

Commissioners Journal # 87 Page 461

February 20, 2018

Subject: Bills – Approved – Madison County

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Mr. Hunter moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Transfer – Approved – 9-1-1

Mr. Hunter moved per the request of Jim Sabin, Sheriff, to approve the transfer for the following:

Transfer from: Commissioners Other (1000-A01A-5-0046) in the amount of \$100,000.00.

Transfer to: 9-1-1Other (2042-0000-4-0300) in the amount of \$100,000.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

\*Note-This funding transfer is for the 9-1-1 communication equipment. The Sheriff will reimburse the funding back to the General Fund once he receives funds for property taxes.\*

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Sissy Wiseman

From: Sissy Wiseman [sewiseman@co.madison.oh.us]  
 Sent: Tuesday, February 20, 2018 10:43 AM  
 To: 'Sheriff James Sabin'  
 Subject: RE: 9-1-1 Appropriation

Thanks for the response.  
 Sissy Wiseman

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From: Sheriff James Sabin [mailto:sabin@madisonsheriff.org]  
 Sent: Tuesday, February 20, 2018 10:42 AM  
 To: Sissy Wiseman  
 Subject: RE: 9-1-1 Appropriation

Sissy,

As resolved, the \$100,000.00 transfer from the Commissioners to 9-1-1, should be made to the following line:

Madison County 9-1-1, Other revenue line, 2042-0000-40300

Thank You,  
 Jim Sabin

Subject: Appropriation – Approved – Camp Wissalohican

Mr. Hunter moved to approve the appropriation per unappropriated funds for the following:

Appropriate: Camp Wissalohican Other (6050-P000-5-0046) in the amount of \$5,351.70.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Transfer – Approved – Camp Wissalohican

Mr. Hunter moved to approve the transfer for the following:

Transfer from: Camp Wissalohican Sewer Other (6050-P000-50046) in the amount of \$5,351.70.

Transfer to: Camp Wissalohican Water Other (6051-0000-40400) in the amount of \$5,351.70.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.



**Madison County  
Sanitary Sewer & Water District**

PO Box 6237/825 US 42 NE  
London, Ohio 43140  
Phone: 740-845-1762  
Fax: 740-845-1703

January 24, 2018

Madison County Commissioners  
Counthouse  
London, Ohio 43140

Gentlemen:

Due to new BPA Water Asset Management rules we had to split Camp Wissalohican Sewer and Water into two different funds. The balance at the end of the year for Camp Wissalohican was \$11,892.66. So we need to transfer \$5,351.70 into the new C Wissal Water Fund (6051) from C Wissal Sewer Fund (6050). That will leave a balance of \$6,540.96 for the C Wissal Sewer Fund.

So first need to appropriate \$5,351.70 into Camp Wissalohican: Other (6050-P000-50046).

Then transfer \$5,351.70 from (6050-P000-50046) Camp Wissalohican Sewer: Other

Transfer \$5,351.70 into (6051-0000-40400) Camp Wissalohican Water: Other

Thank you for your cooperation.

Respectfully,

Rob Slano

RS:mnp

Approved:  \_\_\_\_\_

Disapproved: \_\_\_\_\_

Date: 2-2-2018

MADISON COUNTY COMMISSIONERS

David Dhume - Not Present for Signature

David Hunter - Not Present for Signature

MARK FORREST - Not Present for Signature

MADISON COUNTY  
COMMISSIONERS  
100 FEB 12 PM 3:14

Baron Barnes 11702596LD

Subject: Appropriation – Approved – Water Treatment Plant & Wellfield

Mr. Forrest moved to approve the appropriation per unappropriated funds for the following:

Appropriate: Water Treatment Plant & Wellfield (2054-P300-5-0046) in the amount of \$5,000.00.

Appropriate: Water Treatment Plant & Wellfield Professional (2054-P300-5-0047) in the amount of \$5,000.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Appropriation – Approved – Federal Block Grant

Mr. Hunter moved to approve the appropriation per unappropriated funds for the following:

Appropriate: Federal Block Grant 16 (2059-T200-5-0804) in the amount of \$1,000.00.

Appropriate: Federal Block Grant 15 (2059-T200-5-0815) in the amount of \$1,000.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Appropriation – Approved – Federal Block Grant

Mr. Hunter moved per the request of Whitaker Wright, CDC Consultant, to approve the appropriation per unappropriated funds for the following:

Appropriate: Federal Block Grant 16 (2059-T200-5-0804) in the amount of \$57,169.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

mailed 1/17/18

**CDC OF OHIO, INC**

11000 State Route 167, Columbus, Ohio 43220

January 17, 2018

Madison County Commissioners  
 Kentucky County Court House  
 P.O. Box 618  
 London, OH 43141 (Hon.)  
 Attn: Barb Whitaker

Re: Madison County 2016 CDBG Program  
 Draw #157

Dear Sirs:

Enclosed are the invoices for the second draw of the 2016 CDBG program. The attached are copies of the invoices for the following:

|                           |                 |
|---------------------------|-----------------|
| Electricity               | \$43,016        |
| CDBG Project Expenses     | \$4,159         |
| CDBG Project Invoices     | \$10,000        |
| CDC of Ohio Invoice No. 1 | \$57,169        |
| <b>Total Draw Amount</b>  | <b>\$57,169</b> |

Please process the invoices for payment. Keep copies of this check for the files. I have also included a copy of the CDBG Cash Drawdown Record, which completes the overall status of the grant. Please keep this document for the files.

Sincerely,  
 Whitaker W. Whitaker  
 Senior Planner

Enclosures  
 Jennifer Hunter, Madison Co. Auditor

Madison County 2016 CDBG Program  
 11000 State Route 167, Columbus, Ohio 43220

Subject: Transfer – Approved – Gas Tax

Mr. Hunter moved to approve the transfer for the following:

Transfer from: Federal Block Grant 16 (2059-T200-5-0804) in the amount of \$4,152.33.

Transfer to: Gas Tax Reimbursements (2000-0000-4-0600) in the amount of \$4,152.33.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

MADISON COUNTY  
COMMISSIONERS  
FEB 20 16 PM 2:01

MADISON COUNTY  
ENGINEER  
1800 1/2 E  
MADISON OH 43040

**INVOICE**

|                                       |                                    |            |            |
|---------------------------------------|------------------------------------|------------|------------|
| Customer                              | City                               | State      | Zip        |
| Name: MADISON COUNTY COMMISSIONERS    | City: PARSONSVILLE MUNICIPAL COURT | State: OH  | Zip: 43081 |
| Address: PARSONSVILLE MUNICIPAL COURT | City: Par                          | State: OH  | Zip: 43081 |
| City: Par                             | State: OH                          | Zip: 43081 |            |
| Phone: 614-297-2727                   |                                    |            |            |

| Qty   | Description          | UNIT PRICE | TOTAL      |
|-------|----------------------|------------|------------|
| 25.00 | TRANSPIRE STONE      | \$10.75    | \$2,687.50 |
| 25.00 | GRASSING PAPER FUEL  | \$1.25     | \$312.50   |
| 1     | MASONRY MEN @ 1 HOUR | \$181.25   | \$181.25   |
| 1     | LABORER              | \$181.00   | \$181.00   |
|       |                      |            | \$3,362.25 |
|       |                      |            | \$4,152.33 |
|       |                      |            | \$100      |
|       |                      |            | \$4,052.33 |

Payment Method:

Cash

Check

*dec 17*

ALL WORK DONE AS PER REGIONAL STANDARDS SUBJECT TO 10% PENALTY IF NEEDED

THANK YOU

Sissy Wiseman

From: Sissy Wiseman [mailto:swiseman@co.madison.oh.us]  
 Sent: Tuesday, February 20, 2018 8:39 AM  
 To: Heidi Solars  
 Subject: RE: Engineer Invoice for Municipal Court Parking Lot Project

For the time being I will just transfer the funds into the account below.

Thanks,  
Sissy Wiseman

From: Heidi Solars [mailto:hsolars@co.madison.oh.us]  
 Sent: Tuesday, February 20, 2018 7:59 AM  
 To: Sissy Wiseman  
 Subject: RE: Engineer Invoice for Municipal Court Parking Lot Project

2000-0000-4-0600 reimbursement account if you want to transfer, whatever is easier for you

From: Sissy Wiseman [mailto:swiseman@co.madison.oh.us]  
 Sent: Friday, February 16, 2018 2:07 PM  
 To: Bryan Dhume <bryan@co.madison.oh.us>  
 Cc: Heidi Solars <hsolars@co.madison.oh.us>  
 Subject: Engineer Invoice for Municipal Court Parking Lot Project

Received in the attached invoice for the Municipal Court Parking Lot Project. Would you like to be reimbursed by a check or the funding transferred into your account? If you choose to have this funding transferred please provide the account number.

