

Subject: Consulting Agreement – Approved – IBI

Mr. Forrest moved to approve the consulting service agreement Madison County and IBI Group Engineering Services to provide professional services in accordance with the agreement below:



Consulting Services Agreement  
Madison County Water System

This Consulting Services Agreement ("the Agreement") is made as of April 26, 2019 between the Madison County Commissioners and IBI Group Engineering Services (IBI) ("IBI Group") for the professional services as provided below.

Madison County Commissioners     and     IBI Group  
1 North Main St.                         8891 North High St., Suite 110  
London, Ohio 43141                         Columbus, Ohio 43235

for "Client"                                 "IBI"

**Project Background:**

The Client and IBI wish to enter into this Agreement whereby IBI will provide professional services to the Client pursuant to the following terms and conditions:  
This project includes the study and detailed design of water lines, a pump station and an elevated storage tank. Water lines will be extended to connect into the City of London water system and along State Routes 63, 41, 42, 78 and potentially 33 depending on the outcome of the study and the county's chosen alternative route. Potential alternatives to this route will be investigated during the study phase. The scope of services also includes bidding assistance for the project. The detailed Scope of Services is attached as Exhibit A.

**Section 1 – Performance by IBI**

1.01 Scope of the Services – The professional services IBI will provide under this Agreement are listed in Schedule 1 – Services, Rates and Schedule 2 (the "Services"). Upon written request, the Client may change the Services in which event the alteration will be set out in a Change Order. The form of which is attached as Schedule 2 – Form of Change Order. IBI will comply with all reasonable Client change requests. Additional Services will be chargeable as additional payment to IBI, the payment for which will be made in accordance with the Change Order. No changes to the Services are effective or will be called out by IBI in the absence of a Change Order. Any changes to this Agreement will be solely by written Change Order.

1.02 Measurement of Performance – IBI will measure the performance of its obligations in accordance with Schedule 1 – Services, Rates and Schedule 2 or as otherwise directed by the Client in writing.

1.03 IBI's Standard of Care – In providing the Services, IBI will perform all duties in a manner consistent with the degree of care and skill ordinarily exercised by members of IBI's profession in the same or similar circumstances at the same time and in the same or similar locality, and IBI will comply with all applicable laws in the provision of the Services.

1.04 Notification by IBI to the Client – If circumstances or conditions that were not reasonably anticipated by the Client and IBI are needed during the provision of Services, to the extent that they affect the Services, the Client and IBI will enter into good faith

Consulting Services Agreement

negotiations to address the changed or unanticipated condition(s). Any change under this provision will not be effective until a Change Order reflecting the change has been executed by the Client and IBI.

1.05 Rights and Remedies – The express rights and remedies of the Client and IBI set out in this Agreement are in addition to and will not limit any other rights and remedies available to the Client or IBI at law or in equity. Any failure by either the Client or IBI to insist on strict performance and compliance by the other of any term, right or remedy under this Agreement will not be construed as a waiver by the Client or IBI of its right to require strict performance of any such term, right or remedy, and the duties of the Client or IBI with respect to such contractual performance will continue in full force and effect.

1.06 Client Provided Information – The Client will furnish information, requirements, reports, data, surveys and instructions required for IBI's provision of the Services. IBI will use such information, requirements, reports, data, surveys and instructions in performing the Services and is entitled to rely upon the accuracy and completeness thereof. The Client shall give decisions and approvals and shall take such actions necessary for the proper and timely performance of the Services.

1.07 Subconsultants to IBI – IBI may rely on the services of subconsultants in the provision of the Services, when, in its opinion, it is appropriate to do so. If IBI wishes to retain non-affiliated subconsultants, IBI will notify and obtain the Client's approval in writing prior to engagement of such subconsultant, such approval to not be unreasonably withheld. Notwithstanding anything to the contrary herein, IBI is entitled to assign elements of the scope to any of its affiliates to ensure compliance with applicable laws.

1.08 Approvals, Budgets, Estimates, Timetables – The Client acknowledges that IBI does not warrant (a) that planning permission or any other approvals from third parties that may be required in connection with the Services will be granted at all or with no amendments, or granted in accordance with any anticipated time schedule, (b) compliance with any budget or quantity estimate or timetable whether or not prepared by IBI as part of the Services and which may require review by the Client for various matters including but not limited to (i) approved variations arising from design development or requested by the Client, (ii) variations in market prices, (iii) delays or additional costs caused by third parties, (iv) any other factors beyond the control of IBI and (v) the discovery at any time of any previously unknown conditions. If the Services require IBI to monitor costs against a provided or agreed budget, IBI shall inform the Client when it reasonably believes costs shall exceed the agreed upon budget, informing which IBI shall, if so requested by the Client pursuant to a Change Order, make appropriate recommendations to the Client to adjust size, quality or budget.

**Section 2 – Nature of the Relationship Between the Client and IBI**

2.01 IBI Not a Partner, Agent or Employee – IBI will have no authority to contractually bind the Client or to assume or create any legal obligation or responsibility, express or implied, on behalf of the Client. Nothing in this Agreement will have the effect of creating a partnership, agency or employment relationship between the Client and IBI or any of IBI's directors, officers, partners, agents, employees, affiliates, subconsultants or volunteers.

