). Upon receipt of an Environmental Notice, Seller shall have the right, but not the obligation, to cure any disapproved Environmental Conditions. If the Environmental Condition is not cured to Buyer's reasonable satisfaction within the Contingency Period, Buyer shall have the right to terminate this Contract.

(e) Inspection. Seller shall cooperate in making the Property reasonably available for inspection by Buyer. If Buyer is not, in good faith, satisfied with the condition of the Property as disclosed by any inspection thereof, Buyer may deliver to Seller a written request that the Seller remedy any unsatisfactory conditions. In the event that Buyer and Seller do not reach agreement regarding remedying the unsatisfactory conditions prior to the expiration of the Contingency Period, then Buyer shall have the right to terminate this Contract.

(f) Restrictions, Easements Access Rights. Buyer and Seller shall cooperate to secure any and all easements, rights of way, covenants, amendments, variances, permits and/or approvals from third parties as are necessary in order to permit Buyer to have ingress and egress to and full use and enjoyment of the Property in the manner and for the purposes contemplated by Buyer, and shall agree upon reasonable allocations for maintenance of any shared access easements, as well as reasonable restrictions upon Buyer's development and use of the Property. Such agreements shall be memorialized in a Restriction and Easement Agreement (the "REA") to be executed by Buyer and Seller at or before Closing. Buyer and Seller acknowledge that consent of Tractor Supply Company ("TSC") is required for the Closing to occur under this Contract. The parties will reasonably

Journal Numbers: T1010074LD

(k) Government Action. No liability shall be imposed on a party under this contract or contract herein provided special agreement, involving a restriction on the right to sue.

(l) Discontinuance. No liability shall be imposed on a party under this contract or contract herein provided special agreement, involving a restriction on the right to sue.

1. **Assignment and Transfer.** No party shall be permitted to assign, transfer or convey all or part of the terms and conditions of this contract or the whole of the contract, including the right to sue, to any other person or entity without the written consent of the other party to this contract.

Members

(k) This contract shall be binding upon the parties hereto and their heirs, assigns and successors in interest, and shall not be subject to termination, modification or discharge by any party hereto or their heirs, assigns and successors in interest, and shall remain in full force and effect until the expiration of the term hereof, and shall not be subject to termination, modification or discharge by any party hereto or their heirs, assigns and successors in interest, and shall remain in full force and effect until the expiration of the term hereof.

(l) This contract contains all the terms, conditions and agreements between the parties with respect to the subject matter hereof and no other conditions, agreements and understandings, both oral and written, shall be binding on the parties hereto, and the parties hereto at this contract constitute the complete and exclusive statement of the terms and conditions of this contract, and no other conditions, agreements and understandings, both oral and written, shall be binding on the parties hereto, and the parties hereto at this contract constitute the complete and exclusive statement of the terms and conditions of this contract.

(m) All notices required or permitted by this contract shall be in writing and shall be delivered either by hand delivery, by overnight delivery, or by deposit in the United States mail, registered or certified mail, postage prepaid, and such notices shall be deemed to be delivered to the addressee on the date of such delivery, or the date of such mailing, whichever date is later, and such notices shall be deemed to be delivered to the addressee on the date of such delivery, or the date of such mailing, whichever date is later, and such notices shall be deemed to be delivered to the addressee on the date of such delivery, or the date of such mailing, whichever date is later.

(n) In construing this contract, all headings and titles are for the convenience of the parties only and shall not be considered a part of this contract. Wherever required by the context, the singular shall include the plural and the masculine shall include the feminine and vice versa. All exhibits attached hereto are incorporated in this contract by reference thereto.

(o) Time is of the essence of every provision herein contained. Whenever the date or deadline for any action to be taken is not a business day, the relevant date or deadline shall be the next business day.

(p) This contract shall be governed by the laws of the State of Ohio. Venue shall be proper only in the state or federal courts located in Madison County, Ohio.

(q) Each party represents to the other that no broker or finder has been engaged who may claim a fee or commission in connection with the transaction contemplated hereby. Each party shall indemnify, defend and hold the other party harmless from and against any loss, cost or expense, including but not limited to, attorney's fees and court costs, resulting from any claim for a fee or commission by any other broker or finder in connection with the property or this contract as a result of the acts or omissions of such party.

(r) If any provision of this contract is held to be illegal, invalid, or unenforceable under present or future laws, such provisions shall be fully severable, this contract shall be construed and enforced as if such illegal, invalid or unenforceable provision had never been a part of this contract, and the remaining provisions of this contract shall remain in full force and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from this contract. In lieu of such illegal, invalid, or unenforceable provision, there shall be added automatically as a part of this contract a provision similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid, or enforceable.

11. **Acceptance:** This offer is valid for 24 hours after submission for acceptance unless an addendum is created for review. The 24 hour limitation applies to any and all addendums.
Date of Submission: 3/23/2017

[SIGNATURES ON FOLLOWING PAGE]

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have caused the following to be signed and sealed by their respective duly authorized representatives and the date at last above.

SEAL	DATE
MADISON COUNTY, OHIO	<i>Redeem's Enterprise, Inc.</i>
OF COMMISSIONERS	
<i>Mr. Forrest</i>	<i>Donald Reddy</i>
<i>Mr. A. Hunter</i>	<i>Donald Reddy</i>
<i>The Commissioner</i>	<i>The President</i>
<i>Day 3-27-17</i>	<i>Day 3/27/17</i>
Attest: I, Clerk of Madison County, Ohio	Attest: <i>John Blaine Price</i>
My Seal	<i>John Blaine Price</i>

EXHIBIT A

The Property is subject to the following restrictions, as set forth in that certain lease agreement between Seller and Tractor Supply Company dated November 29, 2011:

15. **EXCLUSIVE USE COVENANT** Landlord covenants and agrees not to sell, lease, rent, occupy or allow to be occupied, or otherwise transfer or convey all or any portion of the Restricted Property, as such term is defined below, for the purpose of selling or offering for sale those items which support a farm (and/or rural) lifestyle including: (a) tractor and equipment repair and maintenance supplies; (b) farm fencing; (c) livestock gates; (d) livestock feeding systems; (e) animal feed and health/maintenance products for pets or livestock (including but not limited to dog, cat, bird, horse, cattle, goat, pig, fowl, rabbit, equine and livestock); (f) western wear and boots; (g) outdoor work wear (similar to and specifically including Carhart products) and tools; (h) horse and rider tack and equipment; (i) bird feed, housing and related products; (j) lawn and garden equipment (including but not limited to, push-biding mowers, mow no vac, garden carts, snow blowers, chippers and shredders, wheel barrows, and log splitters); (k) hardware; (l) power tools; (m) welders and welding supplies; (n) open and closed trailers; (o) 3-point equipment and; (p) truck and trailer accessories (including truck tool boxes, and trailer hitches and connectors) (the "Restricted Products"). Nothing contained in this Lease shall prevent any tenant on the Restricted Property from selling Restricted Products as an incidental part of its other and principal business so long as the total number of square feet devoted by such tenant to the display for sale of Restricted Products does not exceed five percent (5%) of the total number of square feet of space used for merchandise display by such tenant (including one-half (1/2) of the display space adjacent to any display area). Further, this covenant shall not apply to any business operated by tenant, or any affiliate of tenant. "Restricted Property" shall mean any property within ten (10) miles of the Derwent Premises that is owned, controlled or developed by Landlord (or any entity in which Landlord, or an equity holder of Landlord, holds an equity or management interest) for commercial purposes. Notwithstanding the foregoing, any other lessee existing in the Restricted Property as of the Effective Date and identified on Exhibit "G" shall not be subject to this Exclusive Use Covenant, provided however, if such existing lessee has the right, subject to Landlord's consent, to change its use or to assign or sublet, then Landlord shall withhold its consent if such lessee seeks to change its use to, or assign or sublet to a transferee for, a use which would otherwise be prohibited by this Exclusive Use Covenant.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Barrett Doherty 71010070.D

Subject: Cooperative Agreement -- Approved -- Local Agricultural Easement Purchase Program (LAEPP)

Mr. Dume moved per the request of Julia Cumming, Soil & Water Administrator, to approve the 2017 LAEPP agreement between The Ohio Department of Agricultural, and Madison County Commissioners.

LOCAL AGRICULTURAL EASEMENT PURCHASE PROGRAM (LAEPP)
COOPERATIVE AGREEMENT
BETWEEN
THE OHIO DEPARTMENT OF AGRICULTURE
AND
MADISON COUNTY COMMISSIONERS

This Cooperative Agreement (hereinafter "Agreement"), effective as of the _____ day of _____, 2017, is between the MADISON COUNTY COMMISSIONERS, 11 North Main Street, P.O. Box 611, Leipsic, OH 44020 ("Local Sponsor") and the OHIO DEPARTMENT OF AGRICULTURE, 1185 East Main Street, Reynoldsburg, OH 43076 ("ODA") for the implementation of Local Agricultural Easement Purchase Program (LAEPP) as authorized under Ohio Revised Code (ORC) § 91.11, et seq.

ARTICLE I

ODA authorizes the Director of Agriculture to facilitate funding received from the Clean Ohio fund for the purpose of purchasing agricultural easements in conjunction with eligible green rental and acreage credits for the purpose of protecting the agricultural uses of eligible land by finding the use agricultural uses of the land. To be eligible, the farm land must meet the criteria and further the purposes as provided in ORC § 91.11 and Ohio Administrative Code (OAC) § 91.114, et seq.

