

Commissioners Journal # 88 Page 357

July 31, 2018

Barnett Business 11770804EA

Subject: Bills – Approved – Madison County

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Mr. Hunter moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Appropriation – Approved – Farmland Preservation

Mr. Hunter moved to approve the appropriation per unappropriated funds for the following:

Appropriate: Farmland Preservation (2063-M000-5-0046) in the amount of \$10,000.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Appropriation – Approved – Clerk of Courts

Mr. Forrest moved per the request of Renae Zabloudil, Clerk of Courts, to approve the appropriation per unappropriated funds for the following:

Appropriate: Clerk of Courts Defendant Fees to State (7340-A15A-5-0514) in the amount of \$50.00.

RENÆ E. ZABLOUDIL  
MADISON COUNTY CLERK OF COURTS  
1 North Main Street  
P. O. Box 537  
London, Ohio 43140  
740-852-9776  
Fax 740-845-1776

MADISON COUNTY  
COMMISSIONERS  
2018 JUL 30 AM 10:15

July 30, 2018

Madison County Commissioners

Re: appropriations related to Clerk of Court Collections &amp; Budget Revision

Dear Sirs:

Please appropriate \$50.00 from unappropriated funds from Account No. 7340-0000-40010 into Account No. 7340-A15A-60614

Additionally I submit the following budget revision:

2018 Budgeted Amount of Revenue into 7340-0000-40010 is \$200.00  
2018 Budgeted Amount of Expense from 7340-A15A-60614 is \$200.00

Please contact me with any questions and/or concerns.

Sincerely,

*Renae E. Zabloudil*  
Renae E. Zabloudil

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Appropriation – Approved – Prosecutor

Mr. Hunter moved per the request of Steve Pronai, Prosecutor, to approve the appropriation from unappropriated funds for the following:

Appropriate: Prosecutor Employee Salary (1000-A01E-5-0020) in the amount of \$15,000.00.

- Nicholas Adkins \$1,600.00.
- Rachel Price \$1,600.00.
- Kirsten Gross \$1,600.00.
- Mendy Arrick \$1,600.00.
- Debra Conn \$1,600.00.
- Brooke Musselman \$1,600.00.
- Brandie Pyles \$1,600.00.
- Kimberly Welsh \$1,600.00.
- Nita Walley \$1,600.00.
- Lindsey Criswell \$600.00

MADISON COUNTY  
PROSECUTOR'S OFFICE

MEMORANDUM

TO: Madison County Commissioners  
 FROM: Stephen J. Pronai  
 RE: Appropriation of funds  
 DATE: July 26, 2018

Please approve the appropriation of funds from the General Fund Miscellaneous, #0010-4200, per available unappropriated funds from payin #051567, in the amount of \$15,000.00, to the Prosecuting Attorney Salary Account, #1000-A01E-5-0020.

APPROVED:  
  
 Stephen J. Pronai  
 Prosecuting Attorney

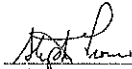
MADISON COUNTY  
PROSECUTOR'S OFFICE

MEMORANDUM

TO: Madison County Commissioners  
 FROM: Stephen J. Pronai  
 DATE: July 27, 2018

Please transfer monies from the Prosecuting Attorney's Salary Account #1000-A01E-5-0020, received from the Plain City Police Department, Plain City, Ohio, to the following employees in the amounts stated below:

|                     |             |
|---------------------|-------------|
| NICHOLAS A. ADKINS  | \$ 1,600.00 |
| RACHEL M. PRICE     | \$ 1,600.00 |
| KIRSTEN J. GROSS    | \$ 1,600.00 |
| MENDY E. ARRICK     | \$ 1,600.00 |
| DEBRA L. CONN       | \$ 1,600.00 |
| BROOKE F. MUSSELMAN | \$ 1,600.00 |
| BRANDIE PYLES       | \$ 1,600.00 |
| KIMBERLY W. WELSH   | \$ 1,600.00 |
| NITA J. WALLEY      | \$ 1,600.00 |
| LINDSEY CRISWELL    | \$ 600.00   |
| TOTAL               | \$15,000.00 |

APPROVED BY:  
  
 Stephen J. Pronai  
 Prosecuting Attorney  
 Madison County, Ohio

cc: Deb Cress - Payroll

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Budget Revision – Approved – Courthouse Repairs

Mr. Hunter moved to approve the budget revision for the following:

Decrease: Courthouse Equipment (1000-A04B-5-0070) in the amount of \$1,361.01.