2.02 Assignment – Other than in compliance with Section 1.07, neither the Client nor IBI will transfer, sublet or assign any rights or duties under, or interest in, this Agreement, without the prior written consent of the other party.

Consulting Services Agreement

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20. Conflict of Interest - The provisions of this Agreement shall not be construed to prohibit any individual from performing other duties or services for the State or for any other entity, provided that such individual discloses any such activities to the Client in writing prior to the commencement of the Agreement.

21. Ethical Standards - The Client and all personnel under the control of the Client shall adhere to the highest standards of ethical conduct and shall not engage in any activity that would create a conflict of interest with the performance of the services under this Agreement.

22. Client Representations - The Client represents and warrants that it has the authority to enter into this Agreement and that the Client is a duly organized and existing legal entity.

Section 1 - Payment for the Services and Audit

3.01. Bill Payments According to Agreed Rates - The Client will, subject to the performance of its duties and obligations under this Agreement, pay bills for the services, plus applicable taxes, as set forth in Schedule 1 - Services, Rates and Schedule 2 - Audit.

3.02. Bill Payments - In accordance with Schedule 1 - Services, Rates and Schedule 2 - Audit, the Client shall pay bills for the services, plus applicable taxes, upon receipt and approval of the invoice by the Client.

its invoice. Should the Client frequently or repeatedly be delayed in the payment, in whole or in part, of IB's invoice(s), IB will have the unilateral right to terminate this Agreement upon reasonable written notice. IB's fees and reimbursable expenses are secured upon and run with title to the Client's lands.

3.03. Agreement Billing and Payment - Unless the Client and IB expressly set out a different billing and payment process in Schedule 1 - Services, Rates and Schedule 2 - Audit, payment for the services will be based on IB's submission to the Client of: (a) an invoice no later than ten (10) days after the end of each month referencing or including: (i) the Agreement number; (ii) a brief description, inclusive of relevant supporting documentation, of the services provided during the month; and (iii) such other information as required under this Agreement.

3.04. IB's Payment of Taxes and Duties - Unless expressly agreed in writing, IB will pay all applicable federal, provincial, state and municipal taxes, including sales, value added, payroll and excise duties and taxes, incurred with respect to the provision of the Services.

3.05. Document Retention and Audit - For ten (10) years after the expiry or termination of this Agreement, IB will retain, maintain and safeguard all necessary financial records and billing documents to substantiate all charges and payments made and received under this Agreement.

Section 4 - Confidentiality

4.01. The Client's Confidential Information - IB agrees to keep confidential and not to use or disclose to any person or entity, other than its directors, officers, partners, agents, employees, affiliates, subcontractors and vendors (collectively, the "Representatives") any data or information learned or generated by IB in its performance of this Agreement or disclosed to IB by or on behalf of the Client in connection with this Agreement ("Confidential Information").

4.02. Access and Use Restrictions - IB agrees that unless it obtains specific written authorization from the Client, any access to or use of Confidential Information that is not necessary for the performance of its obligations in the provision of the Services is strictly prohibited.

4.08 **Professional Liability** - The Client agrees that it will be liable for all professional services, fees, costs and expenses and all losses and damages, including but not limited to, those caused by the negligence of the Client.

**Section 5 - Intellectual Property**

5.01 **Ownership of Materials of Service** - The Client grants to the Client, its successors, affiliates, agents and representatives, all rights in and to all intellectual property, including but not limited to, patents, trademarks, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client, including but not limited to, the Client's confidential information, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client.

5.02 **Use of Client's Materials** - The Client grants to the Client, its successors, affiliates, agents and representatives, all rights in and to all intellectual property, including but not limited to, patents, trademarks, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client.

5.03 **Third-Party Infringement and Indemnification** - The Client shall be liable for all third-party infringement and indemnification, including but not limited to, the Client's confidential information, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client.

5.04 **Indemnification** - The Client shall be liable for all third-party infringement and indemnification, including but not limited to, the Client's confidential information, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client.

**Section 6 - Liability Insurance**

6.01 **Liability** - To the extent permitted by law, the Client shall be liable for all third-party infringement and indemnification, including but not limited to, the Client's confidential information, trade secrets, know-how, confidential information, trade dress, and other intangible assets, in and to all materials, documents, reports, drawings, designs, software, data, and other documents and information prepared by the Client for the Client for the Agreement or for the Client.

damages, damages related to loss of use, loss of profit, loss of opportunity, loss of income, unrealized energy savings, diminution of property value or loss of reimbursement or credit from governmental or other regulatory agencies, in each case arising out of this Agreement and regardless of a party being advised of the possibility of such damages; and (g) no employee, officer, director, shareholder of IBI or any of its affiliates shall be personally liable to the Client for any liability whatsoever arising under this Agreement.