Thanks,  
Sissy Wiseman

Barrett Brothers T1702856LD

Subject: Appropriation – Approved – Common Pleas

Mr. Hunter moved per the request of Tom Wilson, Common Pleas Administrator, to approve the appropriation per unappropriated funds for the following:

Appropriate: Common Pleas Salary Employees (1000-A02B-5-0020) in the amount of \$20,200.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

COURT ADMINISTRATOR  
740-845-1700  
CHIEF PROBATION OFFICER  
740-852-7133  
COURT REPORTER  
740-852-7103  
SECRETARY  
740-845-1700

IN THE COURT OF COMMON PLEAS  
MADISON COUNTY, OHIO  
EAMON P. COSTELLO, JUDGE  
P.O. BOX 527  
LONDON, OHIO 43140  
740-845-1700

MADISON COUNTY  
COMMISSIONERS  
2018 FEB 20 AM 8:34

Friday, February 16, 2018

SUBJECT: INCREASE APPROPRIATION

HONORABLE COMMISSIONERS  
COURTHOUSE  
MADISON COUNTY, OHIO

DEAR SIRs:

The Madison County Common Pleas Court is requesting an appropriation increase in order to add an additional probation officer. The additional officer will allow the Court to more effectively and efficiently comply with the purpose and principals of felony sentencing outlined by the Ohio Revised Code. Further, an additional officer will allow the Court to process documents in a more timely manner, which in turn will reduce inmate jail population and costs associated with incarcerating Defendants sentenced by Madison County Common Pleas Court.

To fund the additional position, The Madison County Common Pleas Court is respectfully requesting an appropriation increase in the following account:

COMMON PLEAS SALARY EMPLOYEES, ACCOUNT#1000A02B50020, IN THE AMOUNT OF \$20,200.00.

Respectfully Submitted,  
*Thomas R. Wilson*  
Thomas R. Wilson  
Court Administrator

COMMISSIONERS:  
*Daniel Dhume*  
*David B. Hill*  
*Allyson Hunt*

Cc: Auditor  
Common Pleas Court

Subject: Drawdowns – Approved – CDC

Mr. Hunter moved per the request of Whitaker Wright, CDC Consultant, to approve the drawdown requests for the following amounts:

\$22,825.00 and \$5,408.00.

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

|  |  |   |  |  |  |
|--|--|---|--|--|--|
| Subcontract:<br>Development Services Agency<br>Office of Community Development<br>PO Box 1004<br>Columbus, Ohio 43260-1004 |  | Name and Address of Grantee:<br>Madison County Commissioners<br>117 W. Main Street<br>Jackson, OH 45013 |  | CDBG E.O. 12876 Balance: \$0<br>CDBG Housing P.I. Balance: \$0<br>HOME Program Income Balance: \$0 |  |
| Contact Person Information:<br>Name: Whitaker Wright<br>Phone Number: (614) 444-8273<br>Email: whitakerw@dcyohio.gov       |  | Grant Number: BC-18-155-2   |  | Date Due Only  |  |
| Grant Number: I  |  | Date:<br>Month: February<br>Year: 2018  |  |  |  |

| Project No. | Project Name                  | Activity No. | Activity Name | Funding Source (Applicable) | Start Month | Amount Requested (\$) | Approved Amount (\$) | Balance of Available State Budget (\$) |
|-------------|-------------------------------|--------------|---------------|-----------------------------|-------------|-----------------------|----------------------|--|
| 1           | Administrative/Field Activity | 1            | General Admin |                             |             | 22,825.00             | 85,200.00            | 62,375.00                              |

MADISON COUNTY  
2018 FEB 20 AM 7:15

Signature of Representative of Grantee: Two Authorized Signatories Are Required

I certify that this request for payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount shown is proper for payment to the Grantee's depositing. I also certify that the data reported above is correct and that the amount of the request for payment is not in excess of current needs.

|               |                        |                     |
|---------------|------------------------|---------------------|
| Date: 2/20/18 | Signature: [Signature] | Title: Commissioner |
| Date: 2/20/18 | Signature: [Signature] | Title: Commissioner |

State Use Only: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_

State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request

|  |  |  |  |  |  |
|--|--|--|--|--|--|
| Subcontract:<br>Development Services Agency<br>Office of Community Development<br>PO Box 1004<br>Columbus, Ohio 43260-1004 |  | Name and Address of Grantee:<br>Madison County Commissioners<br>117 Main Street<br>Jackson, OH 45013 |  | CDBG E.O. 12876 Balance: \$0<br>CDBG Housing P.I. Balance: \$0<br>HOME Program Income Balance: \$0 |  |
| Contact Person Information:<br>Name: Whitaker Wright<br>Phone Number: (614) 444-8273<br>Email: whitakerw@dcyohio.gov       |  | Grant Number: BC-18-155-2  |  | Date Due Only  |  |
| Grant Number: I  |  | Date:<br>Month: February<br>Year: 2018   |  |  |  |

| Project No. | Project Name               | Activity No. | Activity Name             | Funding Source (Applicable) | Start Month | Amount Requested (\$) | Approved Amount (\$) | Balance of Available State Budget (\$) |
|-------------|----------------------------|--------------|---------------------------|-----------------------------|-------------|-----------------------|----------------------|--|
| 4           | Homebased Field Assistance | 1            | Field/Fielding Assistance |                             |             | 5,408.00              | 55,200.00            | 29,792.00                              |

MADISON COUNTY  
2018 FEB 20

Signature of Representative of Grantee: Two Authorized Signatories Are Required

I certify that this request for payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) and that the amount shown is proper for payment to the Grantee's depositing. I also certify that the data reported above is correct and that the amount of the request for payment is not in excess of current needs.

|               |                        |                     |
|---------------|------------------------|---------------------|
| Date: 2-20-18 | Signature: [Signature] | Title: Commissioner |
| Date: 2/20/18 | Signature: [Signature] | Title: Commissioner |

State Use Only: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Burrett Brothers T1702596LD

MADISON COUNTY COMMISSIONERS  
 FEBRUARY 20, 2018

| CDC OF OHIO<br>OGD Programs<br>CASH DRAWDOWN RECORD |                                 |   |                    |                        |          |
|---|---------------------------------|---|--------------------|------------------------|----------|
| Program Type/Abbreviation                           |                                 | Name and Address of the Donor                   |                    |                        |          |
| Wishka Rt. 1974                                     |                                 | Madison County Courthouse<br>London, Ohio 47036 |                    |                        |          |
| FID Number  |                                 |   |                    |                        |          |
| 31640025  |                                 |   |                    |                        |          |
| SENT TO DR.   |                                 | Community Number                                | 153                |                        |          |
| BOOK  |                                 | Grant Drawdown No.                              | 1                  |                        |          |
| FMCS REPORT   |                                 | Invoice No.                                     | 1                  |                        |          |
| Summary of Disbursements                            |                                 |   |                    |                        |          |
| Grant Number  | Activity Name                   | Activity Budget                                 | Amount of Disburse | Committed Amount/Disb. | Balance  |
| 84-01-0384  | 01 Health Rehabilitation (0384) | \$20,000  | \$0                | \$0                    | \$20,000 |
| 84-01-0384  | 02 Dental Rehabilitation (0384) | \$4,000   | \$0                | \$0                    | \$4,000  |
| 84-01-0384  | 03 Dental Rehabilitation (0384) | \$2,000   | \$0                | \$0                    | \$2,000  |
| 84-01-0384  | 04 Dental Rehabilitation (0384) | \$10,000  | \$0                | \$0                    | \$10,000 |
| 84-01-0384  | 05 Health Rehabilitation (0384) | \$5,000   | \$0                | \$0                    | \$5,000  |
| 84-01-0384  | 06 General Admin (0384)         | \$5,000   | \$2,225            | \$2,225                | \$2,775  |
| 84-01-0384  | 07 Health Rehabilitation (0384) | \$1,000   | \$0                | \$0                    | \$1,000  |
|   | TOTAL                           | \$76,000  | \$2,225            | \$2,225                | \$73,775 |
| Total of Disburse                                   |                                 |   |                    |                        |          |
|   | CHE Cash on this draw           |   | \$0                |                        |          |
|   | WISH Cash on this draw          |   | \$2,225            |                        |          |
|   | CHE Cash on this draw           |   | \$0                |                        |          |
| Notes   |                                 |   |                    |                        |          |
| 5/1/2018  | Health Rehabilitation           |   | \$1,000            | \$0                    | \$1,000  |
| 5/1/2018  | OGD Invoice No. 1               |   | \$0                | \$1,200                | \$1,200  |
|   | 1. Supply                       |   | \$0                | \$9,200                | \$9,200  |
|   | 4. Gen. Admin (0384-0384)       |   | \$0                | \$2,225                | \$2,225  |
|   |                                 |   |                    |                        | \$13,625 |

Sissy Wiseman

From: whitaker.wright@madisoncountyohio.gov  
 Sent: Monday, February 19, 2018 1:41 PM  
 To: Sissy Wiseman  
 Cc: Emma Hall, Jerri Kemper  
 Subject: Madison 2017 CHIP Draw  
 Attachments: madison 2017 CHIP DD 1 CD066.pdf; madison 2017 CHIP DD 1 HOME.pdf; madison 2017 CHIP Cash Record DD 1.pdf

Sissy -

Attached is the first draw for the 2017 CHIP grant (2 separate pages), along with a copy of the cash record reporting the sources and uses of the funds.