WHEREAS, the Local Sponsor and ODA have mutual interests in maintaining land in agricultural production and promoting the conversion of agricultural lands to non-agricultural uses;

WHEREAS, ODA administers the LAEPP through its Office of Farmland Preservation; and

WHEREAS, Local Sponsor administers a farmland protection program and is a certified local sponsor for the purposes of the LAEPP with opportunities to acquire agricultural easements from landowners ("Landowners" or "Landowner") within the County of Madison in the State of Ohio, and ODA and Local Sponsor have agreed to combine their resources to ensure that such areas are protected from conversion to non-agricultural uses.

NOW, THEREFORE, in good and reliable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound hereby, covenant and agree as follows:

ARTICLE II

1. BENEFITS

11 The funding allocated to the Local Sponsor by ODA in this Agreement will be used for the protection of Ohio farm lands against conversion to non-agricultural use.

II. SCOPE OF WORK

11 The Local Sponsor shall be responsible for the duties and obligations set forth in "Exhibit A - Scope of Work," attached hereto and incorporated herein by reference, in connection with the use of ODA funds identified in Section IV of this Agreement for the acquisition

of agricultural easements on the real estate ("Property" or "Properties") described in the attached "Exhibit B - Property/Purchasable" attached hereto and incorporated herein by reference. "Exhibit B - Property/Purchasable" shall be amended from time to time as Properties are selected in accordance with "Exhibit A - Scope of Work." For the purposes of this Agreement, "agricultural easement" shall be defined as provided in ORC § 91.11, et seq. Local Sponsor hereby represents and warrants that it will comply with all applicable federal and state laws, specifically including but not limited to OAC § 91.231, et seq. in performing its described obligations herein.

12 Local Sponsor represents and warrants it has the necessary background, training, and skills to perform the required responsibilities and obligations under this Agreement and will provide its best efforts in the performance of the Scope of Work of this Agreement. Best efforts shall be defined as being efforts performed in a workmanlike manner according to the highest professional standard for the purpose intended. There will be no breach of this covenant if Local Sponsor is prevented from maintaining this standard by causes wholly beyond its control and without any default on its part. Local Sponsor further represents and warrants that it has no outstanding final judgments against it by the State, including tax liabilities, and agrees that any payments provided to the Local Sponsor by the State pursuant to this Agreement may be applied against such liabilities currently owing or incurred in the future.

13 Local Sponsor warrants it is not listed with the Secretary of State for unfair labor practices, pursuant to ORC § 147.23, and is not a shell because a registered vendor with the State.

14 All deeds will be drafted by ODA. Local Sponsor shall ensure that no changes are made to the deed at closing without the express knowledge and the prior written permission of ODA.

15 The closing ("Closing") for the agricultural easements in connection with each Property shall occur on a time and date mutually agreed to by the parties, but in no event later than June 30, 2017. Local Sponsor may receive an extension to this deadline with the prior written approval of ODA.

16 ODA may, from time to time as it deems appropriate, communicate specific instructions and requests to the Local Sponsor concerning the performance of the Scope of Work described in this Agreement, including the performance of Closing Instructions, an example of which is provided in "Exhibit C - ODA Closing Instructions," which is attached hereto and incorporated herein by reference. Upon such notice, the Local Sponsor shall comply with such instructions and fulfill such requests to the satisfaction of ODA. It is expressly understood by the parties that these instructions and requests are for the sole purpose of performing the specific tasks requested to ensure satisfactory completion of the Scope of Work described in this Agreement. The Local Sponsor shall retain responsibility for the management of the Scope of Work, including the exclusive right to control or direct the manner or means by which the work described herein is performed. ODA retains the right to ensure that the work of the Local Sponsor is in conformity with the terms and conditions of the Agreement. Local Sponsor is to accept direction only from ODA in the performance of work contained in this Agreement and set forth in "Exhibit A - Scope of Work" and "Exhibit C - ODA Closing Instructions," unless explicitly waived in writing by ODA.

1) Nothing in this Agreement obligates COA to complete the acquisition of an agricultural easement. There may be public uses which in the sole opinion of COA require re-evaluation, including a decision to "Property-Frank" depending on the ability to obtain public use and the need to report the implementation of an agricultural easement. Actions to "Property-Frank" shall have the written approval from COA. The actions and decisions may be made by a formal written resolution in this Agreement and may include the same business for closing to the recipient of the agricultural easement or to be reported to COA.

released from this obligation unless a written request to extend the closing or payment date is sent to COA 30 days or less before such date, and approved in writing by COA.

III. FURTHER GRANCE

- 1) The parties to this "Table A - Scope of Work" shall be completed by the Local Sponsor on or before the 30th day of the expiration of this Agreement, for the purpose of any entity upon to meet this Agreement as indicated in Section 1(b) below.
- a. This Agreement shall remain in effect until the work described in "Table A - Scope of Work" is completed to the satisfaction of COA or until terminated as provided in "Table A - Termination of Local Sponsor's Service, whichever is earlier. However, in no event will this Agreement terminate before the 30th day after the award is provided to the Local Sponsor.
- b. As the award (General Assembly) award issued to the Local Sponsor in accordance with this Agreement shall expire on the 30th day of 2017. The contract may be renewed at COA's option for a period of one (1) year upon the same terms and conditions herein.
- c. It is expressly agreed by the parties that none of the rights, duties, and obligations herein shall be binding on either party if any of this Agreement would be contrary to the terms of OAC § 5013.06 (C) § 5013.07 (C) or OAC § 5013.08.

IV. COA'S OBLIGATION TO FUND

- 41) Subject to the terms and conditions of this Agreement, upon execution of this Agreement, COA shall allocate the sum of FIVE HUNDRED THIRTY THOUSAND THREE HUNDRED EIGHTY FIVE AND NO/100 DOLLARS for the acquisition by Local Sponsor of agricultural easements for the parcels owned by the Director of COA and listed by attachment to "Table B - Property-Frank".
- 42) COA's contribution for the acquisition of each agricultural easement to be acquired by the Local Sponsor shall be up to but not more than seventy-five percent (75%) of the purchase-based agreed value of the subject agricultural easement as provided in the Landowner Program Application.
- 43) If agricultural easements for all properties listed in "Table B - Property-Frank" are not closed or paid for by the agricultural easement is not reported by the entity upon closing date as provided in "Table A - Scope of Work", any remaining funds may be

V. LOCAL SPONSOR CONTRIBUTION AND RESPONSIBILITIES

- 51) Local Sponsor must disburse one hundred percent (100%) of the payment, minus any cost or expense permitted by OAC § 5013.07 at the time of closing, representing the agricultural easement purchase price, to the landowner at the time of closing, as that term is hereinafter defined. Local Sponsor shall pay all costs of the agricultural easement permanent and will operate and manage each agricultural easement in accordance with the Local Sponsor's program, this Agreement, and any relevant federal or state laws, regulations or orders.
- 52) Local Sponsor shall not use COA funds to acquire an easement on a property in which the Local Sponsor employee or board member, with decision-making involvement in matters related to easement acquisition and management, or such employee or board member's immediate family member or household member has a property interest. Local Sponsor agrees to generally conduct itself in a manner so as to protect the integrity of agricultural easements which it holds and avoid the appearance of impropriety or actual conflicts of interests in its acquisition and management of agricultural easements.
- 53) Local Sponsor agrees that it will not at any time, when the Local Sponsor is named as a Grantee in the agricultural easement, seek to acquire the remaining fee interest in the Property or otherwise enter into a partnership or joint venture wherein a partner has a fee interest in the Property.
- 54) When an agricultural easement violation is reported to Local Sponsor by COA or when observed by Local Sponsor, after appropriate administrative and appeal rights, Local Sponsor shall enforce the terms and conditions of the agricultural easement pursuant to all available enforcement procedures, including legal and equitable remedies. In the event that Local Sponsor should decide to utilize any legal or equitable remedies involving the filing of a lawsuit, such use shall be subject to the mutual consent of the parties prior to filing. The Local Sponsor agrees to completely and fully support the COA, and work with COA in the enforcement of this Agreement and any agricultural easement, as well as any agreement with a Landowner arising out of this Agreement. Failure to do so shall be a default by the Local Sponsor of this Agreement.
- 55) Local Sponsor agrees to include COA in any public news releases, events, brochures, fact sheets, or any other information distributed to the media ("Media Release") related to the acquisition of an agricultural easement on the Property listed in "Table B - Property-Frank" acquired with COA funds under this Agreement. Local Sponsor agrees to provide any Media Release to COA for review and comment at least three (3) business days prior to its publication.
- 56) Local Sponsor agrees to comply with COA guidelines and requirements regarding the disclosure of any confidential and potentially sensitive information about governmental and landowner issues, and such information shall not be disclosed without the prior written consent of COA.

- 5) If Local Sponsor enters into a Cooperative Agreement with the United States Department of Agriculture - Natural Resources Conservation Service (USDA/NRCS) to receive matching funds under its Agricultural Conservation Easement Program - Agricultural Land Easement (ACEP-AL) program, Local Sponsor is responsible for completion of all required documents and services outlined in Cooperative Agreement with NRCS.
- 6) Any ODA funds received by Local Sponsor under this Agreement may not be utilized for reimbursement by Local Sponsor under any federal or state program, including ACEP-AL/E.