6.02 **IBI's Insurance** - Prior to the Client's execution of this Agreement, IBI agrees to put in effect and maintain insurance for the Term, in accordance with Section 9.02, at its own cost and expense, with insurers having a minimum A.M. Best rating of A or equivalent, all the necessary and appropriate insurance that a prudent person in the business of IBI would maintain including, but not limited to:

- (a) commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than \$1,000,000 per occurrence and \$1,000,000 in the aggregate. The policy must include:
  - the Client, as an additional insured with respect to liability arising in the course of the performance of IBI's obligations under, or otherwise in connection with, this Agreement;
  - contracted liability coverage;
  - a cross-liability clause;
  - employees' liability coverage;
  - a thirty (30) day written notice of cancellation or termination clause; and
  - non-owned automobile coverage with liability contractual coverage for hired automobiles.

(b) professional liability insurance for damages incurred by reason of any negligent act, error and/or omission of IBI in the amount of \$1,000,000.

(c) automobile liability insurance for personal and bodily injury including death and property damage in the amount of \$1,000,000.

**Section 7 - Agreement Expiry, Termination and Extension**

7.01 **Termination of this Agreement** - Unless extended by mutual agreement of the Client and IBI, this Agreement will terminate on the earliest of: (a) the Expiry Date, as defined in Section 9.02; (b) the date when IBI has performed or provided all of the Services; (c) the date of termination in accordance with this Section 7.

7.02 **Immediate Termination of this Agreement** - The Client or IBI may immediately terminate this Agreement upon giving reasonable notice to the other where:

- (a) either the Client or IBI is adjudged bankrupt, makes a general assignment for the benefit of its creditors or a receiver is appointed on account of insolvency;
- (b) there is a breach of Section 2.04 or any provision in Section 3; or
- (c) either party's acts or omissions constitute a substantial breach of its obligations under this Agreement.

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Right of Termination - If the Client or the Consultant fails to perform its obligations under this Agreement, the other party may terminate this Agreement at any time without liability to the Client or the Consultant.

1.03. Specificity of Care - When the Client hires the Consultant to provide services under this Agreement, the Client has a reasonable expectation that the Consultant will provide the services in accordance with the terms of this Agreement. The Consultant agrees to provide the services in accordance with the terms of this Agreement and to maintain the Consultant's confidentiality.

1.04. Suspension of Services - If the performance of this Agreement is suspended for any reason, the Consultant agrees to resume the performance of the Consultant's obligations as soon as possible.

1.05. Right of Termination - The Client or the Consultant may terminate this Agreement at any time without liability to the other party.

- (a) provide the Client with a copy of the Consultant's Services and
- (b) provide the Client with a copy of the Consultant's Services and the Consultant's Services.

1.06. Payment Upon Termination - Upon termination of this Agreement, the Consultant will only be responsible for the payment of the Consultant's fees and costs for the Consultant's Services and the Consultant's Services.

Section 1 - Client's Responsibilities

1.01. Management of Client's Records - The Client will maintain accurate and complete records of the Consultant's Services and the Consultant's Services. The Client will provide the Consultant with a copy of the Consultant's Services and the Consultant's Services.

Section 1 - Interpretation of Terms

1.01. Agreement Description - The Agreement includes the Consultant's Services and the Consultant's Services. The Consultant agrees to provide the Consultant's Services and the Consultant's Services.

1.02. Term - This Agreement commences on the date set forth in the Consultant's Services and the Consultant's Services, and shall terminate on the date set forth in the Consultant's Services and the Consultant's Services.

1.03. Specificity - If any term, condition or obligation of this Agreement or the Consultant's Services and the Consultant's Services is ambiguous or uncertain, the Consultant will interpret the Consultant's Services and the Consultant's Services.

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9.04. Interpretation of Documents - If a conflict or inconsistency arises between this Agreement and its Schedules, then the main body of the Agreement will govern over the Schedules to the Agreement. Later amendments to this Agreement will govern over earlier provisions of the Agreement.

9.05. Force Majeure - No party is liable for damages caused by delay or failure to perform its obligations under this Agreement when such delay or failure is caused by an event beyond its reasonable control. The parties agree that an event will not be considered beyond one's reasonable control if an objective business person in the same or similar situation or circumstance would have put in place contingency plans to either materially mitigate or regulate the effects of such event. For purposes of this Agreement such events may include, but are not limited to, strikes or other labour disputes, severe weather disruptions or other natural disasters, acts of God, epidemics, fires, riots, war or other national states of emergency. If a party seeks to excuse itself from an obligation(s) under this Agreement by reason of such an event, that party will immediately notify the other party of the delay or non-performance, the reason for it and the anticipated period of delay due to the force majeure event. If the anticipated or actual delay or non-performance exceeds thirty (30) days, the other party may terminate this Agreement by giving notice of termination. Notwithstanding the foregoing, the occurrence of a force majeure event shall not reduce a party's obligations to make any payment required under this Agreement.

9.06. Notices by Prescribed Means - Notices under this Agreement are to be in writing and are to be delivered by postage-paid envelope, personal delivery or email. Notices will be deemed to have been given: (a) in the case of postage prepaid envelope, five (5) days after such notice is mailed; or (b) in the case of personal delivery, one (1) day after such notice is received by the other party; or (c) in the case of email, as of the date of the time stamp evidenced on the computer of the sender. In the event of a postal disruption, notices must be given by personal delivery or by email. Unless the parties expressly agree in writing to additional methods of notice, notices under this Agreement may only be provided by the methods contemplated in this Section.