Please ask the board to approve the draw tomorrow. I will pick up the signed draw sheets on Thursday.

Whitaker

Whitaker W. Wright, Senior Planner  
 CDC of Ohio, Inc.  
 Community Development Consultants of Ohio  
 12415 High Street, P.O. Box 6037, Columbus, Ohio 43260-8107  
 P: (614) 885-8833 | F: (614) 465-8431 | E: [whitaker@cdc-ohio.com](mailto:whitaker@cdc-ohio.com)

MADISON COUNTY  
 COMMISSIONERS  
 FEB 20 AM 7:13

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Drawdown – Approved – CDC

Mr. Hunter moved per the request of Whitaker Wright, CDC Consultant, to approve the drawdown request in the amount of \$520.00.

**State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request**

| Submit To:<br>Development Services Agency<br>Office of Community Development<br>P.O. Box 1001<br>Columbus, Ohio 43216-1001 |                                | Name and Address of Grantee:<br>Madison County Commissioners<br>1 N Main St, PO Box 618<br>London, OH 43140 |                             | CDBG E.D.RLF Balance: \$ 0<br>CDBG Housing P.I. Balance: \$ 0<br>HOME Program Income Balance: \$ 0 |             |                       |                                    |  |
|--|--------------------------------|---|-----------------------------|--|-------------|-----------------------|------------------------------------|--|
| Contact Person Information<br>Name: Whitaker Wright<br>Phone Number: (614) 445-8373<br>Email: whitakerwright@sboglobal.net |                                | Grant Number: B-C-16-1BS-2<br>Draw Number: 144  |                             | State Use Only<br>Date:<br>Voucher #:<br>Warrant #:  |             |                       |                                    |  |
| Project Nbr  | Project Name                   | Activity Nbr  | Activity Name               | Housing Site Address (if Applicable)   | Site Number | Amount Requested (\$) | Approved Activity/Site Budget (\$) | Balance of Activity/Site Budget** (\$) |
| 3  | Tenant-Based Rental Assistance | 1   | Rental / Housing Assistance |  |             | 520.00                | 55,000.00                          | (3,101.00)                             |

|  |         |                    |                         |        |
|--|---------|--------------------|-------------------------|--------|
| Total Amount of this Draw  |         | \$520.00           | \$0.00                  | \$0.00 |
| Certification of Itemization of Expenditures: Two Authorized Signatures Are Required   |         |                    |                         |        |
| I Certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and that the amount of the request for Payment is not in excess of current needs. |         |                    |                         |        |
| Date:  | 2-20-18 | Signature:         | <i>Dennis D. Hunter</i> |        |
| Date:  | 2/20/18 | Counter Signature: | <i>Whitaker Wright</i>  |        |
| State Use Only:  |         | Date:              |                         |        |
| Approved:  |         |                    |                         |        |

MADISON COUNTY COMMISSIONERS  
 2018 FEB 20 AM 7:09





Subject: Contract – Approved – Job & Family Services

Mr. Hunter moved per the request of Steve Kaifas, Job & Family Services Director, to approve the contract between the Department of Family & Children and Bert Carter to provide wrap around services in accordance with the contract below.

MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN  
VENDOR CONTRACT

This contract entered into on Feb 14, 2018 between the Madison County Department of Family & Children (Agency), 400 McKinley St., London, OH 43140 and Bert Carter for the purchase of wrap around services (see Attachment 1)

Article 1 - Purpose

The purpose of this contract is for the procurement of goods or services for use by the Madison County Department of Family & Children in the administration of wrap around services. This Contract is not intended to establish a sub recipient or sub grantee relationship as those terms are defined in either 2 CFR 200 or in the federal grant management "common rule".

Article 2 - Scope of Goods/Services

A. Agency Responsibilities - Agency agrees to pay Contractor upon satisfactory completion of requested services, provided the Agency makes sufficient allocations from the funds. The Agency agrees that reimbursement of all cost related items will be dependent upon Contractor performance in the delivery of services specified. Delivery of purchased services shall be in accordance with the proposal and budget submitted, if applicable, and all attachments to this contract. Delivery of purchased services shall also be documented so that the Agency can verify services rendered.

B. Contractor Responsibilities - The Contractor will furnish all of the required services or products in accordance with the contract (see Attachment).

Article 3 - Billing and Payment

Agency agrees to reimburse the Contractor \$15 per hour for consultation, instruction, data collection, team meetings, monitoring, training and administrative services, and \$1 per mile reimbursement/expense from office location, 400 McKinley St., London, OH 43140

Contractor must submit a detailed invoice each month to Agency within 30 days of the end of the billing period for services rendered during the billing period. The Contractor shall include all necessary details to include all goods or services provided during the billing period on the invoice. The Contractor will indicate the invoice, if applicable.

- Contractor's name as it appears on the Contract and Purchase Order;
- A mailing address and, if applicable, a remittance address;
- An invoice number;
- The date of the invoice;
- The amount of the billing, including, as applicable, a summary of deliverables or services provided or of hourly rates and the number of hours;
- The Purchase Order; and
- The vendor number (Federal taxpayer I.D.).

Under no circumstances will Agency make payment for any services involved more than 90 days after the end of the billing period. In addition, under no circumstances will Agency make payment for any goods or services involved after 180 days.

The Agency Fiscal Department has the final authority to determine whether an invoice is received timely and accurately. There will be no extension to the time limitations for invoices which are received timely but which are not accurate.

For accurate invoices received timely and in accordance with the terms of this Contract, Agency will authorize payment within 30 days after receipt of the invoice. Agency will only pay for those services authorized under this Contract. It is understood that Agency has no control over when the Madison County Auditor actually issues payment on authorized invoices.

Agency will make payment for all invoices received in accordance with the terms of this Contract. Agency will only pay for authorized goods or services.

Article 4 - Availability of Funding

Agency represents that it:

- Has adequate funds to meet its obligations under this Contract;
- Intends to maintain this Contract for the full period set forth herein and has no reason to believe it will not have sufficient funds to enable it to make all payments due during such period; and
- Will use its best efforts to obtain the appropriation of any necessary funds during the term of the Contract.

However, Contractor understands that availability of funds is contingent on funding sources external to the State of Ohio, such as federal funds; appropriations made by the Ohio General Assembly; and appropriations by the Madison Board of County Commissioners.

If funds are not appropriated and available for the continuance of the goods or services

Burnett Boehman T1702869LD

provided by the Contractor, Agency may terminate the products or services provided by the Contractor at the end of the period for which funds are available. Agency will notify the Contractor at the earliest possible time of any products or services provided by shortage of funds. No penalty shall accrue to Agency in the event this provision is exercised, and Agency shall not be obligated or liable for any further payments due or for any damages resulting from termination under this provision.

Article 1 - Duration of Contract

A. This Contract will be effective from 10/11/2018 the execution of this Contract, or the execution of the enabling authority, whichever is later, through 10/31/2019, unless otherwise extended, as provided in Article 6 of this contract, as amended as provided in Article 6 of this Contract.

B. Notwithstanding the foregoing, it is expressly understood by both Agency and Contractor that this contract shall not be enforceable until the Madison County Auditor certifies pursuant to Section 5724.11 of the Revised Code, that the amount required to meet the Agency's obligation or, in the case of a continuing contract to be performed in whole or in part in an ongoing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and in the treasury or in process of collection to the credit of an appropriate fund from any previous encumbrances.