Increase: Courthouse Repairs (1000-A04B-5-0050) in the amount of \$1,361.01.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Increase PO Funding – Approved – Courthouse Repairs

Mr. Hunter moved to increase the PO funding for the following:

Increase: Courthouse Repairs (1000-A04B-5-0050) PO # 1559 in the amount of \$1,141.00.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Budget Revision – Approved – Airport

Mr. Forrest moved per the request of Becky Arnott, Airport Treasurer, to approve the budget revision for the following

Decrease: Airport Authority Grant Disbursements (6010-M000-5-4000) in the amount of \$10,000.00.

Increase: Airport Authority Contract Services (6010-M000-5-0140) in the amount of \$10,000.00.



1281 U.S. Route 40 S.W. • London, Ohio 43140

DATE: July 27, 2018  
 TO: Madison County Commissioners  
 FROM: Rebecca L. Shipley-Arnott, Treasurer  
 Madison County Airport  
 RE: To Increase Expense Line to Cover Contracted Expenses

Please approve the following expense line adjustment:

|  |  |              |
|--|--|--------------|
| Increase Expense:                          |  |              |
| CONTRACT SERVICES 6010-M000-50140          |  | \$ 10,000.00 |
| Decrease Expense:                          |  |              |
| GRANT DISBURSEMENT EXPENSE 6010-M000-54000 |  | \$ 10,000.00 |

Purpose:  
 TO COVER UNEXPECTED REPAIRS TO PED /O BOARD AND RELAY BOARD ON THE FUEL MASTER FUEL AND INCREASED REGULAR EXPENSES.

If you have any questions, please feel free to contact me on my cell at 614-579-7564 or at home 614-879-7999.

Rebecca L. Shipley-Arnott  
 cc: Auditor

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Transfer – Approved – Job & Family Services

Mr. Hunter moved per the request of Sherry Baldwin, Job & Family Services Fiscal Officer, to approve the transfer for the following:

Transfer from: Council Contract Services (7040-T890-5-0140) in the amount of \$1,912.00.

Transfer to: Department (7048-0000-4-0300) in the amount of \$1,912.00.

Transfer from: Council Contract Services (7040-T890-5-0140) in the amount of \$1,085.00.

Transfer to: Department (7048-0000-4-0300) in the amount of \$1,085.00.

Transfer from: Dept. Part C HMG (7053-T893-5-0140) in the amount of \$15,914.64.

Transfer to: Dept. GRF Part C (7052-0000-4-0100) in the amount of \$15,914.64.

MADISON COUNTY  
COMMISSIONERS

Department: Madison County Dept Family and Children  
Date: 7/30/2018 2018 JUL 30 PM 1:03

RESOLUTION RE: TRANSFER OF APPROPRIATIONS AND/OR FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

|       |         |      |                   |                 |
|-------|---------|------|-------------------|-----------------|
| From: | Council | 7040 | Contract Services | 7040-T890-50140 |
|-------|---------|------|-------------------|-----------------|

|     |            |            |                 |                 |
|-----|------------|------------|-----------------|-----------------|
| To: | Department | 7048       | Revenue Account | 7048-0000-40300 |
|     | Fund #     |            | Account Name    | Account Number  |
|     |            | Amount: \$ | 1,912.00        |                 |

|       |         |      |                   |                 |
|-------|---------|------|-------------------|-----------------|
| From: | Council | 7040 | Contract Services | 7040-T890-50140 |
|-------|---------|------|-------------------|-----------------|

|     |            |            |                 |                 |
|-----|------------|------------|-----------------|-----------------|
| To: | Department | 7048       | Revenue Account | 7048-0000-40300 |
|     | Fund #     |            | Account Name    | Account Number  |
|     |            | Amount: \$ | 1,085.00        |                 |

|       |                  |      |                   |                 |
|-------|------------------|------|-------------------|-----------------|
| From: | Dept. Part C HMG | 7053 | Contract Services | 7053-T893-50140 |
|       | Fund #           |      | Account Name      | Account Number  |

|     |                  |            |                 |                 |
|-----|------------------|------------|-----------------|-----------------|
| To: | Dept. GRF Part C | 7052       | Revenue Account | 7052-0000-40100 |
|     | Fund #           |            | Account Name    | Account Number  |
|     |                  | Amount: \$ | 15,914.64       |                 |

|       |           |        |                   |                |
|-------|-----------|--------|-------------------|----------------|
| From: |           |        | Contract Services |                |
|       | Fund Name | Fund # | Account Name      | Account Number |

|     |           |            |                 |                |
|-----|-----------|------------|-----------------|----------------|
| To: |           |            | Revenue Account |                |
|     | Fund Name | Fund #     | Account Name    | Account Number |
|     |           | Amount: \$ |                 |                |

Reason for Request:  
Transfer funding to accounts which allow for expenditures for provision of direct services.