9.07. Electronic Records/Transmittal - The Client and IBI may transmit, and will accept Services related correspondence, documents, text, data, drawings, information, meeting minutes and graphics, in electronic media or digital form, directly, through access to a secure website or through building information model software, in accordance with a mutually agreed protocol and agreement, as applicable, between the Client and IBI.

9.08. Governing Law - The Client and IBI agree that this Agreement and legal actions concerning its validity, interpretation and performance will be governed and interpreted in accordance with the State of Ohio; and it is further agreed by the parties that any legal action arising under this Agreement will be brought in a court of competent jurisdiction in that jurisdiction.

9.09. Entire Agreement - This Agreement constitutes the entire agreement between the Client and IBI and cancels and supersedes any prior understandings and agreements, whether written or oral. Except as expressly provided in this Agreement, no other terms, conditions or warranties, express or implied, form a part of this Agreement. Amendments to this Agreement must be in writing and signed by both parties in accordance with Section 1.01.

9.10. Survival of this Agreement - Notwithstanding any amendment, completion or termination of this Agreement, all rights, licenses and waivers granted to the Client and all indemnifications, warranties and representations contained in this Agreement, including those

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Schedule I - Services, Rates and Fees

Section I - Scope of the Services

The following is the agreed scope of ESI's professional services (the "Services") under this Agreement:

See attached Scope of Services - ESI 2018

Section II - Payment and Billing Schedule for the Services

Fee:

The Client agrees to pay the professional fees and reasonable expenses, as described in accordance with Section III. Under the Agreement, ESI's professional fees are to be established on a lump sum basis and are as follows:

In lump sum, the Client agrees to compensate ESI on a fixed fee basis in the amount of \$187,718 as follows:

Study and Report Phase	\$40,000
Preliminary Design Phase	\$143,558
Final Design Phase	\$441,360
Schedule CEM, Risk and Compliance	\$111,415
Billings	\$41,285
Total	\$1,077,618

Additional services beyond the described Scope of Services may be provided using the ESI Fee Schedule, which is attached as Exhibit A.

These services may include assessments, program development, implementation services, change of task scope or contract, etc.

ESI reserves the right to adjust its rates schedule on an annual basis following the first year anniversary of the date of this Agreement.

Section III - Schedule for the Services

The schedule for ESI's provision of the Services is as set out below:

Study and Report	1 month
Preliminary Design	2 months
Final Design/CEM, Risk and Compliance	1 month
Billings	1 month

ESI Representative:

ESI designates the person below as the representative authorized to act on ESI's behalf with respect to the provision of the Services ("ESI's Representative"). Pursuant to Section 9.06 of the Agreement, ESI's Representative will be authorized to receive notices, transmit information and make binding decisions regarding ESI's provision and delivery of the Services. Therefore, the contact information of ESI's Representative is:

Name: Randy Stoll  
 Title: Associate Manager  
 Address: 8101 N. High St., Suite 100  
 Email: RandyStoll@biggroup.com  
 Phone: 614-818-4900, ext. 2056

Client Representative:

The Client designates the person below as the representative authorized to act on Client's behalf with respect to the provision of the Services ("Client's Representative"). Pursuant to Section 9.06 of the Agreement, Client's Representative will be authorized to receive notices, transmit information and make binding decisions regarding Client's receipt of the Services. The name, title and contact information of Client's Representative is:

Name: Rob Slane  
 Title: Madison County Administrator  
 Address: 1 North London St., London, OH 43140  
 Email: rslane@co.madison.oh.us  
 Phone: 740-846-1712

\* \* \*

Schedule 1 - Form of Change Order

Form of Change Order

The Client and IBI Group Engineering Services (USA) Inc. ("IBI Group") refer to the Consulting Services Agreement dated \_\_\_\_\_, between the Madison County Commissioners and IBI Group Engineering Services (USA) Inc. ("IBI Group") (the "Agreement").

Project Name: Madison County Water System

Project No:

IBI Project Manager: Randy Stiel

Client Project Manager: Bob Sloan

Change Order No:

Effective Date of Change Order:

Change Order to Agreement

The Client and IBI Group have agreed to amend the Agreement through this Change Order, as follows:

Section 1 - Scope of Amendment

The Client and IBI Group have agreed to amend the Scope of Services provided in the Agreement as follows:

Section 2 - Payment and Reimbursement Amendment

The change in fee for payment, or reimbursable amount(s), as originally set out in Schedule 1 - Services, Rates and Schedule of the Agreement, is as follows:

Section 3 - Schedule Amendment

The change in the scope of the Services described above includes the corresponding change in the schedule for the provision of the Services, as set out below:

Change Order

The definitions used in this Change Order, have the meaning ascribed to them in the Agreement.

The Services, fees and expenses and corresponding schedule are revised as set forth herein. Except as specifically provided in this Change Order, all provisions of the Services under the Agreement shall be amended and amended in accordance with, and subject to, the terms and conditions of the Agreement.