VI. PAYMENT AND CERTIFICATION OF FUNDS

- 61) The Local Sponsor shall notify ODA when the funds for the agricultural easement are to be paid. Funds shall be paid to Local Sponsor via an escrow agreement in the form substantially as provided in "Exhibit B - Escrow Agreement" and approved by ODA with the title company as arranged by Local Sponsor. Local Sponsor shall, upon receipt of the funds from ODA, deposit and endorse over the funds to the title agent pursuant to the escrow agreement. Such escrow agreement shall specifically provide that 1) ODA is a third party beneficiary of the escrow agreement; 2) funds shall be returned to ODA if not disbursed to Landowner within 90 calendar days of funds by title agent unless otherwise agreed in writing by ODA; and 3) any other requirements as specified by ODA. Local Sponsor shall provide ODA notice of the scheduled Closing not less than 90 calendar days prior to said Closing to ensure timely delivery of the funds. In the event that funds are deposited and placed with the title company in escrow, and that said funds are not disbursed at Closing within 90 calendar days of such deposit, the use of said funds shall be de-obligated and returned to ODA by the title agent unless the title agent has received an amendment to the escrow agreement which consents to holding the funds longer than 90 days. In the event that any funds sent to the Local Sponsor are not disbursed or otherwise provided to the title agent pursuant to the requirements of this paragraph within 5 days of receipt, such check shall be returned to ODA unless written permission is provided by ODA to continue to hold the check. Any periods of time longer than 90 calendar days to hold the funds shall require prior written consent of this Agreement by the parties.
- 62) It is expressly understood and agreed by the parties that none of the rights, duties, and obligations described in this Agreement shall be binding on either party until all applicable statutory provisions of the OGC, including but not limited to OGC § 126.03, have been complied with, and until such time as all necessary funds are available, encumbered and free-standing from the appropriate state agencies or responsible third party entities, and, when required, such expenditure of funds is approved by the Controlling Board of the State of Ohio.

VII. AGRICULTURAL EASEMENT REQUIREMENTS

- 71) The Local Sponsor shall ensure that agricultural easements acquired under this Agreement meet the following requirements:
- Run with the land in perpetuity.
 - Protect agricultural use and related conservation values by limiting nonagricultural uses of the land and specify prohibited uses along with permitted uses;
 - Provide for the administration, management, and enforcement of the agricultural easement by the Local Sponsor or its successors;
 - Include a provision that if this Easement is extinguished, terminated or condemned, in whole or in part, Grantor shall reimburse the State Grantee for the amount equal to the proportionate share of the fair market value of the Protected Property unencumbered by this Easement as required by OGC § 901.23(A)(2)(D), and which is further specified in the terms of that certain Deed of Agricultural Easement; and
 - All other provisions as requested by ODA.
- 72) The form of any deed of agricultural easement used under this Agreement shall be approved and provided by ODA. Any revisions or modifications thereto must be approved by ODA in writing prior to the Closing.

VIII. TERMINATION OF LOCAL SPONSOR'S SERVICES

- 81) ODA and Local Sponsor may mutually agree to terminate this Agreement at any time. ODA shall be entitled, by written or oral notice, to cancel this Agreement in its entirety or in part, for breach of any of the terms, and to have all other rights against Local Sponsor by reason of Local Sponsor's breach. A breach shall mean, but shall not be restricted to, any one or more of the following events:
- Local Sponsor fails to perform the services by the date required or if no date is specified, in a timely manner;
 - Local Sponsor breaches any representation and warranty, or fails to perform or comply with any term of this Agreement;
 - Local Sponsor makes any general assignment for the benefit of creditors;
 - In ODA's sole opinion, Local Sponsor becomes insolvent or in an un sound financial condition so as to endanger performance hereunder;
 - Local Sponsor becomes the subject of any proceeding under any law relating to bankruptcy, insolvency or reorganization or relief from debtors; or
 - Any receiver, trustee or similar official is appointed for Local Sponsor or any of Local Sponsor's property.

- 12 Upon notice of termination, Local Sponsor shall cause all work on the terminated activities under this Agreement, including all subcontracts relating to the terminated activities, to be necessary steps in local administration and maintenance, and if requested by ODA, furnish a report, or if the time of receipt of notice of termination, including the status of all work under this Agreement, including whether finished, pending, or otherwise pending, and any other matters ODA requires. If the Local Sponsor voluntarily fails to comply with the terms of this Agreement, ODA reserves the right to wholly or partially suspend funds provided hereunder in accordance with applicable regulations.
- 13 ODA cannot make commitments in excess of funds authorized by law or state administrative procedure. If ODA cannot fulfill its obligations under this Agreement because of insufficient funds, the Agreement will automatically terminate with no further obligations by ODA. The Local Sponsor understands and agrees that no other funding not authorized by this Agreement may be sought by the Local Sponsor for the term of the agreement for the purpose of the same or other related purposes of the term of the agreement.
- 14 In the event this Agreement is terminated prior to its completion, Local Sponsor shall deliver to ODA all work products and documents which have been prepared by Local Sponsor in the course of providing the scope of Work under this Agreement. All such materials shall become and shall remain the property of ODA, to be used in such manner and for such purposes as ODA may choose.
- 15 Local Sponsor agrees to waive any right to, and shall make no claim for, additional compensation against ODA by reason of such termination.

IX. RELATIONSHIP OF PARTIES

- 11 ODA and Local Sponsor agree that Local Sponsor shall be engaged by ODA solely as an independent contractor basis, and Local Sponsor shall be responsible for all of its own business expenses, including but not limited to, computer, phone service and other expenses. Local Sponsor will also be responsible for all business, personal, employee and related expenses of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Work of Compensation and Unemployment Compensation coverage, if any. Local Sponsor expressly understands and agrees that the Local Sponsor shall have the right to hire or assign the other party in any manner without the other party's prior written consent. It is fully understood and agreed that the Local Sponsor is an independent contractor and is not an agent, servant or employee of ODA or the State of Ohio.

I. RELATED WORKS

- 11 The scope of Work contemplated in this Agreement is to be performed by Local Sponsor, who may submit to various ODA approved for the purchase of articles, supplies, equipment, or special technical services which are required for the satisfactory completion. All such documents shall be a Local Sponsor's expense.

XI. CONFLICTS OF INTEREST AND ETHICS COMPLIANCE

- 11.1 No personnel of Local Sponsor or member of the governing body of any locality or other public official or employee of any such locality in which, or relating to which, the work under this Agreement is being carried out, and who exercise any functions or responsibilities in connection with the review or approval of this Agreement or carrying out of any such work, shall, prior to the completion of said work, voluntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge and fulfillment of his or her functions and responsibilities with respect to the carrying out of said work. This includes the involvement of any personnel of Local Sponsor to place an easement on a property in which a person who is an immediate family member or household member of an employee or board member, with decision-making involvement in matters related to easement acquisition and management, has a property interest. Further, the Local Sponsor agrees to generally conduct itself in a manner so as to protect the integrity of Agricultural Easements which it holds as well as avoid the appearance of impropriety or actual conflicts of interests in its acquisition and management of agricultural easements, and shall implement a conflict of interest policy as approved by ODA.
- 11.2 Any such person who acquires an incompatible or conflicting personal interest, on or after the effective date of this Agreement, or who involuntarily acquires any such incompatible or conflicting personal interest, shall immediately disclose his or her interest to ODA in writing. Thereafter, he or she shall not participate in any action affecting the work under this Agreement, unless ODA shall determine in its sole discretion that, in the light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.
- 11.3 Local Sponsor represents, warrants, and certifies that it and its employees engaged in the administration or performance of this Agreement are knowledgeable of and understand the Ohio Ethics and Conflicts of Interest laws. Local Sponsor further represents, warrants, and certifies that neither Local Sponsor nor any of its employees will do any act that is inconsistent with such laws.
- 11.4 Charitable organizations shall continue to meet the requirements specified in OAC § 901-2-04 and § 901-2-07.

XII. RIGHTS IN DATA AND COPYRIGHTS/PUBLIC USE

- 12.1 ODA shall have unrestricted authority to reproduce, distribute and use (in whole or in part) any reports, data or materials prepared by Local Sponsor pursuant to this Agreement. No such documents or other materials produced (in whole or in part) with funds provided to Local Sponsor by ODA shall be subject to copyright by Local Sponsor in the United States or any other country.

Duane Graham T1010070LD

112 Local Sponsor agrees that all documents or original records created under this Agreement shall be made freely available to the general public to the extent permitted or required by law and shall be made available to the general public by OCA. Any reports for such materials created by Local Sponsors shall be placed in OCA.

IX. CONFIDENTIALITY

- 111 Subject to OCA (131) and (136 G), Local Sponsors shall not disseminate any information or material obtained pursuant to this Agreement under this Agreement without the prior written consent of OCA.
- 112 All portions of this Agreement relating to Confidentiality shall remain binding upon Local Sponsors for the term this Agreement is terminated.

X. CAMPAIGN CONTRIBUTIONS

110 Local Sponsors hereby certifies that neither Local Sponsors nor any of Local Sponsors' partners, officers, directors, shareholders nor the spouses of any such persons have made contributions in excess of the limitations specified in OCA (131)(3), and (3).

XI. LIABILITY

- 111 Each party to this Agreement shall be responsible for any breach of this Agreement, or negligent acts or omissions arising out of or in connection with this Agreement, or any other agreement entered into in a course of this Agreement, or licensed by a court of competent jurisdiction, or in the parties may otherwise be liable upon. Nothing in this Agreement shall operate to transfer any such responsibility from one party to the other party.
- 112 Each party is responsible for paying its own costs and attorney's fees that arise from litigating any claims brought under the terms of this Agreement.
- 113 In no event shall any party to this Agreement be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.
- 114 If Local Sponsor enters into a Cooperative Agreement with the United States Department of Agriculture - Natural Resources Conservation Service (USDA/NRCS) to receive matching funds under its Agricultural Conservation Easement Program - Agricultural Land Easement (ACEP-ALE) program, and to which OCA shall be assigned as an agency in a working relationship in that such Cooperative Agreement and associated rights and responsibilities, Local Sponsors shall be responsible for any and all obligations which arise under or related to the Cooperative Agreement.