TTL = \$ 15,914.64

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Originator File  
Transfer File

David Dhume  
Mark Forrest  
David Hunter

C.J. Page  
Date: 7-31-18

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): *7/30/2018*

Revised 7/30/2018

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Bid Opening - Engineer

The bid opening for the Monroe Township Paving project took place on Tuesday July 31<sup>st</sup>, 2018 at 11:00 a.m.

Two bids were received for this project;

1. The Shelly Company  
80 Park Drive  
Thornville, Ohio 43076
2. Cox Paving LLC  
2754 US Highway 22 SW  
Washington Courthouse, Ohio 43160

Bid Results

The Shelly Company  
Base Bid - \$192,688.00.  
Alternate Bid - 187,708.00.

Cox Paving LLC  
Base Bid - 181,867.50  
Alternate Bid - 178,547.50



MADISON COUNTY  
COMMISSIONERS  
2018 JUL 31 AM 11:00 825 US 42 NE  
LONDON, OHIO 43140  
T: 740-852-9404 | F: 740-852-9530

July 31, 2018

Honorable Board of  
Madison County Commissioners  
1 North Main St.  
London, OH 43140

Re: Engineer's Estimate - 2018 Monroe Township Paving Project  
Tuesday, July 31, 2018 at 11:00 A.M. - Bid Opening

Gentlemen:

The Engineer's Estimate for the Monroe Township Paving Project is as follows:

|                |              |
|----------------|--------------|
| Base Bid:      | \$181,828.25 |
| Alternate Bid: | \$172,791.25 |

Sincerely,

Bryan D. Dhume, PE, PS  
Madison County Engineer

cc: File

Bryan Dhume, Engineer, will review these bids and make his recommendation to the Commissioners at a later date.

Subject: Bid Opening – Engineer

The bid opening for the 2019 salt bid took place on Tuesday July 31, 2018 at 11:30 a.m.

Four bids were received

1. Cargill Deicing Technology  
24950 County Club Blvd. Suite 450  
North Olmstead, Ohio 44070
2. The Morton Salt Company  
444 W. Lake St.  
Chicago, IL 60606
3. Compass Minerals America Inc.  
9900 W. 109<sup>th</sup> St. Suite 100  
Overland Parks, KS 66210
4. The Detroit Salt Co.  
12841 Sanders Rd.  
Detroit, MI 48217

Bid Results

Cargill Deicing Technology – Delivery \$97.72 Pick up \$97.72.

The Morton Salt Company – No bid.

Compass Minerals America Inc. – Delivery \$89.65 Pick up \$80.00

The Detroit Salt Co. – No bid.

Bryan Dhume, Engineer, will review these bids and make his recommendation to the Commissioners at a later date.

Subject: Resolution – Approved – Executive Session

Mr. Hunter moved to enter into executive session at 9:19 a.m. to discuss economic development.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Resolution – Approved – Executive Session

Mr. Hunter moved to exit out of executive session at 9:41 a.m. No action was taken.

Following a second from Mr. Forrest the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Barrett Brothers T171084EA

Subject: Investment Council

The quarterly Investment Council meeting took place on July 31, 2018 at 10:00 a.m.

Those Present

MADISON COUNTY COMMISSIONERS

Investment Council Meeting  
July 31, 2018 - 10:00 a.m.

1. Kristy London
2. Michael Williams
3. Donna Landis
4. Rob Sloan
5. David Hunter
6. Mark Forrest
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_
21. \_\_\_\_\_
22. \_\_\_\_\_
23. \_\_\_\_\_

Subject: Investment Council – Approved – Financial Sheet

Mr. Forrest moved per to approve the quarterly financial sheet.