C. Subject to any extension of this Contract under Article 6, below, Contractor expressly agrees to neither perform nor be subcontracted in whole or in part prior to the termination date of this Contract or subsequent to the termination date of this Contract.

Article 1 - Duration of Contract

The Agency and Contractor may determine that an extension of this Contract is in the best interest of all parties. Therefore, by mutual agreement of the parties, this Contract may be extended for one year with no increase in rate or charge in the goods or services to be provided, except as specified in a written amendment signed by all parties. Extension is contingent upon the availability of funds, holding compliance with all applicable budgetary and legal requirements and satisfactory performance by the contractor.

Article 1 - Amendment of Contract

This Contract may be amended by the mutual agreement of all parties. All amendments must be in writing and must be in compliance with all applicable budgetary and legal requirements.

Article 8 - Termination

A. Either party may terminate this Contract upon 30 days written notice to the other party.

B. Notwithstanding Article 5-A, of this Contract, Agency may terminate this Contract immediately upon delivery of written notice to Contractor if Agency has discovered any illegal conduct on the part of Contractor, any violation by Contractor of Articles of this Contract, or loss of funding as noted in Article 4 of this Contract.

C. Upon receipt of notice of termination, Contractor agrees that it will cease work on the terminated activities under the Contract, terminate all subcontracts related to such terminated activities, take all necessary steps to limit disbursements and to minimize costs, and furnish a report as of the day of receipt of the notice of termination describing the status of all work under the Contract, including, without limitation, results accomplished, conclusions reached, and other such matters as the Agency may require.

D. In the event of termination under this Article 8 of the Contract, Contractor will be entitled to compensation, upon submission of a proper invoice, for the work performed prior to receipt of notice of termination or suspension, which will be calculated by Agency on the rate set forth in Article 3, above, less any funds previously paid by or on behalf of Agency. Agency is not liable for any further claims, and the claims submitted by the Contractor are not to exceed the total amount of consideration stated in this Contract.

E. Upon breach or default of any of the provisions, obligations or duties embodied in this Contract, Agency may exercise any administrative, contractual, equitable, or legal remedies available, without limitation. The waiver of any occurrence of breach or default is not a waiver of subsequent occurrences, and Agency retains the right to exercise all remedies hereinabove mentioned.

F. If Agency or Contractor fails to perform an obligation or obligations under this Contract and thereafter such failure(s) is (are) waived by the other party, such waiver is limited to the particular failure(s) so waived and shall not be deemed to waive other failures hereunder. Waiver by Agency is not effective unless it is in writing signed by the Agency director.

Either party may terminate this Contract by notice, in writing, delivered upon the other party before the effective date of termination. Should the Contractor wish to terminate this Contract, the Contractor must deliver the notice of termination 30 days before the effective date of termination. Should the Agency wish to terminate this Contract, it may

to immediately upon delivery of the information.

The parties further agree that should this Contract be terminated, or should the Contractor become unable to provide the services agreed to in this Contract for any reason, such as when the Contractor has provided up to the date of termination or of its inability to continue the terms of this Contract shall be eligible to be billed and paid according to the provisions of Article 3 of this Contract. The parties further agree that should the Contract be terminated or should the Contractor become unable to complete the work requested in this Contract for any reason, such work as the Contractor has completed up to the date of termination or of its inability to continue the terms of this Contract shall become the property of Agency.

The Agency shall not be held to tender and/or pay to the Contractor any further compensation after the termination of the contract or the Contractor's inability to complete the terms of the Contract, which date shall be the date of termination, unless work has been requested by the Agency. Notwithstanding the above, the Contractor shall not be released of liability to the Agency for damages sustained by the Agency by virtue of any breach of the Contract by the Contractor. The Agency reserves the right to legal, administrative, and contractual remedies for damages sustained by the Agency by virtue of any breach of the Contract by the Contractor. The Agency may withhold any compensation to the Contractor until the amount of damages to the Agency from the provided work is agreed upon or otherwise terminated.

Article 4 - Records Accessibility and Retention

All books, documents, papers, and records which are already retained to this Contract, including supporting documentation for books submitted to the Agency by the Contractor, shall be made available by Contractor for audit by the Agency, the state of Ohio (including, but not limited to, the Auditor of State of Ohio, the Ohio Inspector General, and duly appointed law enforcement officials) and agencies of the United States government for the purpose of making audits, examinations, excerpts, and transcripts.

All records related to costs, work performed and supporting documentation for books submitted to Agency by Contractor must be retained for a minimum of 5 years after the termination of the Contract, or as otherwise provided by any minimum retention requirements specified by applicable state or federal law. If any litigation, claims, negotiation, audit or other action involving the records has started before the expiration of the 5 year period, the records must be retained until the completion of the action and resolution of all issues that arise from it, or until the end of the regular 5 year period, whichever is later.

Article 10 - Confidentiality

Contractor agrees that all records, documents, writings or other information produced by Contractor under this Contract, and all records, documents, writings or other information used by Contractor in the performance of this Contract are treated according to the following terms:

A. All Agency information which, under the laws of the state of Ohio or under federal law, is classified as public or private will be treated as such by Contractor. Where there is a question as to whether information is public or private, Agency will make the final determination.

B. All Contractor information which is proprietary will be held to be strictly confidential by Agency. Proprietary information is information which, if made public, would put Contractor at a disadvantage in the marketplace and trade of which Contractor is a part.

Contractor is responsible for notifying Agency of the nature of the information prior to its release to Agency. Failure to provide such prior notification is a waiver of the proprietary nature of the information, and a waiver of any right of Contractor to proceed against Agency for violation of this Contract or of any proprietary or trade secret laws. Such failure shall be deemed a waiver of trade secret protection in that the Contractor will have failed to make efforts that are reasonable under the circumstances to maintain the information's secrecy. Agency reserves the right to require reasonable evidence of Contractor's assertion of the proprietary nature of any information to be provided. Agency will make the final determination as to whether any or all of the information identified by the vendor as a trade secret is, in fact, a trade secret.

C. Contractor agrees that it will not use any information, systems, data, or records made available to it for any purpose other than to fulfill the contractual duties specified herein. Contractor agrees to be bound by the same standards of confidentiality that apply to the employees of the Agency, Madison county, and the State of Ohio. The terms of this Section will be included in any subcontracts executed by the Contractor for work under this Contract. Contractor agrees that any data made available to Contractor by Agency shall be returned to Agency not later than 90 days following termination of the Contract and shall certify that no copies of source data were retained by Contractor. Contractor hereby agrees to current and ongoing compliance with 42 USC Sections 1320d through 1320d-8 and the implementing regulations found at 45 C.F.R. Section 164.502 (e) and Section 164.504 (e) regarding disclosure of protected health information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Article 11 - Conflict of Interest/Ethics

Contractor agrees that Contractor will not promise or give to any agency officer, employee or agent anything of value, including employment or promise of employment within the scope of his or her job duties. Contractor will not ask an officer, employee or

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agent of the agency to violate any requirements of the Madison County code of standards of conduct requirements and will refrain from activities which could result in violations of this requirement.

Contractor agrees that it will refrain from granting or giving to any agency officer, employee, or agent anything of value that is of such a character as to manifest a substantial and improper influence upon the officer, employee, or agent with respect to the officer's, employee's, or agent's duties, will not solicit agency officers, employees, or agents to violate the agency's code of standards of conduct or Sections 102.03, 102.04, 2311.41 or 2311.42, Revised Code, and will refrain from conflicts of interest, whether direct or indirect.

Contractor agrees to certify that it is in compliance with and will maintain compliance with the requirements of sections 102.03, 102.04, 2311.41, and 2311.42 of the Revised Code and the policies of the Agency code of standards of conduct applicable to contractors, and that the contractor will promptly notify the Agency of any newly arising conflicts of interest or potential violations of state ethics laws.

Article 11 - Independent Contractor

Contractor agrees that no agency, employment, joint venture, or partnership has been or will be created between the parties hereto pursuant to the terms and conditions of this Contract. Contractor also agrees that, as an independent contractor, Contractor assumes all responsibility for any federal, state, municipal, or other tax liabilities along with workers compensation, unemployment compensation, and insurance premiums which may arise as a result of compensation received for services or deliverables rendered hereunder.

Contractor agrees that it is an independent contractor for all purposes including, but not limited to, the application of the Fair Labor Standards Act, the Social Security Act, the Federal Unemployment Tax Act, the Federal Insurance Contributions Act, provisions of the Internal Revenue Code, Ohio Tax Law, Workers Compensation Law, and Unemployment Insurance Law. Contractor certifies that all permits, licenses, or other qualifications necessary to conduct business in Ohio have been obtained and are operative. If at any time during the contractual period Contractor becomes disqualified from conducting business in Ohio, for whatever reason, Contractor must immediately notify Agency of the disqualification and immediately cease performance under the Contract.