Madison County Commissioners

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

IBI Group Engineering Services (USA) Inc. ("IBI Group")

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

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LIST OF SERVICES SCHEDULE - EXHIBIT A

ESTIMATED PRICE - FERMILAND AREA

SERVICE	EST.	DESCRIPTION	EST.
Senior Principal (P/yr)	\$25k	Design Engineer (P/yr)	\$25k
Project Coordinator (P/yr)	\$15k	Design Engineer (P/yr)	\$25k
Senior Technical Staff (S/yr)	\$15k	Design Engineer (P/yr)	\$25k
Project Manager (P/yr)	\$25k	Design (P/yr)	\$25k
Senior Structural Engineer (S/yr)	\$15k	Design (P/yr)	\$25k
Structural Engineer (S/yr)	\$15k	Senior Architectural Staff (S/yr)	\$25k
Professional Survey (P/yr)	\$10k	Support Staff (S/yr)	\$10k
Professional Staff (P/yr)	\$10k	CAO Operator (P/yr)	\$10k
Senior Professional Staff (S/yr)	\$10k	Team (P/yr)	\$10k
Senior Project Engineer (S/yr)	\$10k	Survey Crew - 6PM Crew	\$10k
Construction Manager (C/yr)	\$10k	Survey Crew - 11AM Crew	\$10k
Senior Construction Technician (S/yr)	\$10k	Survey Crew - 2 AM Crew	\$10k
Construction Technician (C/yr)	\$10k	Overnight (S/yr)	\$10k
		Instrument Operator (C/yr)	\$10k

OPTIONAL SERVICES

Optional services are additional services that may be required and associated expenses for the project. These services are provided at an additional 15% mark up.

DESCRIPTION	ESTIMATED PRICE
TRAVEL AND LODGING	Incorporation of travel expenses when traveling in connection with the project. ( mileage, 50 cents/mile, \$100 per day)
POSTAGE AND FREIGHT	Postage, courier, printing, etc.
REPRODUCTION	Reproduction and specifications
FEES	Fee paid for recording of plat and other filing jurisdiction over the project.
OTHER	Other direct and indirect expenses related to the project.
CONSTRUCTION SERVICES	When existing or new construction-related items are required for the project.

\*Our fees are not estimated and are subject to change.

EXHIBIT B  
SCOPE OF SERVICES  
MADISON COUNTY WATER SYSTEM

Madison County intends to construct a water distribution system for which IBI Group is providing civil engineering services. The project will begin at the existing water treatment plant which Madison County owns, adjacent to the CDRG facility.

Water lines will be extended to connect into the City of London water system and along US Routes 69 and 42 and State Routes 40 and potentially 38 depending on the outcome of the study and the county's chosen alternate route. The project includes a water storage tank and pump station.

The construction will be performed using the traditional design-bid-build method of procurement.

PRELIMINARY ENGINEERING REPORT

The report will include an analysis of options for water line routes, engineer's opinion of probable cost and recommendations for the implementation and construction of the water system. This includes an analysis of costs to move an existing water tower versus constructing a new tower.

We will evaluate the existing filters at the water treatment plant, along with recommendations and estimated cost for upgrades, but any detailed design beyond the replacement of media will require a possible change in scope of services.

PRELIMINARY DESIGN

- Prepare design criteria
- Preliminary drawings 30%
- Outline specifications
- Written project descriptions
- Field surveys
- Update cost estimates
- Revise according to comments
- Geotechnical Study
- Consult with client to refer general construction and electrical requirements for accommodating the equipment.
- Prepare a listing of the materials of construction and electrical concepts.
- Incorporate Client review comments on the Preliminary Design documents into the Construction Documents
- Prepare technical specifications for materials and equipment.
- Provide drawings and specifications for review by jurisdictional agencies and respond to review comments.
- Incorporate Client review comments on the Preliminary Design documents into the Construction Documents.
- Research and prepare funding applications including USACE, ONDA, EPA, CDBG, etc.

FINAL DESIGN

- Prepare 60% Drawings
- Update cost estimates
- Prepare final specifications
- Prepare EPA PFI forms
- Prepare 60% drawings
- Prepare final Drawings



Update cost estimates  
Prepare bidding documents  
Submit documents for review  
Revise documents according to comments  
Plan review fees, utility fees, etc. to be paid by the project owner

**BIDDING**

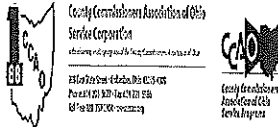
Prepare advertisement for bids  
Respond to questions from bidders  
Issue addenda if necessary  
Bid opening  
Evaluate bids  
Recommendation letter  
Prepare construction contracts  
Project Management  
Funding administration  
Advertising fees to be paid by the project owner  
This proposal is based upon three prime contracts

Following a second from Dr. Xenikis the result of the roll call was: Mrs. Landis, yes, Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

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Subject: CCAO – Approved – 2020 Workers Comp Group Rating Plan

Mr. Forrest moved to approve the 2020 Workers Comp Group Rating Plan.



By: SSO WISEMAN  
MURKIN COUNTY  
JANSON  
LONDON, OH

April 23, 2019

For: Keith Howard Group Rating Plan, CCAO Group Rating Plan

Re: CCAO Workers Compensation Group Rating Plan  
Detailed Information Group Rating Plan  
As of April 23, 2019

For Consideration:

CCAOS plan to provide the information and details regarding your involvement in the 2020 CCAO Workers Compensation Group Rating Plan. We request your 2020 group experience rating plan be approved 2020 based on your historical performance to 1/1/19.