XVI. REPORTS AND NOTICES

161 All reports, notices, copies, requests, consents, approvals and other communication required or permitted to be given pursuant to the terms of this Agreement shall be in writing and shall be deemed to have been properly given if hand delivered or sent by U.S. registered or certified mail, postage prepaid, or email with proof of delivery and read receipt.

a. with respect to OCA:

Ohio Department of Agriculture
Office of Farmland Preservation
635 East Main Street
Leprochburg, Ohio 43033-3342
Attn: Jody Brown, Program Administrator
Telephone: (614) 731-4333
Email: jody.brown@agr.state.oh.us

b. with respect to Local Sponsor:

Madison County Commissioners' office
Madison County SW CD
111 US Highway 42 NE
Lombard, OH 43040-5314
Attn: Jula Cummings
Telephone: 740.853.4004
Email: jula.cummings@ohmadcount.net

162 Any and all notices and other documents and communications required to be given pursuant to this Agreement shall be deemed duly given: (1) upon actual delivery, if delivery is by hand or courier services; (2) upon receipt by the transmitting party of confirmation or answer back of delivery if by facsimile or electronic means; or (3) upon the third day following delivery into the U.S. mail if delivery is by regular U.S. mail. Each such notice shall be sent to the respective party at the address indicated first above or at any other address to the respective party may designate by notice delivered pursuant hereto.

XVII. MISCELLANEOUS

- 111 Counterparts. This Agreement may be executed in any number of counterparts, each of which is to be deemed an original, and all of such counterparts together shall constitute one and the same instrument.
- 112 Entire Agreement Waiver. This Agreement contains the entire agreement between the parties hereto and shall not be modified, amended or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This Agreement supersedes all prior and contemporaneous letters, correspondence, discussions and agreements among the parties with respect to all matters contained herein. A waiver by

any party of any breach is defined by another party, or failure of either party to enforce any provision of the Agreement in any course of conduct or liability incident thereto not constituting a continuing wrong by such party of any subsequent act in breach of it in which hereafter. Any provision of the Agreement hereafter published by or filed by either party in the event of such publication is not binding on the remainder of the Agreement.

113 Construction Law. This Agreement and the rights of the parties hereunder shall be governed, construed and interpreted in accordance with the laws of the State of Ohio. The parties agree to waive in the Ohio courts located in Franklin County, Ohio, and will perform lawfully herein any obligation to construction of laws. In the event that this Agreement should become subject to the jurisdiction of the Court of Ohio, the parties agree that such jurisdiction shall be binding and the provisions hereof shall prevail over whatever claims of this Agreement.

114 Assignment and Lien. This Agreement shall be binding upon and hereinafter in the benefit of the successors and assigns of the parties. Neither this Agreement nor any rights, duties, or obligations hereunder may be assigned or transferred in whole or in part without the prior written consent of ODA.

115 Local Funding. During the performance of the services required by this Agreement and for a period of five years after its completion, Local Sponsor shall maintain sufficient funds to meet all debt obligations to this Agreement and shall make such funds available to ODA in ODA's reasonable request.

116 Non-Discrimination. Pursuant to OAC § 15111, Local Sponsor agrees that Local Sponsor, any subcontractor, and any person acting on behalf of Local Sponsor or subcontractor will not discriminate, by reason of race, color, religion, sex, age, disability as defined in OAC § 4112.01, national origin, sexual orientation, military status, or ancestry against any class of his state in the hiring of any person qualified and available to perform the work under this Agreement and shall post notices regarding this provision. Local Sponsor further agrees that Local Sponsor, any subcontractor, and any person acting on behalf of Local Sponsor or subcontractor shall not, in any manner, discriminate against, retaliate, or otherwise mistreat any employee hired for the performance of work under this Agreement on account of race, color, religion, sex, age, disability as defined in OAC § 4112.01, or national origin, sexual orientation, military status, or ancestry.

117 Compliance with Laws. Local Sponsor, in the exercise of its duties and obligations under this Agreement, agrees to comply with all applicable federal, state, and local laws, rules, regulations and ordinances. Local Sponsor agrees that it has all of the approvals, licenses, or other qualifications needed to conduct business in Ohio and all of its assets. If at any time during the Agreement period Local Sponsor, for any reason, becomes disqualified from conducting business in the State of Ohio, Local Sponsor will immediately notify ODA in writing and will immediately cease performance of Agreement activities.

118 Local Law Violations. Local Sponsor agrees to comply with all applicable federal, state and local laws regarding matters that may have such laws and shall make a good faith effort to ensure that any of its employees or personnel do not violate any of such

work being performed hereunder do not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

119 Fiduciary for Recovery. Local Sponsor warrants that it is not subject to an "unresolved" finding for recovery under OAC § 524. If this warranty is deemed to be false, this Agreement is void ab initio and the Local Sponsor must immediately repay to the ODA any funds paid under this Agreement.

120 Headings. The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.

121 Severability. The provisions of this Agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provision shall, to the extent enforceable in any jurisdiction, nevertheless, be binding and enforceable.

122 Payment. Local Sponsor represents and warrants that it is not delinquent from consideration for contract awards by the Director of ODA of Administrative Services, pursuant to either OAC § 151.02 or OAC § 125.25. If this representation and warranty is found to be false, this Agreement is void ab initio and Local Sponsor shall immediately repay to ODA any funds paid under this Agreement.

123 Executive Order 2011-12K Compliance. The Local Sponsor, including its officers and employees, hereby affirms to have read and understands Executive Order 2011-12K and agrees to abide by those requirements in the performance of this Agreement. Local Sponsor shall perform no services required under this Agreement outside the United States and agree to immediately notify the State of any change or shift in the location(s) of services performed by the Local Sponsor or its subcontractors under this Agreement, and no services shall be changed or shifted to a location(s) that are outside the United States. By signing this Agreement, Local Sponsor certifies that it is in, and will remain in, compliance with Executive Order 2011-12K and will not assign or subcontract the work under this Agreement to an entity outside the United States. Local Sponsor's representative has completed and signed the Affirmation and Disclosure Form available at <http://www.governor.ohio.gov/Pocahontas/PolicyExecutiveOrders/EO%202011-12K.pdf> and will return it to ODA along with this Agreement.

124 Execution. This Agreement is not binding upon ODA unless executed in full.

125 Arbitration Agreement. Local Sponsor agrees to assign to ODA all state and federal arbitral claims and causes of action that relate to all goods and services provided for in this Agreement.

126 Conflict. In the event of any conflict between the terms and provisions of the body of this Agreement and any exhibit hereto, the terms and provisions of the body of this Agreement shall control.

127 Delay. ODA shall be excused from failures or delays in delivery or performance hereunder if such failure or delay is attributable to causes beyond the reasonable control of ODA which makes such performance or delivery commercially impractical and such

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When a delay will not have prevented through reasonable precautions. In the event of any such delay, the time of delivery or performance or time of payment shall be extended for a period of time equal to the time lost by reason of such delay.

1111. Court of Claims. Under O.C.C. Chapter 150, the State of Ohio has waived its immunity from liability and consented to be sued and have its liability determined in its Court of Claims in accordance with the same rules of law applicable to suits between private parties, except in the extent the Administration of the State of Ohio's liability is subject to limitations set forth in O.C.C. Chapter 150.

A facsimile signature or other similar electronic reproduction of a signature shall have the force and effect of an original signature, and in the absence of an original signature, shall constitute the original signature.

IN WITNESS WHEREOF, the parties have executed this Agreement by and through their duly authorized agents as of the Effective Date.

LOCAL SPONSOR

Date

By: Mark A. Forrest 3-27-17



Printed Name:

MARK A. FORREST

Madison County Commissioners
1 North Main Street, PO Box 611
London, Ohio 43143

OHIO DEPARTMENT OF AGRICULTURE

Date

By: _____

David T. Daniels
Director

Approved: _____ Date: _____

By: _____

Timothy G. Schirmer
Senior Staff Counsel

Ohio Department of Agriculture
6935 East Main Street
Reynoldsburg, Ohio 43068-3342

This instrument was prepared by:
Ohio Department of Agriculture
6935 East Main Street
Reynoldsburg, Ohio 43068-3342

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Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Note-The remaining part of this agreement is located at the LAEPP department.

Subject: Engagement Letter – Approved – Job & Family Services

Mr. Dhume moved per the request of Sherry Baldwin, Fiscal Officer, to approve the engagement letter between Madison County Family and Children and Children First Council and the Ohio State Auditor, for audit services.



Dave Yost • Auditor of State

March 14, 2017

Sherry Baldwin
Fiscal Officer
Columbus, Ohio 43260

The State of engagement between the Madison County Family and Children First Council, the Council and the Auditor of State involves the objective and range of the services we will provide, the Council's expected treatment and assistance, a request if you wish, the related fee proposal, and other terms and conditions designed to ensure that our professional services satisfy the Council's audit requirements.

Summary of Services

We will audit the Council's financial statements as of and for the year ended December 31, 2017 and 2018. We are pleased to confirm our acceptance and our understanding of the audit engagement by means of this letter. The objective of an audit is to express an opinion concerning whether the financial statements present fairly, in all material respects, the Council's accounting information and balance in accordance with the Council's governing body.

We will not issue an opinion on the financial statements.

We expect to deliver our report on or about May 10, 2017.