Article 13 - Limitation of Liability; Contractor Duties

A. Contractor agrees to hold Agency, any official or employee of Agency acting in his or her official capacity, and Madison County harmless from any and all claims for injury resulting from activities in furtherance of the work hereunder. Contractor will reimburse Agency, any official or employee of Agency acting in his or her official capacity, and

Madison County harmless from any and all claims for injury resulting from activities in furtherance of the for any judgments for infringement of patent or copyright rights. Contractor agrees to defend against any such claims or legal actions if called upon by Agency to do so. Contractor will not permit any lien or claim to be filed or prosecuted against the county or Agency on account of any labor, services, or materials furnished. If Contractor fails, neglects, or refuses to make prompt payment of any claims for labor, services, or materials furnished to Contractor by any person in connection with this Contract as such claims become due, the proper officer or officers representing Agency may, but are not obligated, pay such claims to the person furnishing the labor or services and charge the amount of the payment against the funds due or to become due Contractor by reason of this Contract.

B. Agency's liability for damages, whether in contract or in tort, may not exceed the total amount of compensation payable to Contractor under Article 3 of this Contract or the amount of direct damages incurred by Contractor, whichever is less. In no event is Agency liable for any indirect or consequential damages, including loss of profits, even if Agency knew or should have known of the possibility of such damages.

C. Contractor agrees to defend any suit or proceeding brought against Agency, any official or employee of Agency acting in his or her official capacity, or Madison County on account of any alleged infringement of any patent or copyright arising out of the performance of this Contract, including all work, services, materials, reports, studies, and computer programs provided by Contractor. Agency will provide prompt notification in writing of such suit or proceeding; full right, authorization, and opportunity to conduct the defense thereof; and full information and all reasonable cooperation for the defense of same. Agency may participate in the defense of any such action.

Contractor agrees to pay all damages and costs awarded against Agency, any official or employee of Agency in his or her official capacity, or Madison County. If any information and/or assistance are furnished by Agency at Contractor's written request, it is at Contractor's expense. If any of the materials, reports, or studies provided by Contractor are found to be infringing items and the use or publication thereof is enjoined, Contractor agrees to, at its own expense and at its option, either procure the right to publish or continue use of such infringing materials, reports or studies; replace them with non-infringing items of equivalent value; or modify them so that they are no longer infringing. The obligations of Contractor under this Section survive the termination of this Contract, without limitation.

Article 14 - Assignment and Subcontracting

The contractor shall not assign this contract without the prior written approval of the Agency. The Contractor shall not subcontract any of its obligations under this contract

without the prior written consent of the Agency. All subcontractors are subject to the same terms, conditions and covenants contained within this contract. The Contractor is responsible for making direct payment to all subcontractors for any goods or services provided by such a subcontractor.

Contractor must notify Agency within 30 days of when the contractor knows or should have known that a subcontractor is not in compliance or is unable to meet contract or bonding requirements. Should it's own, contractor will immediately undertake a process to bring the subcontractor into compliance or the subcontractor's contract with contractor is immediately terminated.

Article 15 - Governing Law

This contract and any conditions, amendments, or alterations, shall be governed, construed, and enforced under the laws of Ohio.

Article 16 - Integration and Modification

This instrument embodies the entire contract between the parties. There are no promises, terms, conditions, or obligations other than those contained within this contract. This contract shall supersede all previous communications, representations, or contracts, either written or oral, between the parties to this contract. The parties shall not modify this contract in any manner except by an instrument, in writing, executed by all parties to this contract.

Article 17 - Severability

If any term or provision of this contract or the application of such term or provision to any person or circumstance shall, in any respect, be held invalid or unenforceable, the remainder of this contract or the application of such term or provision to any persons or circumstances other than those to which it is held to be invalid or unenforceable, shall remain unaffected and each term and provision of this contract shall be valid and enforceable to the fullest extent permitted by law.

Article 18 - Equal Employment Opportunity

A. During the performance of this contract, the Contractor will not discriminate against any employee, contract worker, or applicant for employment because of race, color, religion, sex, sexual orientation, national origin, ancestry, disability, veteran status, age, political belief, or place of birth. The Contractor will take affirmative action to ensure that during employment, it treats all employees and contract workers without regard to race, color, religion, sex, sexual orientation, national origin, ancestry, disability, veteran status, age, political belief, or place of birth. Such action shall include, but is not limited to: employment, upgrading, demotion or transfer, recruitment or

recruitment advertising, layoff, or termination; rates of pay or other terms of compensation; and selection for training, including apprenticeship. The Contractor will incorporate the foregoing requirements of this Section in all of its contracts for any of the work presented in this Contract, and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontractors for such work.

B. The Contractor agrees to post in conspicuous places, accessible to employees and applicants for employment, notices stating that the Contractor complies with all applicable federal and state non-discrimination laws. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants shall receive consideration for employment without regard to race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, or veteran status. The Contractor will incorporate the foregoing requirements of this Section in all of its contracts for any of the work presented in this Contract, and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontractors for such work.

C. The Contractor certifies it is an equal opportunity employer and shall remain in compliance with state and federal civil rights and non-discrimination laws and regulations including, but not limited to:

- Title VII and Title VIII of the Civil Rights Act of 1964, as amended;
- Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11875, and as supplemented in Department of Labor regulations 41 CFR Part 60;
- Equal Pay Act of 1963, as amended;
- Age Discrimination in Employment Act of 1967, as amended;
- Title I of the Rehabilitation Act of 1973;
- Section 504 of the Rehabilitation Act of 1973;
- Age Discrimination Act of 1975;
- Americans with Disabilities Act of 1990, as amended;
- Fair Housing Act, as amended;
- Fair Credit Reporting Act, as amended;
- Equal Educational Opportunity Act, as amended;
- Uniform Relocation Act, as amended; and
- Sections 12271 and 12233, and Chapter 4112, Revised Code.

Article 19 - Compliance Requirements

The Contractor agrees to comply with all applicable federal, state and local legal requirements, including, but not limited to:

- Davis-Bacon Act (49 USC, 276a to 276c), Public Law 74-403, as supplemented

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- Department of Labor regulations (29 CFR 1910.101)
- Section 1910.101 of the Federal Motor Vehicle Safety Standards Act (49 USC 30101 through 30105) as supplemented by Department of Labor regulations (29 CFR 1910.101)
- Cyclecraft "Hot Rodder" Act (49 USC 30101) as supplemented in department of labor regulations (29 CFR 1910.101)
- Section 238 of the Clean Air Act (42 USC 1857 (j)) section 508 of the Clean Water Act (33 USC 1365), Executive Order 11738, and environmental protection agency regulations (40 CFR 101.10)
- Mandatory standards and jobs relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 USC 6392, 6392a, 6392b, 6392c, 6392d)
- 29 CFR 1910.101 and 1910.102 regarding workplace. Contractor will make a good faith effort to assure all employees performing duties or responsibilities under this contract, while working on state, county or private property, will not purchase, transfer, use or possess illegal drugs or alcohol, or abuse prescription drugs in any way.
- Sections 3111.03 (j) and (k), Revised Code, which require that no agency or department of the state of Ohio nor any political subdivision of the state shall enter into any contract for the purchase of goods costing more than five hundred dollars or services costing more than five hundred dollars with a corporation, individual, partnership or other unincorporated business, association, individual, without first obtaining a professional association approval under Chapter 133, Revised Code, estate, or trust.

Article III - O&M Support

Contractor agrees to cooperate with O&M and any O&M support administrative agency in ensuring contractor or employees of contractor meet O&M support obligations established under state or federal law. By executing this contract, contractor certifies present and future compliance with any court or administrative order for the withholding of support which is based pursuant to Chapter 3113, Revised Code.

Article III - Benefits

Neither Contractor nor its agents or employees shall be considered employees of the Agency for any purposes and, therefore, they are not eligible for sick leave, vacation, hospitalization, or any other fringe benefits provided to employees of the State of Ohio or of Madison County.

In Witness Whereof, the parties have hereunto set their hands or seals or caused this contract to be executed by the duly authorized officers or agents.