ADDITIONAL: An individual applicant (or a group) may elect to participate in the 2020 group plan. CCAO also requires a new group plan agreement to be completed and signed by the laboring representatives by 4/30/19 to permit the filing of the application with the Ohio Bureau of Workers Compensation (OBWC).

Enclosed are the following workers to be completed and returned to CCAO:

1. Group Rating Plan Agreement to OBWC and your board.
2. A New Employer Statement to Group Rating Plan. This is for a new application submitted to OBWC.

We look forward to having your application and participation agreement. Should you have any questions please contact me at 614-888-5774 or the County Clerk's Office at 614-888-5774. Please contact me regarding the rating plan.

614-888-5774 (Toll Free) (C) 2019, May 1, 2019

By: Mr. Keith Howard  
County Commissioners Association of Ohio  
281 E. State St.  
London, OH 43040

\*Subject to the approval of the Board of Directors of the CCAO.

Thank you for your participation in this process. We appreciate your cooperation and support in this process.



Bureau of Workers' Compensation

Employer Statement for Group-Experience-Rating Program

Instructions

Please print or type.

Please return completed statement to the attention of the sponsoring organization you are joining. If you have any group-experience-rating questions call BWC at 614-488-6774.

BWC USE ONLY

NOTE: The employer prepares work group experience rating application and approval is required before it becomes effective.

Employer Name MADISON COUNTY	Telephone number (741)632-2912	BWC policy number 3430001
Address P.O. BOX 47	City LONDON	State OH
		Area-County Zip Code 43140

Group-Experience-Rating Program Enrollment

I agree to comply with BWC's group-experience-rating program rules (Ohio Administrative Code rules 4123-17-61 through 4123-17-69). I understand my participation in the group-experience-rating program is contingent on such compliance. This form supersedes any previously filed AC-26.

I understand only a BWC group-experience-rating program certified sponsor can offer membership to the program. I also understand if the sponsoring organization listed below is not certified, this application is null and void.

I am a member of the County Commissioners Association sponsoring organization or a certified affiliate organization and would like to be included in their group named County Commissioners Assoc. As a sponsor for the policy year beginning January 1, 2020. In addition, I would like to be included in this group each succeeding policy year until rescinded by the timely filing within the succeeding policy year of another AC-26 or until the group administrator does not include my company on the employer roster for group-experience-rating. I understand the employer roster submitted by the group administrator will be the final, official determination of the group in which I will or will not participate. Selection of this form does not guarantee participation.

I understand the organization's representative (CompManagement LLC 616286-82) (formerly, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the group-experience-rating program will act as my individual representative in the event that I no longer participate in the group-experience-rating program. At the time, I am no longer a member of the program, I understand I will file a Personal Authorization (AC-26) to cancel or change individual representation.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization. Yes  No

County Commissioners Association 44361  
Name of sponsor or affiliate sponsor Sponsor or affiliate sponsor policy number

Declaration

I, \_\_\_\_\_, certify that I am the \_\_\_\_\_ of \_\_\_\_\_ (Officer Name) (Title)

\_\_\_\_\_ the employer related to above, and that all of the \_\_\_\_\_ (Employer Name)

Information is true to the best of my/her knowledge, information, and belief, after careful investigation.

X \_\_\_\_\_ (Officer Signature) \_\_\_\_\_ (Date)

BWC Form 100 (Rev. 10/16/18) 1/19  
M-24

County Commissioners Association  
340001 Coy # 04288 (2020)

**COUNTY COMMISSIONERS ASSOCIATION OF OHIO  
WORKERS' COMPENSATION GROUP RATING PLAN AGREEMENT**

THIS AGREEMENT, dated as of March 8, 2019, is between CCAO Service Corporation (CCAOSC), an Ohio corporation, and MADISON COUNTY (Participant), a political subdivision of the State of Ohio.

**Section I. INTRODUCTION**

Section 4123 of the Ohio Revised Code (ORC), and the rules promulgated thereunder, permit the establishment of employer group rating plans in order to group the experience of employees for workers' compensation rating purposes. The County Commissioners' Association of Ohio (CCAOC) acting through CCAOSC, its Service Corporation, in cooperation with the majority of counties throughout the state, has established a Group Rating Plan for the benefit of its membership in the purpose of obtaining a group rating pursuant to Section 4123(R), ORC. The terms and conditions for participation in the CCAO Group Rating Plan are hereby established.

A participating county is hereinafter referred to as a "Participant." Participating counties are collectively referred to as the Group.

**Section II. PLAN**

The name of the plan shall be the CCAO Workers' Compensation Group Rating Plan, hereinafter referred to as the CCAO Group Rating Plan or the Plan. The principal office of the CCAO Group Rating Plan shall be located at 231 East State Street, Columbus, Ohio 43260.

**Section III. PURPOSE OF PLAN**

The CCAO Group Rating Plan is intended to: (1) achieve lower workers' compensation rates for the Group; and (2) result in the establishment of a workers' compensation rating for each Participant.