Engagement Team

The engagement will be led by:

- Scott Siskel, Chief Auditor, and Tracy Johnson, CPA, and James Baker, Assistant Chief Auditor, who will be responsible for issuing the report, which will be issued to you.
- Douglas Ferguson, Senior Audit Manager, who will be responsible for managing the delivery of our services to you.
- Dan Sledge, Audit Manager, who will be responsible for our administration of our services to you.

The Auditing Process

Our Responsibilities

The Summary of Services above describes our responsibilities for the Council's statements.

We will conduct our audit in accordance with SSA generally accepted auditing standards (GAAS) and the Comptroller General of the United States' standards for financial audits. Government Auditing Standards, these standards require that we plan and perform the audit to reasonably assure that the financial statements are free of material misstatement.

If you have any questions for Charles, the CFSM
Phone: 614-645-3141 or 614-645-3177
www.ohioauditor.gov

Madison County Family and Children First Council
March 14, 2017
Page 2

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatement may not be detected exists, even though the work is properly planned and performed in accordance with GAAS.

We may find certain procedures to be selective testing of data. Therefore we might not detect material error and fraud if it exists. It is not cost-efficient to design procedures to detect immaterial error or immaterial fraud. Also, because of the characteristics of fraud, including attempts at concealment through collusion and bribery, a properly designed and executed audit may not detect a material fraud.

We will communicate all instances where we believe fraud may exist to you. These would include instances where we:

- Have persuasive evidence that fraud occurred
- Determined that fraud existed and were unable to obtain corroborating evidence to determine that fraud was actually

Similar to noncompliance may have occurred. However, our audit provides no assurance that noncompliance generally will be detected and only reasonable assurance that we will detect noncompliance directly and materially affecting the determination of financial statement amounts. We will inform you regarding material error or noncompliance that come to our attention.

If we find indications of abuse, we will expand our tests to determine the financial statement effect. Government Auditing Standards defines abuse as behavior which while not necessarily a legal violation, is behavior a prudent person would deem improper or deficient. Because this determination is subjective, Government Auditing Standards does not expect auditors to provide reasonable assurance of detecting abuse.

If for any reason we are unable to complete the audit or are unable to form an opinion, we may disclaim an opinion on your financial statements. In this unlikely event, we will communicate the reason for disclaiming an opinion to you, and to those charged with governance, in writing.

Your Responsibilities and Identification of the Applicable Reporting Framework

We will audit assuming management and those charged with governance acknowledge and understand they are responsible for:

1. Preparing the financial statements and other financial information, including related disclosures and selecting and applying accounting principles in accordance with the Council's accounting basis.
2. Providing us with:
 - a. Access to all information of which management is aware that is relevant to preparing and fairly presenting the financial statements such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the audit; and
 - c. Unrestricted access to persons within the Council from whom we determine it necessary to obtain audit evidence.
3. Inform us of events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements.
4. Providing supplementary information in accordance with the applicable criteria.

Document Description: T110100701.D

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- 1. Obtain an understanding of the regulatory framework that applies to the entity and the reporting framework that will be used to report on the entity's financial statements.
- 2. Assess the regulatory framework that will be used to report on the entity's financial statements in order to determine the nature, timing, and extent of further audit procedures that will be required to provide assurance on the financial statements that are in accordance with the reporting framework.
- 3. Identify and assess the risks of material misstatement.
- 4. Obtain an understanding of the entity's internal control system and the risks that the entity's internal control system may pose to the financial statements.
- 5. Identify and assess the risks of material misstatement, including any significant risks, which may be related to the entity's internal control system.
- 6. Obtain an understanding of the entity's internal control system and the risks that the entity's internal control system may pose to the financial statements.

The client and you are responsible for providing access to the financial records.

Compliance with Laws and Regulations

Our Responsibility

As part of our audit, we will obtain an understanding of your Council and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. As such, we are not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses.

Your Responsibility

Design, implement and maintain internal control relevant to the preparation and fair presentation of the financial statements in order to design such procedures that are appropriate in the circumstances but not for the purpose of giving an indication of the effectiveness of the Council's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

- 1. Being knowledgeable of and complying with laws, regulations, contracts and past practices applicable to the Council.
- 2. Identifying to the Auditor, in a timely manner, any significant risks, including any significant risks, which may be related to the entity's internal control system.
- 3. Identifying to the Auditor, in a timely manner, any significant risks, including any significant risks, which may be related to the entity's internal control system.
- 4. Identifying to the Auditor, in a timely manner, any significant risks, including any significant risks, which may be related to the entity's internal control system.
- 5. Identifying to the Auditor, in a timely manner, any significant risks, including any significant risks, which may be related to the entity's internal control system.

Madison County Family and Children First Council
March 2, 2017
Page 4

Internal Control

Our Responsibility

As part of our audit, we will obtain an understanding of your Council and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. As such, we are not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses.

In assessing fair, we consider internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design such procedures that are appropriate in the circumstances but not for the purpose of giving an indication of the effectiveness of the Council's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Your Responsibility

Design, implement and maintain internal control relevant to compliance and the preparing and fairly presenting financial statements that are free from material misstatement, whether due to fraud or error. Appropriate supervisory reviews are necessary to reasonably assure that adopted policies and prescribed procedures are followed.

Your Responsibility for Service Organizations

Service organizations are entities to which you have outsourced accounting functions. Service organizations process transactions reflected in your Council's financial statements, and therefore fall within the scope of our audit. While service organizations are responsible for establishing and maintaining their internal control, you are responsible for being aware of the service organizations your Council uses, and for establishing controls to monitor the service organization's performance. Because the complexity of service organization transaction processing can vary considerably, your monitoring activities can vary accordingly.

When transaction processing is complex and the volume of transactions is relatively high, obtaining and reviewing a service organization auditor's Independent Service Auditor's Report on Management's Description of a Service Organization's System and the Suitability of the Design and Operating Effectiveness of Controls Report (Type 2 Service Organization Control Report (SOC 2)) may be the most effective method of meeting your responsibility to monitor a service organization, and may also be the only efficient means by which we can obtain sufficient evidence regarding their internal controls. AT Section 901, Reporting on Controls of a Service Organization (SSAE No. 16) discusses the aforementioned report. In some circumstances, we can accept a suitably designed agreed-upon procedures report (AUP) in lieu of a SSAE No. 16 report. Our staff can discuss SSAE No. 16 and possible monitoring controls you might use with you.

You are responsible for informing our staff of the service organizations your government uses, and for monitoring these service organizations' performance.

Service organizations of which we are aware are:

- Madison County, which provides your Council's accounting software and services as a local agent.

Please confirm to us that, to the best of your knowledge, the above listing is complete.

Because the Auditor of State performs the SSAE No. 16 engagement for Madison County, you need not contact us regarding your deadline. However, you should read our most recent Madison County report on as part of your monitoring activities.

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March 2, 2017
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Representations from Management

Year Represented

Upon accepting our engagement, management and, when appropriate, those charged with governance will provide us an written representations about the audit that, among other things, will confirm, to the best of their knowledge and belief:

- Management's responsibility for preparing the financial statements in conformity with the Council's accounting basis;
- The reliability of original financial records and related data, the completeness and availability of all records of the legislation or other books and compiled schedules;
- Management's responsibility for the Council's compliance with laws and regulations;
- The identification and disclosure to the auditor of all laws, regulations, and provisions of contracts and grant agreements directly and materially affecting the determination of financial statement amounts and;
- The absence of fraud involving management or employees with significant roles in financial control.

Additionally, we will request representations, as applicable, regarding:

- The inclusion of all components and the disclosure of all prior ventures and other related organizations;
- The proper classification of funds;
- The proper approval of revenues of fund equity;
- Compliance with laws, regulations, and provisions of contracts and grant agreements, including budget laws or ordinances, compliance with pay law or debt limits, and any debt covenants;
- The identification of all internal controls programs, and compliance with grant requirements;
- Events occurring subsequent to the fiscal year end requiring adjustment to or disclosure in the financial statements.

Management is responsible for adjusting the financial statements to correct misstatements we may detect during our audit and for affirming to us in the representation letter that the effects of any uncorrected misstatements are aggregate during our engagement and potentially to the latest period the statements present are immaterial, both in factually and in the aggregate, to each material fund type. (Financial statements include the related footnotes and required and other supplemental information).

Communication

Our Responsibility

As part of this engagement the Auditor of State will communicate certain additional matters, if applicable, to the appropriate members of management and to those charged with governance. These matters include:

- The initial selection of and changes in significant accounting policies and their application;
- The process management uses to formulate particularly sensitive accounting estimates and the basis for their conclusions regarding the reasonableness of those estimates;
- Audit adjustments, whether posted or not;
- Any disagreements with management, whether or not satisfactorily resolved, about matters that individually or in the aggregate would be significant to the financial statements or our opinion;
- Our views about matters that were the subject of management's consultation with other accountants about auditing and accounting matters;
- Major issues that were discussed with management related to retaining our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards; and

Madison County Family and Children First Council
March 2, 2017
Page 1

- Certain difficulties we encountered in dealing with management during the audit.

We will present those charged with governance our Summary of Unadjusted Differences, if any, at the conclusion of our audit.

Terms and Conditions Supporting Fee

As a result of our planning process, the Council and the Auditor of State have agreed to an approach budgeted to meet the Council's objectives for an agreed upon fee, subject to the following conditions.

Our Responsibilities

In providing our services, we will carry it with the Council regarding matters of accounting financial reporting a other significant business issues. Accordingly, our fee includes estimated time necessary for this consultation. Circumstances may require the Auditor of State to conduct balances with your financial institution resulting in additional consult charges which will not require an amendment to this agreement. However, should a matter require research, consultation or work beyond this estimate, the Auditor of State and the Council will agree to an appropriate revision in services and fee. These revisions will also be set forth in the form of the attached Amendment to Letter of Engagement.