MADISON COUNTY  
COMMISSIONERS  
JUL 31 AM 10

MADISON COUNTY INVESTMENT COUNCIL  
COURTHOUSE  
LONDON, OHIO 43140

Tuesday, July 31, 2018

The Madison County Investment Council met in the County Commissioners' Office on April 30, 2018 at 10:00 a.m. Present were Donna Landis, Treasurer, Mark Forrest, County Commissioner, David Dhuma, County Commissioner, and David Hunter, County Commissioner.

The Investment Council reviewed the County Treasurer's Policy along with all the investments that she has made since the last meeting as well as the current investments. All investments were made in County Bonds with the exception of one Certificate of Deposit. The Treasurer also has a Checking Account in Cash Management, a Money Market Savings and a Money Market MAX, which are invested at the Huntington National Bank. The checking account is invested overnight and all monies have Colonial Securities pledged in a pool by Huntington National Bank, Merchants, and FNC.

The next quarterly Investment Council Meeting will be held in October, 2018.

Mark Williams  
Secretary

Approved:

David Dhuma  
David Dhuma, Commissioner

David Hunter  
David Hunter, Commissioner

Mark Forrest  
Mark Forrest, Commissioner

Donna Landis  
Donna Landis, Treasurer

INVESTMENTS

July 31, 2018

MADISON COUNTY  
COMMISSIONERS  
JUL 31 AM 10

|  |              | RATE  | TOTAL<br>INVESTED |
|--|--------------|-------|-------------------|
| MONEY MARKET SAVINGS HUNTINGTON          | CURRENT RATE | 0.15% | \$23,465.35       |
| MONEY MARKET MAX                         | CURRENT RATE | 1.75% | \$29,214,322.57   |
| BOND, AIRPORT IMPROVEMENT                | 355          | 2.85% | \$5,405.03        |
| BOND, CITY OF LONDON                     | 355          | 3.05% | \$50,900.00       |
| BOND, ENGINEER BUILDING REFINANCING      | 355          | 2.75% | \$115,500.00      |
| BOND, VILLAGE OF MT STERLING             | 355          | 3.55% | \$41,429.00       |
| BOND, MADISON CITY SANITARY SEWER IMPROV | 355          | 2.25% | \$36,050.00       |
| BOND, RANGE TWP DUMP TRUCK               | 355          | 2.50% | \$14,500.00       |
| MARY STATLER LOVE FUND                   | 355          | 0.50% | \$50,000.00       |
| SOMERFORD TWP BOND                       | 355          | 3.00% | \$58,200.00       |
| SANITATION SEWER BOND                    | 355          | 2.50% | \$52,500.00       |
| SPECIAL ASSESSMENT DITCH BOND            | 355          | 3.00% | \$16,100.00       |
| BOND, MADISON COUNTY FAIRGROUND          | 315          | 2.75% | \$37,500.00       |
| BOND, MADISON COUNTY TRUCK ACQUISITION   | 315          | 2.75% | \$11,750.00       |
| TOTAL                                    |              |       | \$22,524,402.32   |

Donna L. Landis

Madison County Treasurer

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhuma, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

Subject: Records Retention – Approved – Clerk of Courts

Mr. Forrest moved per the request of Renae Zablouil, Clerk of Courts, to approve the certificate of records disposal (RC-3 form) for the Clerk of Courts department.

Page 1 of 2

RC-3 CERTIFICATE OF RECORDS DISPOSAL MADISON COUNTY COMMISSIONERS

Madison County Clerk of Courts Renae R. Zablouil 740-852-9776 1 N. Main St., London, OH 43140  
 Name of Public Institution Unit Contact Person Telephone Location of Records

1 N. Main Street London 43140 Madison  
 Address City Zip Code County

I hereby certify that the records listed on this RC-3 and attachments are being disposed of according to the time periods stated on the approved Schedules of Retention and Disposition (RC-2) or Application for One-Time Records Disposal (RC-1) listed below. No record will be knowingly disposed of which pertains to any pending case, claim, action or request. In addition, microfilm created in place of any original record listed on this RC-3 will be stored according to ANSI Standards and all microfilm master negatives will only be used to create use copies.