**Section IV. REPRESENTATIVES AND QUALITIES COVERED ELIGIBILITY**

- A. CCAOSC, acting on behalf of CCAOC, represents and warrants that:
  1. CCAO was created more than two years prior to the date of application for Group coverage.
  2. CCAO was formed for the purpose of providing Group Rating Plan Coverage under Section 4123(R), ORC, when it was formed for the purpose of acting as the Group Rating Plan, and the county commissioners of Ohio who are members of the Group are not liable for the administration of such coverage for the benefit of the people of the State of Ohio.
  3. The business of the Group members is substantially similar such that the policies which are grouped are substantially homogeneous.
  4. The aggregate workers' compensation premiums of Group members are expected to exceed \$50,000 during the policy period in which they are issued.
- B. The Participant represents and warrants that:
  1. It is not a political subdivision of the County Commissioners' Association of Ohio.
  2. It is not the business of the County Commissioners' Association of Ohio (CCAOC) to provide for the insurance of its members.

- 3. It is not a member of any other group for the purpose of obtaining workers' compensation coverage under Section 4123(R), ORC.
- 4. Its 2018 calendar year payroll does not exceed \$55,000,000. Counties with a 2018 calendar year payroll of \$55,000,000 or more will not be eligible for membership in the Plan. The maximum annual payroll amount may be adjusted annually by the CCAO Workers' Compensation Group Rating Plan.
- 5. It is in compliance with all laws and regulations of the State of Ohio.

**Section V. BASIC OBLIGATIONS OF PARTIES**

Pursuant to Section I, hereof, CCAO, acting through CCAOSC, has established the CCAO Group Rating Plan.

**A. CCAOSC shall:**

- 1. coordinate and administer the CCAO Group Rating Plan in accordance with this agreement.
- 2. file or cause to be filed all necessary applications with OSWC to obtain membership for the Participants in the CCAO Group Rating Plan; and
- 3. perform such additional duties as are required of it by this Agreement.

**B. The Participant shall:**

- 1. join and participate in the CCAO Group Rating Plan; and
- 2. perform such additional duties and pay such fees and expenses as are required of it by this Agreement.

**Section VI. PENALTY RATED PARTICIPANTS**

The Participant recognizes that the inclusion of Group members with a penalty modification detrimentally affects the Group rate. Each year, CCAOSC, in consultation with the third party administrator (TPA), shall analyze the projected experience modification of all prior year plan members. CCAOSC, in its sole discretion, may determine that a plan Participant is not eligible for any subsequent year Group plan and/or remove said Participant.

**Section VII. RATE CONTRIBUTION AND REBATES**

The Participant understands that the Group rate must be reflected in advance of the experience period and is based upon the most recent experience period, and that the actual Group rate will vary depending upon multiple factors. The Participant is solely responsible for any assessment of premiums owed to the OSWC. In no event shall CCAO, CCAOSC, the TPA, or other Group members be held liable for premiums owed by the Participant to the OSWC.

The Participant understands the Group rate is subject to change during and subsequent to the policy period, and all debit and credit adjustments processed by the OSWC will be the prudence responsibility of the individual Participant. In no event will CCAO, CCAOSC, the TPA, or the other Group members be held liable for premiums owed by the Participant to the OSWC resulting from subsequent rate revisions.

It is understood that in forming a group the OSWC will calculate a group rate for the CCAO Group Rating Plan which shall be applied uniformly to the members of the Group regardless of each Participant's individual rate. It is further understood that OSWC shall calculate premiums, as provided by law, multiplying the group rate (as described above) times each Participant's individual payroll.

Government Forms and Supplies Electronic

- 3. If not a member of the group for the purpose of this program suspension insurance under Section 6242 (B).
- 4. In 2018 calendar year payroll does not exceed \$100,000. Calendar with a 2018 calendar year payroll of \$100,000 or more will not be eligible for membership in the Plan. The maximum annual payroll amount may be adjusted annually by the Ohio Workers' Compensation Group Rating Plan.
- 5. No record of criminal convictions in the State.

**Section F: BASIC OBLIGATIONS OF PARTIES**

Both parties hereto (herein, "CAG") hereby agree to OCAOSG, the established for CCAO Group Rating Plan.

**A. CCAOSG shall**

- 1. coordinate and administer the CCAO Group Rating Plan in accordance with this agreement.
- 2. Use its best efforts to file all necessary applications with OCAOSG to obtain necessary for the Participant in the CCAO Group Rating Plan and
- 3. perform such additional duties as are required by this Agreement.

**B. The Participant shall**

- 1. pay any premiums for the CCAO Group Rating Plan and
- 2. perform such additional duties and pay such fees and expenses as required by this Agreement.

**Section G: FEELTY (RATED PARTICIPANTS)**

The Participant acknowledges that the inclusion of Group members with a pending conviction is detrimental to the Group rate. Each year, CCAOSG, in consultation with the Ohio State Auditor (OSA) and subject to the published experience modification of all prior year plan members (CAOSG), in its sole discretion, may determine that a plan Participant is not eligible for any subsequent year Group rating and not be included in the Plan.