Your Responsibilities

The Council will provide in a timely manner all financial records and related information to us, an initial list of which will be furnished to you, including timely communication of all significant accounting and financial reporting matters, as well as working papers and related assistance as mutually agreed upon and in a normal and reasonable in the circumstances. When and for any reason the Council is unable to provide these requested information and assistance, the Auditor of State and the Council will mutually make the fee to reflect additional services, if any, we require to achieve these objectives. These revisions will be set forth in the form of the attached Amendment to Letter of Engagement.

Confidential Information

You should make every attempt to minimize or eliminate the transmission of personal information to the Auditor of State (AOS). All documents you provide to the AOS in connection with our services including financial records and reports, payroll records, employee records, health and medical records, to records, etc. should be redacted of any personal information. Personal information includes social security numbers, date of birth, driver's license numbers or financial institution account numbers associated with an individual. The public office should redact all personal information from electronic records before they are transmitted to the AOS. This information should be fully checked out of all paper documents prior to sending to the AOS. If personal information cannot be redacted from any records or documents, the public office must identify these records to the AOS.

If redacting this personal information compromises the audit or the ability to prepare financial statements, the public office and the AOS will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates a hardship on the public office in terms of resources, reworking or other issues, the public office and the AOS may collaborate on alternative methods of providing the public office's data to the AOS without compromising the personal information of individuals served by the public office. The AOS is willing to work with the public office and it is our intent to greatly reduce the amount of personal information submitted to the AOS for audit or financial statement preparation purposes. It is important that the public office make financial records that ways to eliminate as much personal information from financial records as possible by substituting non-personal information (i.e. charge social security numbers to employee identification numbers).

Darrell Brothman T: 610072LO

Madison County Family and Children First Council
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To:
Thank you for your response and for the information provided during
the audit of the Madison County Family and Children First Council.

Per the Ohio State Auditor's report, you are required to provide a copy of the audit report to the general public
and to the State Auditor's Office. The audit report is available on the State Auditor's website.

Regarding:
We will continue to monitor your compliance with the financial statements. We will continue to
provide you with the information you need to ensure that you are in compliance with the financial
statements. We will continue to provide you with the information you need to ensure that you are
in compliance with the financial statements.

Your compliance with the financial statements is a key component of the State Auditor's
audit. We will continue to monitor your compliance with the financial statements. We will
continue to provide you with the information you need to ensure that you are in compliance
with the financial statements.

Issues to be Reported and Working Papers
The State Auditor's report will include the results of the audit. We will continue to
provide you with the information you need to ensure that you are in compliance with the
financial statements.

Independent Auditor's Report on Internal Controls, the Financial Reporting Process, and Compliance with
Other Requirements of Government Auditing Standards

The report will describe the scope of the internal control and compliance testing and the testing
results, and the results of the audit of the financial statements. The report will also describe the
scope of the audit of the financial statements. The report will also describe the scope of the
audit of the financial statements.

AC 910 requires a public entity to provide a copy of the audit report to the general public
and to the State Auditor's Office. The audit report is available on the State Auditor's
website.

However, under Section 147.02 of the Ohio Revised Code, a public entity is not required to
provide a copy of the audit report to the general public. The audit report is available on the
State Auditor's website.

Under paragraph 1(a) of the audit report, you are required to provide a copy of the audit report
to the general public. The audit report is available on the State Auditor's website.

Madison County Family and Children First Council
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Financial Report
As required by Government Auditing Standards, we have attached a copy of our most recent external
audit report to this report. Each organization can receive a copy of this report, year-end
financial statements, or both. The Auditor of State website provides a copy of this report.

Please sign and return this letter to indicate your acknowledgment of, and agreement with, the
arrangements for our audit of the financial statements including our respective responsibilities. If you
have any questions, please call Douglas Ferguson at 614-728-6334.

Very truly yours,

Donna Ford
Auditor of State of Ohio

James A. Bell

James A. Bell, Assistant Chief Auditor

Attachment

cc: Board of Directors

James A. Bell
Assistant Chief Auditor
James A. Bell
James A. Bell

3-28-2017
DATE

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes,
Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Engagement Letter – Approved – Job & Family Services

Mr. Dhume moved to approve the engagement letter between Madison County Park District and the Ohio State Auditor, for audit services.



Dave Yost • Auditor of State

Madison County Park District

ENGAGEMENT LETTER

March 27, 2017

Steph Homan
Madison County Park District
1 North Main Street
P.O. Box 4
Lebanon, Ohio 45031

The idea of an engagement between the Auditor of State and the Madison County Park District is to provide an independent audit of the financial statements of the Madison County Park District. The Auditor of State is required to audit the financial statements of all public entities in Ohio. The purpose of this engagement is to provide an independent audit of the financial statements of the Madison County Park District.

Summary of Services
We will audit the financial statements of the Madison County Park District for the year ended December 31, 2017 and 2018.

We expect to begin our audit on or about April 1, 2017.

Our Responsibilities
Our procedures are designed to detect material misstatements, if any, and to report them. However, because of our limited scope of audit, we cannot provide an opinion on the financial statements of the Madison County Park District. Our audit is not intended to provide assurance on the financial statements.

There are inherent limitations with any audit that prevent us from detecting all errors and fraud. For example, we do not audit the physical inventory of assets, and we do not audit the physical inventory of liabilities. Therefore, we cannot provide an opinion on the physical inventory of assets and liabilities. Our audit is not intended to detect errors and fraud that are not detectable by an audit.

Finally, we will not be held responsible for legal liability.

We will discuss any reporting requirements in a separate letter of engagement that we will send to you.

We thank you for your interest in our services and we look forward to providing you with the highest quality of service.

For the Auditor of State:
Madison County Park District

8 East Broad Street, Columbus, Ohio 43260-2000
Phone: 614-464-5000
www.aos.state.oh.us

Madison County Park District
Madison County
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1. Maintaining complete and accurate accounting records, including:
 - a. Posting transactions promptly
 - b. Reconciling bank accounts to fund balances periodically
2. Filing financial statements you compile from your accounting records with our Office annually, as required by Ohio Rev. Code Section 117.31 and Auditor of State Bulletin 2009-01.
3. Paying bond and legal acts of which you are aware to us.
4. Designing and implementing programs and controls to prevent and detect fraud.

You should not rely on our audit as your primary means of detecting fraud.

5. Being knowledgeable of and complying with laws, regulations, contracts, and grants applicable to the District.
6. Tracking the status of prior audit findings, and implementing corrective action.
7. Maintaining internal control over financial reporting and over compliance. Governments of your size lack sufficient staff to segregate accounting functions. This increases the risk that fiscal officers could conceal unintentional errors or intentional fraud without detection. Therefore it is important for these entities' governing board to periodically review bank reconciliations, checks and other accounting records.
8. Adjusting your accounting records to correct errors we may detect during our audit.
9. Being knowledgeable of the District's plans to issue debt in the future and that the basic audit procedures will likely not suffice for purposes of debt issuance.

Terms and Conditions Supporting Fee
The District and the Auditor of State have agreed to an approach designed to meet your District's objectives for an agreed-upon fee, subject to the following conditions.

Our Responsibilities
Due to the limited nature of our audit, our fees do not include time to search for the source of accounting errors we might detect, and does not include time for research or consultation regarding matters of accounting, financial reporting, legal or other significant business issues. Should a matter require research, consultation or additional audit work, the Auditor of State and the District will agree to an appropriate revision in services and fee. We will issue an amended letter of engagement if this occurs.

Your Risk Audit Responsibilities
The following lists requirements necessary for us to complete our engagement for the fee described below.

1. All the accounting records and supporting documents listed in the Appendix must be available to us on site, and orderly filed, etc.
2. The fiscal officer must be available on site during our procedures to respond to our inquiries and assist us in reviewing records we choose to examine.
3. The governing board chairman must be available on the agreed to date, either on site, or by

Document Number: T161007620

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from

Appendix

Accounting Records and Documents Required for this Audit

1. Reconciliation of bank balances per bankbook (if applicable) and balances must be completed for

- a. The last day of each fiscal year of the audit period
- b. The next month month ended prior to the scheduled audit date

2. All receipts and disbursements occurring during the auditing period must be posted to the accounting records

- a. Each fiscal year of the audit period
- b. The next month month ended prior to the scheduled audit date

3. The acceptance form must be stamped by the A/S by the last fiscal year of the acceptance form. NOTE: If the acceptance form is not stamped by the deadline, you may still hold deposits but a bank book and all checks must still be prepared.

Confidential Information

You should make every attempt to minimize a disclosure of personal information to the Auditor of State (AS). All documents you provide to the AS in connection with an audit include financial records and reports, payroll records, employee salaries, health and medical records, the records etc. should be included in any personal information. Personal information includes social security numbers, date of birth, driver's license numbers or financial institution account numbers associated with an individual. The public often should expect if personal information from electronic records before they are transmitted to the AS. This information should be fully deleted or if it is paper documents you do not delete it from the AS. A personal financial record should be retained for any records a document, the public often may easily have access to the AS.

for

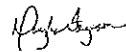
We request you have not prepared for us, each of the enclosed bills.

We must discuss this in detail and the next meeting when you read if you expect to have bills from us in the acceptance form.

Present to the Ohio State Auditor (AS) you may change the information and it will be the general fund as you may discuss the next meeting the general fund and other things to be included in the AS of State Auditor AS/A/S.