*Renae R. Zablouil* Madison County Clerk of Courts 740-852-9776  
 Signature of Responsible Official Title Telephone Number

PLEASE READ THE INSTRUCTIONS ON THE BACK OF THIS FORM

| Record Series Title   | Authorization for Disposal |                                  | Media Type | Other Media Type<br>List other media on which this record series is being retained | Inclusive Date of Record<br>From To | Prepared Date of Disposal | Fee OHS- LGRP Use |
|---|----------------------------|----------------------------------|------------|--|-------------------------------------|---------------------------|-------------------|
|   | Schedule Number            | Records Commission Approval Date |            |  |                                     |                           |                   |
| Surry Bill Board Approval documents   | 12-47                      | March 26, 2012                   | Paper      |  | 2001-2009-2012                      | October 1, 2018           |                   |
| Vouchers  | 12-13                      | March 26, 2012                   | Paper      |  | 2010, 2011                          | October 1, 2018           |                   |
| Grand Jury Reports  | 12-40                      | March 26, 2012                   | Paper      |  | 2009-2012                           | October 1, 2018           |                   |
| Domestic Violence Protection Orders As orders of the Madison County Municipal Court | 12-48                      | March 26, 2012                   | Paper      |  | 2013-2015                           | October 1, 2018           |                   |
| Payroll/Time sheets, Leave Records  | 12-5                       | March 26, 2012                   | Paper      |  | 2009-2012                           | October 1, 2018           |                   |
| Grand Jury Subpoenas  | 12-39                      | March 26, 2012                   | Paper      |  | 2015-Oct2017                        | October 1, 2018           |                   |
| Employee History<br>McMillin, Jane  | 12-6                       | March 26, 2012                   | Paper      |  | 2005                                | October 1, 2018           |                   |
| Unclassified funds records  | 12-15                      | March 26, 2012                   | Paper      |  | 2010, 2011                          | October 1, 2018           |                   |
| Pay-its   | 12-14                      | March 26, 2012                   | Paper      |  | 2011                                | October 1, 2018           |                   |
| Search Warrants & returns   | 12-25                      | March 26, 2012                   | Paper      |  | 1972-July 1998                      |                           | 798               |

Page 2 of 2

RC-3 CERTIFICATE OF RECORDS DISPOSAL

Madison County Clerk of Courts Renae R. Zablouil 740-852-9776 1 N. Main St., London, OH 43140  
 Name of Public Institution Unit Contact Person Telephone Location of Records

1 N. Main Street London 43140 Madison  
 Address City Zip Code County

I hereby certify that the records listed on this RC-3 and attachments are being disposed of according to the time periods stated on the approved Schedules of Retention and Disposition (RC-2) or Application for One-Time Records Disposal (RC-1) listed below. No record will be knowingly disposed of which pertains to any pending case, claim, action or request. In addition, microfilm created in place of any original record listed on this RC-3 will be stored according to ANSI Standards and all microfilm master negatives will only be used to create use copies.

*Renae R. Zablouil* Madison County Clerk of Courts 740-852-9776  
 Signature of Responsible Official Title Telephone Number

PLEASE READ THE INSTRUCTIONS ON THE BACK OF THIS FORM

| Record Series Title                                  | Authorization for Disposal |                                  | Media Type | Other Media Type<br>List other media on which this record series is being retained | Inclusive Date of Record<br>From To | Prepared Date of Disposal | Fee OHS- LGRP Use |
|--|----------------------------|----------------------------------|------------|--|-------------------------------------|---------------------------|-------------------|
|  | Schedule Number            | Records Commission Approval Date |            |  |                                     |                           |                   |
| Search Warrants & returns                            | 12-25                      | March 26, 2012                   | Paper      |  | 1972-July 1998<br>2010-2011         | October 1, 2018           |                   |
| Case Files of matters that are voluntarily dismissed | 12-26                      | March 26, 2012                   | Paper      |  | 1990-2010                           | October 1, 2018           |                   |
| Applications/Resumes for Employees (not hired)       | 12-4                       | March 26, 2012                   | Paper      |  | 2011-2014                           | October 1, 2018           |                   |
| Tax Judgments  | 12-35                      | March 26, 2012                   | Paper      |  | 2001                                | October 1, 2018           |                   |
| Domestic Violence cases not involving                | 12-30                      | March 26, 2012                   | Paper      |  | 2003                                | October 1, 2018           |                   |

Following a second from Mr. Hunter the result of the roll call was: Mr. Dhume, yes, Mr. Hunter, yes, and Mr. Forrest, yes.

*David Dhume*  
David Dhume

*David Hunter*  
David Hunter

*Mark Forrest*  
Mark Forrest

ATTEST: *Katie Wasserman*