MADISON COUNTY DEPARTMENT OF FAMILY & CHILDREN

*Steve Kalleh*  
Steve Kalleh, Director Date 2/12/18

*Barry K. Lantz*  
Contractor Date 2-12-2018

MADISON COUNTY PROSECUTOR  
Approved as to Form and Legal Sufficiency

BOARD OF MADISON COUNTY COMMISSIONERS

By: \_\_\_\_\_  
For Steve Pronek Commissioner  
Date \_\_\_\_\_  
*Steve Pronek*  
Commissioner

*Mark Yount*  
Commissioner  
Date 2-10-18

Attachment 1

POSITION: Wraparound Staff

POSITION SUMMARY: Wraparound Support Staff has responsibility for specific supportive activities to a given family as decided by the Wraparound Team (Child/Family Team). Hours of service provision will vary and be mostly dependent upon the needs and schedule of the family.

## SPECIFIC RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

1. Provide a range of support services appropriate to the family's overall service plan such as friend, tutor, role model, transportation provider, etc.
2. Assist assigned families to become aware of and utilize formal and informal community support activities.
3. Participate in regular family meetings to assess appropriateness of current involvement and be aware of the need for a shift of activity focus and/or degree of involvement.
4. Assist assigned families to achieve maximum independence through coordination of personal strengths and community resources.
5. Keep the Family Service Manager sufficiently informed of the family's level of participation and progress.
6. Maintain relevant documentation of service provision and involvement.
7. Assume additional responsibilities as assigned by Family Services Manager.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.



Subject: Contract – Approved – Job & Family Services

Mr. Hunter moved per the request of Steve Kaifas, Job & Family Services Director, to approve the contract between Madison County Child Support Enforcement Agency and Doug Crabbe to provide services in accordance with the contract below.

Ohio Department of Public Safety  
IV-D CONTRACT

Pursuant to Title IV-D of the Social Security Act, Public Law 96, and Title IV of the Child Abuse and Neglect Reporting Act (CANRA), and the Ohio Revised Code, and other laws of the State of Ohio, the undersigned Child Support Enforcement Agency (CSEA) enters into this IV-D Contract with Doug Crabbe (Contractor) to provide services in accordance with the report enforcement program.

The CSEA and the Contractor hereby enter into this IV-D Contract which shall be performed in compliance with Title IV-D of the Social Security Act, (42 USC 652, 653, and 654) and Title IV of the Child Abuse and Neglect Reporting Act.

When otherwise specified, the terms of this IV-D Contract apply to both personal and private residences.

The IV-D Contract consists of this contract and all the addendums or documents that are incorporated and deemed to be part of the IV-D Contract in this contract. Nothing in this IV-D Contract shall be construed to create a fiduciary relationship.

IV-D Contract Terms

1. IV-D Contract Period: The IV-D Contract is effective from March 1, 2017 through February 28, 2019, unless terminated earlier in accordance with the terms of paragraph 14 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and Contractor may agree upon an IV-D Contract period that is less than twelve (12) months.

1. **Right of Termination:** Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following list of services for IV-D case enforcement:

The CSEA and the Contractor hereby certify that all work of services eligible for federal financial participation (FFI) reimbursement in accordance with rules 110.03-04 and 110.03-05 of the Ohio Administrative Code, for IV-D Contract only, and 110.03-04, 110.03-05, and 110.03-06 of the Federal Rules of Management of Budget.

1. **Optional Purchase of Case:** CSEA shall have the right to purchase services for CSEA any time it purchases case CSEA related activities in addition to CSEA related activities. If the CSEA does to purchase case CSEA related activities in addition to CSEA related activities, the CSEA and the contractor shall jointly be liable for paying and collecting on the fee.

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| Number of Individual Case Agreements | Number of Individual Case Agreements |
|                                      |                                      |

IV-D Contract Date

11. **Contract Date:** The date that this IV-D Contract is signed by both parties shall be the date of the contract. The date of the contract shall be the date of the contract.

12. **Contract Date:** The date that this IV-D Contract is signed by both parties shall be the date of the contract. The date of the contract shall be the date of the contract.

13. **Contract Date:** The date that this IV-D Contract is signed by both parties shall be the date of the contract. The date of the contract shall be the date of the contract.

14. **Contract Date:** The date that this IV-D Contract is signed by both parties shall be the date of the contract. The date of the contract shall be the date of the contract.

15. **Contract Date:** The date that this IV-D Contract is signed by both parties shall be the date of the contract. The date of the contract shall be the date of the contract.

|                       |             |             |
|-----------------------|-------------|-------------|
|                       | Accepted    | Signed      |
| For the State         | [Signature] | [Signature] |
| For the Contractor    | [Signature] | [Signature] |
| Date of IV-D Contract | [Date]      | [Date]      |

16. The CSEA and Contractor shall be held liable for any work that is performed under this contract.

IV-D Contract Date: April 11, 2018

6. **Performance Standards:** The performance standards shall be based upon the requirements in 41 CFR Part 101. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads "Performance Standards."

7. **Access to the Public:** The CSEA and the Contractor agree to make all records and information in other public records by providing services between the hours of 9:00 a.m. and 11:00 p.m. on the following days: Monday through Saturday with the exception of the following days: See attachment 4.

8. **Amendments to and Modification of the IV-D Contract:** The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFI reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:

• **Amendments:** The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 11, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the IRS 6753 (IV-D Contract Amendment), and OCS accepts the IRS 6753; or

• **Modifications:** The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.

9. **Billing Requirements:** When the Contractor is a private entity, the Contractor shall ensure that the IRS 6753 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided.

When the Contractor is a governmental entity, the Contractor shall ensure that the IRS 6754 (Governmental Contractor Monthly Expense Report) and the IRS 6753 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the IRS 6754 or IRS 6753 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

If the Contractor neglects or refuses to submit the IRS 6753 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

10. **Expensed Equipment:** Equipment that has been included in the unit rate on the IRS 6753 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.

11. **Monitoring and Evaluation:** The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the IRS 6753 (IV-D Contract Evaluation) and provide a copy of the completed IRS 6753 to the Contractor.

12. **Recordkeeping:** The Contractor shall maintain accurate records and preserve them sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, papers, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject to all reasonable access for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If no such, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.

13. **Responsibility for Review or Audit Findings and Remedial Actions:** The Contractor agrees to accept responsibility for applying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.

14. **Indemnity:** When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the Board of County Commissioners or county administrator in the same manner as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

IV-D Contract Date: April 11, 2018

- 15. **Insurance:** When the Contractor is physically disabled, the Contractor shall contract for such insurance as is reasonably necessary to adequately protect the person and estate of the Contractor in the event of death.
- 16. **Declaration Regarding Material Adversity or Non-Substantive Litigation:** When the Contractor is physically disabled, the Contractor agrees to complete a declaration regarding material adversity or non-substantive litigation regarding, pursuant to section 4303.21 of the Ohio Revised Code. Additional information may be obtained from the Ohio Department of Public Safety at [www.bondholders.com/ohio](http://www.bondholders.com/ohio).
- 17. **Waiting for Recovery:** The Contractor certifies that the Contractor is not subject to a waiting for recovery or lay-off when the appropriate medical leave request under section 4142 of the Ohio Revised Code is observed, questions submitted with the date of this notice and all of the Ohio Revised Code.
- 18. **Lien:** The Contractor certifies that it agrees, however, in other jurisdictions necessary to protect business as if applicable, to provide for the Contractor to be held liable for any and all claims arising from the Contractor's performance of the IV-D Contract in an independent capacity or as an officer or employee or agent of the State of Ohio or the CSBA.
- 19. **Qualification:** The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 116.10-116.13 and 116.23-116.24 of the Ohio Administrative Code. Disclosure of information for any other purposes is prohibited.
- 20. **Assurance with Workforce Act (WFA) Compliance:** The Contractor certifies that it is fully compliant with all federal and applicable provisions of the WFA and will continue to be in full compliance with the WFA.
- 21. **Child Support:** The Contractor certifies compliance with section 3113.53-3113.54 of the Ohio Administrative Code.
- 22. **Equal Employment Opportunity:** In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that employees and job applicants are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Notwithstanding anything to the contrary in this contract, the Contractor shall ensure that all employees and job applicants are treated equally, regardless of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status, and without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status.
- 23. **Termination:** This IV-D Contract may be terminated:
  - 23A. By mutual agreement of any time after the date on which the two parties reach their decision.
  - 23B. If the termination of the contract is due to the Contractor's failure to perform the IV-D Contract's obligations as set forth in the CSBA in an amount adequate to support the IV-D Contract as determined by the CSBA. Upon termination of the IV-D Contract under this paragraph, the termination date is the date upon which the IV-D contract was terminated or was deemed to be so terminated, however, the CSBA may determine a later termination date. The CSBA shall provide the Contractor written notice of the termination date in accordance with the provisions of the termination. Termination of the Contractor shall occur on the date of termination of the IV-D Contract.
  - 23C. If the CSBA has determined any breach of contract on the part of the Contractor, immediately upon the receipt of written notice by the Contractor by the CSBA.
  - 23D. If the Contractor does not timely and properly perform its responsibilities and obligations under this IV-D Contract as determined by the CSBA. If the CSBA does to terminate the IV-D Contract, the CSBA shall provide the Contractor with written notice thirty days in advance of the termination date.
  - 23E. If the CSBA does not timely and properly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor does to terminate the IV-D Contract, the Contractor shall provide the CSBA with written notice thirty days in advance of the termination date.