Very truly yours,

DATE: 3/27/17
Auditor of State of Ohio



Douglas Ferguson, Senior Audit Manager

cc: County Commissioner

Accounting Records:

- Cashbook
- Receipt journal
- Appropriation journal
- Check register
- Payroll register
- Year end fund status reports
- Schedule of transfers (noted by fund) (unless clearly identified in the accounting reports listed above)

Budgetary Records:

- Certificate of the total amount from all sources available, amended certificates of estimate resources
- Original appropriation and all amendments

Cash & Investment Records:

- Bank / Investment reconciliation to fund balances as of both fiscal year ends, and for the most recent reconciliation completed prior to our fieldwork, including:
 - Outstanding check lists, list of deposits in transit and support for any other recording items.
 - Canceled checks and bank statements
 - Investment statements
 - Check book stubs - if manual checks are used

Collateral statements from depositories as of both fiscal year ends (i.e. securities pledged)

Depository Contracts

Investment Policy and documentation for any other investments held during the audit period (if any)

Cash Receipt Records:

- County auditor semi-annual property tax apportionment sheets
- Grant documents for any federal, state or local grants received (e.g. FEMA, OPWV)
- Receipt Books (Payroll books) / receipts as applicable and support
- Cemetery records, including approved rates, duplicate receipts, etc.

Madison County Park District
Madison County
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Madison County
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For payment's with utility services. Accounting reports of utility usage and billing (power purchase credits, water sales, sewer sales, & other sales quantities)

for State Auditor was made, changes orders, etc.). Also contracts for fire, street lighting, ambulance, dump, police, or other services.

Debt

Debt schedule

- Balance at beginning of year
- New proceeds during the year
- Principal and interest paid during the year
- Ending balance owed

Fixed asset / inventory records

Force account project documents (per Auditor of State Bulletin 2003-003)

Information regarding pending litigation, contractually assumed obligations, etc.

Fixed & capital account book information and enclosures, include account statements

Insurance policies (including health insurance provided to officials and employees)

Documentation for any new debt issued (i.e. debt agreements, correspondence with bond counsel, etc., if any)

List of elected officials, their terms of office

Schedule of assets, including items, & page 1 schedule

Reports submitted to the governing board for approval

Receipts

Vouchers including invoices, and other supporting documents

Purchase Orders and Check & Certificates

Form 941 tax used

Payroll Records

Employee Detail Adjustment Report

Cancelled payroll checks for all employees

Payroll Records, including

- Timekeeping and attendance forms (or FICA, Federal Form 941, W-2 and W-9 State and local income taxes
- Time cards or other applicable attendance records
- Sick leave and vacation records
- Hiring and pay increase authorizations
- Support to any tentative payments made during the audit period
- Township officer pay (for non-schedule 1 employees)

Other

Check record

Facilities and Ordinances

Copies of annual reports for both Auditor of State and supporting worksheets, if applicable

Salary books for officials and employees

Contract documentation (e.g. support that the bond and bond W-9 was a certified copy with the filing for necessary documents provided by

Document Number: Y16100701.D

Please return a signed copy of this page to our regional office at [regional address] no later than [date] if you agree to the terms and conditions described in this letter, and with the additional requirements below. Failure to return the signed copy by the deadline will result in forfeiture of eligibility for a basic audit as indicated in Item 1 under the "Your Basic Audit Responsibilities" section.

Finally, we understand your procedures will be considerably fewer than those required by generally accepted auditing standards and Government Auditing Standards. Accordingly, we understand that your audit might not detect errors, fraud or noncompliance an audit performed in accordance with these standards might detect.

Acceptance Form

To the best of our knowledge and belief, our District:

M.A. Trout 3-27-17
Accepted and agreed to by governing board chairman Date

- 1. Operate 100% of time for the two year period subject to this audit
- 2. Not be subject to other audit requirements, such as those pertaining to election rights issues
- 3. Not be aware of the County's audit that either the audit arrangements that would require a full 90-day audit
- 4. Not currently in a state of fiscal emergency as defined in Ohio Rev. Code Chapter 157

Stacy Wiseman / Clerk 3-27-17
Accepted and agreed to by Stacy Wiseman Date

We will also fulfill our administrative responsibilities in the Department letter. Specifically:

- 5. Our fiscal officer will be at 11 North Main Street, London, Ohio on March 22nd, 2017 to answer your questions and assist you in obtaining records and documents you require for your audit.
- 6. The governing board shall make available to the auditor in this office or site, or at the following phone number, (419) 945-1555:
 - a. All the applicable accounting records and supporting documentation listed in the Appendix as available and that is in a timely and easily retrievable condition.
 - 7. Our fiscal officer has recorded our best records (not masterfiles, if applicable) to our best believe records as of:
 - a. The last day of each fiscal year of the audit period
 - b. The end of each month ended prior to the scheduled audit date
 - 8. Our fiscal officer has posted all receipts and disbursements accurately through:
 - a. The last day of each fiscal year of the audit period
 - b. The end of each month ended prior to the scheduled audit date



National State
Auditors Association
An Affiliate of IASASCT

Headquarters Office
411 East Fifth Street, Suite 201
Cincinnati, OH 45202-2531
Phone: 614.231.1100, 614.231.1101
www.nsaas.org

Washington Office
The E. J. O'Connell Building
444 E. Capitol Street, Suite 201
Washington, DC 20001
Phone: 202.638.5501, 202.638.5507

PEER REVIEW REPORT
April 3, 2015

The Honorable David Yost, Ohio Auditor of State
Office of Auditor of State
88 E. Broad Street, 5th Floor
Columbus, Ohio 43215

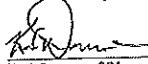
Dear Auditor of State:


We have reviewed the system of quality control of the Ohio Auditor of State (the office) in effect for the period March 1, 2014 through February 28, 2015. A system of quality control encompasses the office's organizational structure and the policies adopted and procedures established to provide it with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The design of the system and compliance with it are the responsibility of the office. Our responsibility is to express an opinion on the design of the system and the office's compliance with the system based on our review.

We conducted our review in accordance with the policies and procedures for external peer reviews established by the National State Auditors Association (NSAA). In performing our review, we obtained an understanding of the office's system of quality control for engagements conducted in accordance with professional standards. In addition, we tested compliance with the office's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the office's policies and procedures on selected engagements. The engagements selected represented a reasonable cross-section of the office's engagements conducted in accordance with professional standards. We believe that the procedures we performed provide a reasonable basis for our opinion.

Our review was based on selective tests; therefore it would not necessarily disclose all design matters in the system of quality control or all compliance matters with the system. Also, there are inherent limitations in the effectiveness of any system of quality control; therefore, noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control of Ohio Auditor of State in effect for the period March 1, 2014 through February 28, 2015 has been suitably designed and was complied with during the period to provide the audit organization with reasonable assurance of performing and reporting in conformity with *Government Auditing Standards* in all material respects. Audit organizations can receive a rating of pass, pass with deficiency (pas), or fail. The Ohio Auditor of State has received a peer review rating of pass.


Keith Dommer, CPA
Team Leader
National State Auditors Association
External Peer Review Team


Kathleen A. Davies, CPA-PA
Concurring Reviewer
National State Auditors Association
External Peer Review Team

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Barrett Dinkens T14100702.D

Subject: Mortgage Release – Approved – CDC

Mr. Dhume moved per the request of Flax Law Firm, to approve the full release of mortgage at 418 Middle Drive, West Jefferson, Ohio for James and Martha Bowyer, Estate.

CDC OF OHIO, Inc.

COMMUNITY DEVELOPMENT CONSULTANTS

February 14, 2017

Madison County Commissioners
Madison County Court House, 100 East Hill
London, OH 43130
Attn: Greg Wiseman

Re: Estate of James L. Bowyer, 418 Middle Drive, West Jefferson, Ohio

Dear Commissioners,

I am writing to follow up on request from Medland Title West to determine the payoff amount of the CHFP mortgage on the property at 418 Middle Drive, West Jefferson, Ohio. Mr. and Mrs. Bowyer died several years ago. The attorney representing the estate, James W. Bowyer, is in the process of selling the property on behalf of the estate.

Mr. and Mrs. Bowyer received \$10,000 in housing assistance under the County's CHFP Program. The mortgage was signed on June 22, 2001. It was recorded in Book 111, Pages 181-187. Under the terms of the CHFP Rehabilitation agreement, 10% of the mortgage was forgiven over ten years. The remaining twenty percent was deferred until the time of sale or transfer of the title. In the intervening years, ending February 14, 2017, balance of the loan is \$4,240.00.

Original	\$10,000.00	Special 2.25%
10% Forgiven	\$0,000.00	
20% Payment Limit	\$4,240.00	
10% Forgiven		
Total	\$0,000.00	
10 years	\$0,000.00	per year
10 months	\$0.00	per month
Payoff as of 2/14/17		
10 years	\$4,240.00	
1 month	\$0.00	
Balance as of 2/14/17		
Balance of 10%	\$0.00	
Forgiven	\$0.00	
20% Payment Limit	\$4,240.00	
Total Remaining	\$4,240.00	
Mortgage	\$4,240.00	

*70% by check
for 45,000
on 2/14/2017*

Estate of James L. Bowyer
418 Middle Drive, West Jefferson, Ohio
February 14, 2017
Page 1 of 2

Medland Title West is handling the closing for the Bowyer estate. The preliminary HUD-1, provided by Medland Title West, indicates the sale price of the property is \$42,000. The Madison County Auditor's property card lists a value of \$92,450.

The estate wishes to pay off the CHFP loan remaining on the property. I have informed Debbie Angles of Medland Title West Company the balance of the CHFP loan is \$4,240.00.