24F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the Contractor shall immediately notify the CSBA and cease the performance of any obligations under this IV-D Contract.

When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:

- The date on which the parties reached their decision, in accordance with paragraph 24A;
- The receipt of the written notice of termination, in accordance with paragraphs 24B through 24E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 24F.

The CSBA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSBA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSBA shall not be liable for any further debt.

**IV-D Contract Signatories:**

|   |  |
|---|--|
| Signature of CSBA's Representative<br><i>Steve Kauf</i> | Printed Name of CSBA's Representative<br>STEVEN KAUFFS |
| Date of Signature<br>2-6-18                             |  |

|  |   |
|--|---|
| Signature of Contractor's Representative<br><i>Douglas E. Crabbe</i> | Printed Name of Contractor's Representative<br>DOUGLAS CRABBE               |
| Date of Signature<br>02-06-2018                                      | Printed Street Address of Contractor<br>13657 S.R. 56 SE                    |
| Printed Title of Contractor's Representative<br>DOUGLAS E. CRABBE    | Printed City, State, and Zip Code of Contractor<br>MT. STERLING, OHIO 43143 |

|   |                              |
|---|------------------------------|
| Signature of County Commissioner or Representative<br><i>David J. ...</i> | Date of Signature<br>2-20-18 |
| Signature of County Commissioner or Representative<br><i>[Signature]</i>  | Date of Signature<br>2/20/18 |
| Signature of County Commissioner or Representative<br><i>[Signature]</i>  | Date of Signature<br>2-20-18 |
| Signature of Prosecutor, if required by County Commissioners              | Date of Signature            |

Barrett Brannon TTY0225614.D

Performance Standards

PROCESS SERVER PROVIDER CONTRACT

1. The provider shall deliver the following services in the decedent's case:

- A. Provide service of process on eligible IV-D cases where certified mail has been unsuccessful or when the IV-D supervisor determines personal service is warranted.
- B. Provide service of process on decedent (not IV-D) cases as a part of process upon notification by the IV-D agency of service needs.
- C. Provide service of process at various business buildings those specified by CSBA (e.g. postboxes, employer, public buildings, and residential buildings).
- D. Provide a monthly written statement to the CSBA, commencing after service on at least two (2) unsuccessful attempts at service of process on each party including points of origin and destination, date and times of attempted service and documentation of any messages left with the individual located to an IV-D case referred to Provider, within (15) days after the prior month.
- E. Provide for filing of return of service with the appropriate Clerk of Courts within 24 hours of completing successful service or two (2) unsuccessful attempts, submission of appropriate fees with the IV-D supervisor.
- F. Provide written documentation of successful service attempts which may be in future location of the party by the CSBA.
- G. Provide for own motor vehicle by provider this service; CSBA shall not be responsible for maintenance or liability/collision coverage for provider in any vehicle he/she may be operating.
- H. Availability of program to the public. The contracted provider services during the various time periods, based upon agency case information.

Attachment 2

PROCESS SERVER PROVIDER CONTRACT

- 1. The Madison County CSEA shall assist in the delivery of service in the following manner:
  - A. Provide pertinent information needed for service of process no later than the last day allowed for service of process, including instructions including the following information (if known) for each party to be served: Full name, current residence address, current employer address and regular hours of employment, date of birth, social security number, physical description, previous known address, previous known employer, and any other information known to assist in the party's location for service.
  - B. Receipt payment of monthly invoices within thirty (30) days of an acceptable invoice.
  - C. Provide a 1099 statement of earnings yearly to the provider for income tax purposes.

2. Cost and Delivery of Purchased Services

In County (Madison) \$50.00 per a minimum of 3 attempts  
 Adjacent Counties \$75.00 per a minimum of 3 attempts  
 Statewide \$85.00 per a minimum of 3 attempts

Insert

Proposed insert text...

Insert text...

Attachment 4

Accessibility of Program to the Public

The contractor shall provide services during the various time periods, based upon specific case information.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Barrett Brothers T1702564D

Subject: Memorandum of Understanding – Approved – First Solar

Mr. Hunter moved to approve the memorandum of understanding between Madison County and First Solar to provide the circumstances below:

MEMORANDUM OF UNDERSTANDING

FIRST SOLAR ALTERNATIVE ENERGY ZONE APPLICATION

This Memorandum of Understanding (this "Memorandum") is made and entered into by and between Madison County, Ohio, with its main offices located at 11111a Street, London, Ohio 41140 (hereinafter referred to as the "County") and FIRST SOLAR PROJECT ENTITY, a Delaware limited liability company (hereinafter referred to as "First Solar"), under the following circumstances:

WHEREAS, this Board of County Commissioners (this "Board") seeks to encourage the development of alternative energy facilities within the County; and

WHEREAS, First Solar has expressed interest in constructing a solar energy facility (the "Facility") within the County and has provided this Board with sufficient detail of the proposed Facility to support its development; and

WHEREAS, in order for the Facility to be economically competitive, it is necessary to establish an alternative energy zone pursuant to law (PUBLIC) enacted pursuant to Ohio Revised Code (ORC) Section 5712.05;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and the benefit to be derived by the parties from the execution hereof, the parties hereto agree as follows:

1. In the event First Solar submits an alternative energy zone/partial energy project completion application to the Ohio Development Services Agency for the Facility pursuant to ORC Section 5712.05 (the "Application"), this Board shall take all necessary actions to approve the Application pursuant to ORC Section 5712.05(A) and exempt the Facility from taxation.
2. The annual PLOI for the Facility shall be limited to the maximum amount permitted pursuant to ORC Section 5712.05(B) (\$1,000 per megawatt of nameplate capacity located in the County).

(The remainder of this page intentionally left blank)

IN WITNESS WHEREOF, Madison County, Ohio and [FIRST SOLAR PROJECT ENTITY] have caused this instrument to be executed on this 16<sup>th</sup> day of February, 2018.

MADISON COUNTY, OHIO

[FIRST SOLAR PROJECT ENTITY],  
a Delaware limited liability company

By:   
David Dhume, County Commissioner

By: \_\_\_\_\_

Name: \_\_\_\_\_

By:   
Mark Forrest, County Commissioner

Title: \_\_\_\_\_

By:   
David Hunter, County Commissioner

10/20/2018 10:09:12

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Memorandum of Understanding – Approved – Green Space

Mr. Hunter moved to approve that according to statutes to establish Madison County as a green energy zone.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Preliminary Assessments - Accept - Dombly Ditch # 209

Mr. Hunter moved per the recommendation to Bryan Dhume, Engineer, to accept the preliminary assessments for the Dombly Ditch #209.

PRELIMINARY ASSESSMENTS - OPTION I      ASSESSMENTS FOR DITCH #209      DATE: 02-20-2018

| PARCEL NO. | TAXID        | PROPERTY OWNER  | TOWNSHIP | ACRES OWNED | ACRES REDEV. | DAMAGES COST | CONSTRUCTION COST | PLANT FERTILIZER | ENR. & MAINT. INSPECTION | ESTIMATED INTEREST | TOTAL ASSESSMENT |
|------------|--------------|---|----------|-------------|--------------|--------------|-------------------|------------------|--------------------------|--------------------|------------------|
| 184        | 08-00291.000 | BO OF PARK COMM COLONIOUS FRANKLIN METROPOLITAN PARK DIST | JEFF     | 370.853     |              |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 193        | 08-00299.000 | BARTON ROBERT O.R   | JEFF     | 2.474       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 612        | 08-00788.000 | PETIT THOMAS E  | JEFF     | 1.000       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 2154       | 08-00789.000 | SWANEY JOHN R   | JEFF     | 5.149       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 787        | 08-00789.001 | SEPHIRO VAGHE   | JEFF     | 4.507       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 2225       | 08-00789.002 | BARTON ROBERT O.R   | JEFF     | 0.456       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 643        | 08-00789.003 | PETIT DEORAY S  | JEFF     | 1.823       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| 889        | 08-01104.000 | BOCHER CAROL SUE  | JEFF     | 103.706     | 00.00        |              | \$5,280.00        | \$211.71         |                          | \$158.70           | \$5,669.33       |
| 783        | 08-01136.000 | BARON DANIEL C TRUSTEE                                    | JEFF     | 5.151       | 5.151        |              | \$1,434.91        | \$57.40          |                          | \$45.00            | \$1,535.31       |
| 1283       | 08-01136.001 | LACON JEFFREY ALLEN                                       | JEFF     | 5.151       | 5.151        |              | \$1,434.91        | \$57.40          |                          | \$45.00            | \$1,535.31       |
| 1383       | 08-01136.002 | STEPHENSON PAUL R   | JEFF     | 5.152       | 25.00        |              | \$501.45          | \$21.00          |                          | \$20.00            | \$748.10         |
| 1321       | 08-01136.003 | LUTY DAVID LEE  | JEFF     | 5.151       | 5.151        |              | \$1,434.91        | \$57.40          |                          | \$45.00            | \$1,535.31       |
| 1451       | 08-01136.004 | FRY ANNETHE K   | JEFF     | 5.512       | 5.512        |              | \$1,255.40        | \$54.40          |                          | \$25.00            | \$1,329.80       |
| 1720       | 08-01136.005 | HENSHENGER JAMES A  | JEFF     | 5.152       | 5.152        |              | \$1,435.10        | \$57.40          |                          | \$45.00            | \$1,535.60       |
| 1721       | 08-01136.006 |   | JEFF     | 5.152       | 5.152        |              | \$1,435.10        | \$57.40          |                          | \$45.00            | \$1,535.60       |
| 979        | 08-01721.000 | GERMICH TRUSTEES UNITED BAPTIST MADISON COUNTY            | JEFF     | 4.833       | 0.00         |              | \$0.00            | \$0.00           |                          | \$0.00             | \$0.00           |
| TOTAL      |              |   |          | 527         |              |              | \$14,689.86       | \$587.39         |                          | \$441.00           | \$15,728.65      |

OPTION I INCLUDES REPLACING 1200' OF 8" PIPE AND ADDING 4 1/2" SO DRAINS

A 20-FOOT EASEMENT SETBACK, CENTERED ON THE TILE SHALL BE THE ENTIRE LENGTH OF THE TILE FOR THE PURPOSE OF DITCH MAINTENANCE.

MADISON COUNTY  
 COMMISSIONERS  
 FEB 21 2018

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Borrett Brothers T1702596LD

Subject: Park Board

The monthly Park Board meeting took place on Tuesday February 20, 2018 at 9:30 a.m.

Those Present

MADISON COUNTY COMMISSIONERS  
Park Board  
February 20, 2018 9:30 a.m.

1. Kelley Evbans
2. Jerry Miller
3. Michael McManis
4. Michael Wilkinson
5. Wanna Roberts
6. [Signature]
7. [Signature]
8. [Signature]
9. [Signature]
10. [Signature]
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_
21. \_\_\_\_\_
22. \_\_\_\_\_
23. \_\_\_\_\_

Subject: Park Board – Approved – Financial Sheet

Mr. Forrest moved to approve the monthly Park Board's financial sheet.

MADISON COUNTY METROPOLITAN PARK BOARD  
January 2018

|  |                        |
|--|------------------------|
| Balance as of Park Board January, 2018 | \$1,129.13             |
| <hr/>                                  |                        |
| <u>Expenses</u>                        | \$0.00                 |
| <u>Revenue</u>                         | \$0.00                 |
| <u>Balance</u>                         | \$1,129.13             |
| <u>Double Bond Balance</u>             | Balance is \$21,292.42 |
| <u>Expenses</u>                        | \$                     |
| <u>Revenue</u>                         | \$ 0.00                |
| <u>Balance</u>                         | \$ 21,292.42           |

\*Funding of \$53,047.15 for Metro Parks Fund 2012-2013 has not been received.\*

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Old Business

- The Park Board has received 72% of donations.
- The Nature Works grant will be available to apply for on 5-1-18. According to Julia Cumming this is a small grant to apply for and there will be several applicants applying of this grant. The Park Board's intention for this grant is to purchase building material or a portion of a commercial shower.
- Rob Slane submitted information to the City of London for the new Park Board position and he is waiting on a response from them about shared services for this position. Julia has a concern that if this is a shared services position too many individuals will be involved.
- There was a good turn - out for the annual pancake breakfast.

New Business

- Wayne Roberts provided a drawing of a maintenance equipment building to build along the bike trail.
- There will be a ribbon cutting along the bike trail on 4-7-18 to begin the bike trail season, and the Engineer and the Chamber of Commerce will be available to participate for this event.
- On 3-30-18 Julia Cumming is planning on a Save the Wild Flowers Day at Jonathon Alder from 9:00 a.m. to 12:00 noon. The Commissioners approved to provide Port - A - John services.
- Julia Cumming also mentioned to collect fly seed in the upcoming future.

Subject: Resolution - Approved - Job & Family Services

Mr. Hunter moved per the recommendation of Steve Kaifas, Job & Family Services Director, to approve the resolution for the department of Madison County Children Services to place a banner on the Courthouse lawn posts and pinwheels on High Street from 4-1-18 to 4-30-18 in recognition of Child Abuse Prevention month.



Dear Madison County Commissioners;

Madison County Children Services would like to request the use of the banner posts and court lawn facing High St. from April 1, 2018 – April 30, 2018 in recognition of Child Abuse Prevention Month. The agency would like to continue the tradition of planting pinwheels to raise awareness of child abuse prevention. Each pinwheel represents a call from a concerned citizen about a child in Madison County.

Sincerely,

*Julia Harris*  
Julia Harris  
MCDJFS Supervisor

*Robb Bruno*  
Robb Bruno  
MCDJFS Administrator

*Steve Kaifas*  
Steven Kaifas  
MCDJFS Director

*David Dume*  
Commissioner

*D. J. St.*  
Commissioner

*Forrest*  
Commissioner

Following a second from Mr. Forrest the result of the roll call was: Mr. Dume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.



Subject: Resolution - Approved – Executive Session

Mr. Hunter moved to enter into executive session at 8:55 a.m. to discuss economic development.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Resolution - Approved – Executive Session

Mr. Hunter moved to exit out of executive session at 9:07 a.m. No action was taken.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Resolution - Approved – Executive Session

Mr. Hunter moved to enter into executive session at 10:47 a.m. to discuss economic development.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Resolution - Approved – Executive Session

Mr. Forrest moved to exit out of executive session at 11:36 a.m. No action was taken.

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Meeting Request - Approved – Job & Family Services

Mr. Forrest moved per the request of Steve Kaifas, Job & Family Services Director, to approve the required and in compliance of ORC 325:20 meeting request for the following:

Melissa Crew to:

“Union County Readiness” Monthly in Marysville, Ohio. Cost \$100.00.

“Greene County Supervisor Meeting” Quarterly in Xenia, Ohio. Cost \$100.00.

“OB Training – Case Manager” 3-5-18 to 3-7-18 at Air Center. Cost \$180.00.

“OB Training – Work Activities” 3-26-18 and 3-27-18 at Air Center. Cost \$120.00.

“OB Claims Training” 5-7-18 Air Center Columbus, Ohio. Cost \$60.00.

“OJFSDH Training” 3-19-18 Nationwide Conference Center. Cost \$395.00.

Melissa Nunamaker to:

“30 Days to Family Training” 2-25-18 through 2-27-18. St. Louis, MO. Cost \$302.28 room, \$305.00 airfare, and \$23.00 to \$45.07 cab/Uber, and meals \$75.00.

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Meeting Request - Approved - Job & Family Services

Mr. Hunter moved per the request of Steve Kaifas, Job & Family Services Director, to approve the required and in compliance of ORC 325:20 meeting request for the following:

Diana Frey to:

"2018 State Personnel Board of Review" 3-23-18 in Dublin, Ohio. Cost \$125.00.

"Job & Family Services Human Resources Association" 3-7-18, 6-6-18, 9-12-18, and 12-5-18. Cost \$120.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

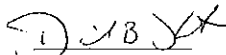
Subject: Personnel Action - Approved - Job & Family Services

Mr. Forrest moved per the request of Steve Kaifas, Job & Family Services Director, to approve the personnel action for the following:

Robin Bruno from Program Administrator \$36.81 per/hr. to \$38.46 per/hr.

Following a second from Mr. Dhume the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

  
David Dhume

  
David Hunter

  
Mark Forrest

ATTEST: Katie Wiseman