I explained to Ms. Angles that in order to release the lien, the County will need a proposed release of lien and a check, in the amount of \$4,240.00, made out to Madison County. The documents should be delivered to the Commissioners' Office.

Please ask the County Prosecutor to review the documents prior to approving the release of lien. If you have any questions or need additional information, please call me at (614) 443-4373.

Sincerely,

W. Wright
Whitaker W. Wright
Senior Planner

c. Medland Title West Company
Etc

Madison County CHFP Program | Bowyer Estate | 418 Middle Drive | Unrecorded Letter

MADISON COUNTY
COMMISSIONERS
2017/03/22 1:22:52

FULL RELEASE OF MORTGAGE

The undersigned Madison County Board of Commissioners the current holder of the mortgage noted below, for valuable consideration, the receipt of which is hereby acknowledged, do hereby release and discharge from the operation of a certain mortgage executed by James L. Bowyer and Martha E. Bowyer, married to Madison County Board of Commissioners dated the 22nd day of June, 2001, and recorded on November 2, 2011, at 101 O.R. 335 in Madison County Official Records the following described real estate:

Situated in the State of Ohio, County of Madison, and in the Village of West Jefferson, and being Lot Number One Hundred Ninety (192) of Merline's Second Subdivision, as the same is numbered and delineated upon the recorded plat thereof, of record in Plat Volume 1, page 153, Madison County Recorder

EXECUTED ON THE FOLLOWING DATE: 3-21-17

Madison County Board of Commissioners

[Signature]

BY: Mark H. Forrest

Title: Commissioner

STATE OF OHIO, Madison COUNTY, ss.

The foregoing instrument was acknowledged before me this 21 day of March 2017, by _____, authorized agent.

Notary

This Instrument Prepared by First Midco Law Firm LLC, London, Ohio

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Statement of Qualifications for Administration – Approved – CDC

Mr. Dhume moved per the request of Whitaker Wright, CDC Consultant, to approve the Madison County PY 2017-2019 CDBG and HOME Programs Statement of Qualifications for Administration.

CDC OF OHIO, INC.

MADISON COUNTY
COMMISSIONERS

Community Development Consultants
2017 MAR 23 AM 8:19

March 17, 2017

Madison County Board of Commissioners
Madison County Court House
1 N. Main Street, P.O. Box 618
London, OH 43140
Attn: Sissy Wiseman

Re: Madison County's PY 2017-2019 CDBG and HOME Programs
Statement of Qualifications for Administration


Dear Commissioners,

CDC of Ohio is pleased to submit the enclosed *Statement of Qualifications* in response to Madison County's request for proposals to administer its CDBG and HOME programs. Thank you for considering our firm to provide services to Madison County.

CDC of Ohio is an established community development consulting and planning firm specializing in the planning, administration and implementation of Community Development Block Grant (CDBG) programs and Community Housing Impact and Preservation Programs (CHIP). Since the inception of Ohio's CDBG program in 1976, we have been successful in obtaining and administering over \$142 million of grants for our clients.

The enclosed *Statement of Qualifications* outlines the background of the firm, its experience with neighborhood revitalization and housing programs, CDBG and HOME funds, staff resumes and references. Direct project administrative costs will be negotiated with the County once specific grant program activities are selected for funding and awarded by the State. We appreciate the opportunity to continue providing our services to Madison County.

Sincerely,


Whitaker Wright
Senior Planner

Enclosure

c: file

Madison 2017 CDBG \ Procurement SOQ Cover Letter

1015 South High Street | P.O. Box 6247 | Columbus, Ohio 43206 | P. 614.445.8373 | F. 614.445.8431 | E. cdc@ohio@cdglobal.net

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Public Hearing (Second) – Conveyance Fee

The second conveyance fee public hearing took place on Monday March 27, 2017 at 11:00 a.m.

Those Present

Commissioner Mark Forrest, Commissioner David Dhume.
Auditor, Jennifer Hunter.
Prosecutor, Steve Pronai.
Treasurer, Donna Landis.

Newspaper-Max Kwiatkowski, and Kristy Zurbrick.
County Administrator, Rob Slane.

Subject: Resolution – Approved – Conveyance Fee

Mr. Dhume moved to approve the Conveyance Fee resolution listed below:

Resolution 032717-00

On the 27th day of March 2017, The Board of Commissioners of Madison County adopted a resolution increasing the real property transfer tax, aka conveyance fees, on each deed conveying real property or any interest in real property located wholly or partially within the boundaries of the county. The tax shall be levied upon the grantor named in the deed and shall be paid by the grantor for the use of the county to the county auditor at the time of delivery of the deed as provided in section 319.202 of the Ohio Revised Code (ORC) and prior to the presentation of the deed to the recorder of the county for recording. *Effective May 1, 2017.*

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Resolution – Approved – Executive Session

Mr. Dhume moved to enter into executive session at 9:17 a.m. to discuss Courthouse security.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Resolution – Approved – Executive Session

Mr. Dhume moved to exit out of executive session at 9:34 a.m. No action was taken.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Resolution – Approved – Executive Session

Mr. Dhume moved to enter into executive session at 11:29 a.m. to discuss economic development.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Resolution – Approved – Executive Session

Mr. Dhume moved to exit out of executive session at 11:29 a.m. No action was taken.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Burrell Brothers T1010070LD

Subject: Bid Opening – Mt. Sterling

The bid opening for the 2015 CDBG Mt. Sterling Street Sign Purchase Project took place on Monday March 27, 2017 at 10:35 a.m. Old Business

Those Present

- Update – The Eagle Scout Project at Madison and Clark County lines.

Madison County CDBG Program

- Update – Replacing benches along bike trail.

MADISON COUNTY
2015 CDBG PROGRAM
MOUNT STERLING NRG
STREET SIGN PURCHASE PROJECT
BID OPENING
March 27, 2017 10:30 a.m.
SIGN-IN SHEET

Name:	Affiliation:
<u>Kirsty Zwick</u>	<u>Madison Messenger</u>
<u>Mad Kaciakowski</u>	<u>Madison Press</u>
<u>Neil Long</u>	<u>MDSolutions</u>
<u>Kevin White</u>	<u>TBI Group</u>
<u>Phil Smith</u>	<u>Commissioner</u>
<u>Don Edelman</u>	<u>Commissioner</u>
<u>_____</u>	<u>asc/dio</u>
<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>

Bid Results

MADISON COUNTY - 2015 MOUNT STERLING NRG STREET SIGNS PURCHASE PROJECT - PROPOSAL OPENING, MARCH 27, 2017, 10:35 A.M.

NAME OF FIRM	ADDRESS PHONE	PROPOSAL AMOUNT	PROPOSAL IS FOR THE FOLLOWING ITEM(S)	OTHER DOCUMENTS PRESENTED
① Klea Inc.	6370 6700 Road West Chester, OH 43069	\$14,141.19		<input checked="" type="checkbox"/> Bond - Check <input checked="" type="checkbox"/> Non-Collusion Affidavit <input checked="" type="checkbox"/> Affidavit of Non-Defaulted Taxes (Optional) Addendum # 1 Insurance
② MD Solution	8887 Estes Parkway Plain City, OH 43064	\$3,515.53		<input checked="" type="checkbox"/> Bond - Check <input checked="" type="checkbox"/> Non-Collusion Affidavit <input checked="" type="checkbox"/> Affidavit of Non-Defaulted Taxes (Optional) Addendum
				<input type="checkbox"/> Bond <input type="checkbox"/> Non-Collusion Affidavit <input type="checkbox"/> Affidavit of Non-Defaulted Taxes (Optional)

Madison County / Ratio Wisconsin / Clark
Madison County
March 27, 2017

3-27-17
Date

Madison County CDBG Program

Note-These bids will be reviewed by Whitaker Wright, CDC Consultant, and Madison County Engineer, and as a result a recommendation will be made to the Madison County Board of County Commissioners.

Subject: Retention Meeting

The quarterly retention meeting took place on Monday March 27, 2017 at 10:00 a.m.

Those Present

MADISON COUNTY COMMISSIONERS
Retention Meeting
March 27, 2017 - 10:00 a.m.

1. Kathy Zwick
2. Max Kwiatkowski
3. Nick Adams
4. Rene Lobordil
5. Chuck Reed
6. Steve Pronai
7. Donna Landis
8. Mark Forrest
9. David Dhume
10. Jennifer Hunter
11. Donna Landis
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____

- Steve Pronai, Prosecutor, is planning on transporting files and records to the Lafayette Street building for storage purposes and to elevate more available space of documents.
- Chuck Reed, Recorder, had a company that came on site in January to scan years 1-90.
- These documents are protected and can review this information on the computer.
- Jennifer Hunter, Auditor, is looking into scanning methods to record files and records.
- Donna Landis, Treasurer, is waiting on approval to move old document files into the attic.

Subject: Meeting Attendance – Approved – Engineer

Mr. Dhume moved per the request of Bryan Dhume, Engineer, to approve the required meeting attendance in compliance of ORC 325:20 of the ORC for the following:

Bryan Dhume to "NACE 2017 Annual Conference". April 10-13, 2017. Cost \$975.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Subject: Personnel Action – Approved - Sheriff

Mr. Dhume moved per the request of Jim Sabin, Sheriff, to approve the hiring of a full-time deputy for Courthouse security. Effective ~ next 30 days.

Following a second from Mr. Forrest the result of the roll call was: Mr. Forrest, yes, Mr. Dhume, yes, and Mr. Hunter, was not present for the vote.

Mark Forrest
Mark Forrest

David Dhume
David Dhume

Not Present
David Hunter

ATTEST: Kathy Zwick