**Section H: AGREEMENT TO PAY FEES**

The Participant understands that the Group rate must be established to advance of the experience period and is based upon the most recent experience period, and that the actual Group rate will vary depending upon multiple factors. The Participant is solely responsible for any assessment of penalties owed to the OCAOSG, in no event shall CCAO, CCAOSG, the TPA, or other Group member be held liable for penalties assessed by the Participant to the OCAOSG.

The Participant understands that the Group rate is subject to change during and subsequent to the rating period, and all such and other adjustments proposed by the OCAOSG will be the personal responsibility of the individual Participant. In no event shall CCAO, CCAOSG, the TPA, or the other Group member be held liable for penalties assessed by the Participant to the OCAOSG.

It is understood that in creating a group the OCAOSG will establish a group rate for the CCAO Group Rating Plan which shall be applied uniformly to the members of the Group regardless of each Participant's historical rate. It is further understood that OCAOSG shall establish premiums, as provided by law, including the group rate (as described above) from each Participant's historical payroll.

CCAOSG reserves the right to require the Participant to undergo an occupational safety and health audit of its premises. For each audit, the Participant shall have the option of (i) using a qualified private safety consultant of the Participant's choice, subject to CCAOSG's approval, or (ii) requesting CCAOSG to arrange for an audit performed by the Ohio Division of Safety and Hygiene (ODSH). It is understood that the ODSH will perform an audit at no additional cost. However, if the Participant chooses to utilize a private safety consultant it shall do so at its own cost. A copy of the audit results and safety recommendations shall be provided to CCAOSG upon CCAOSG's request. The Participant and CCAOSG agree that if a private consultant is engaged by the Participant to perform an audit, the consultant will act as an independent agent, not subject to the direction and control of CCAOSG.

**Section K: ADMINISTRATIVE FEES**

The Participant agrees to pay the administrative fees of CCAOSG during the term of this Agreement, if any, as described and in the manner specified in Section VII, above.

**Section L: GROUP EXECUTIVE COMMITTEE**

There is hereby established a Group Executive Committee to oversee the CCAO Group Rating Program and the CCAO Group Rate Program, which shall consist of eleven members. Two of said members shall be the President and the Secretary/Treasurer of CCAOSG. Nine members shall be representatives of CCAO Group Rating and Group Rate Plan Participants. No Participant shall have more than one member on the Group Executive Committee, and each Executive Committee Member shall be a county commissioner. However, any member county may by written instrument signed by two or more County Commissioners, appoint a designee who need not be a county commissioner but shall be an employee of the member county. Designees shall have the same powers as the appointing member.

The duties of the Group Executive Committee shall be:

- to approve the selection of a TPA, as provided in Section VII hereof;
- to review and approve proposed TPA fees, fees for risk management services, and administrative fees, and to provide for the billing and collection thereof;
- to determine ongoing eligibility of each Participant for continued participation in the Group; and
- to perform such other acts and functions as may be necessary to the administration of the Group.

**Section M: TERM OF AGREEMENT**

Subject to the approval of the CCAO Group Rating Plan by the OCAOSG, the term of this Agreement shall commence on the date of execution hereof and shall be continuing and shall be applicable to all rating periods beginning January 1, 2019 and thereafter. CCAOSG may terminate this Agreement upon thirty (30) days written notice to the Participant. The Participant may terminate this Agreement so as not to be included in the CCAO Group Rating Plan for the next annual rating period provided ten (10) days written notice of intent to withdraw from the CCAO Group Rating Plan is given to CCAOSG prior to the prescribed application deadline of OCAOSG, currently May 31, 2019. In any event, a Participant shall not be relieved of the obligation to pay any amounts owed for participation in the CCAO Group Rating Plan prior to withdrawal herefrom.

Section 18. REPUDIATION BY PARTICIPANT

Mail application of a Participant shall include (1) a properly signed and authorized copy of this Agreement and (2) a properly executed OIGC Form AG-25, showing COMSCO or its TPA to represent the OIGC Group Policy Plan before the OIGC. A Participant's Mail application shall also include a written certification fee in the amount of \$1,000. In order to remain in good standing and to remain eligible for Group membership, a Participant must be current in all financial obligations to COMSCO and to the Group, and shall provide to COMSCO annually, prior to the OIGC group policy deadline (1) a properly signed and authorized copy of this Agreement and (2) a properly executed OIGC Form AG-25, showing COMSCO or its TPA to represent the OIGC Group Policy Plan before the OIGC.

Section 19. GENERAL PROVISIONS

COMSCO shall retain account for all back assessed and deferred liability to the Group Policy Plan. All Group Policy loans shall be fully repaid to COMSCO with sufficient interest and charges to cover all administrative expenses.

The Participant is solely responsible for any assessment of premiums levied by COMSCO against it. Neither the OIGC Group Policy Plan nor the TPA shall be liable for any such charges.

If the Participant leaves the Group, it will allow representatives of the Group to access its tax returns for a period of five (5) years following the date of its departure.

The Participant acknowledges that group rate setting is solely the function of the OIGC. It is understood that such considerations as the "TV (Schedule)", "Smoking Factor", "Bank Loan Factor" and "Non-Voluntary Underwriting", shall be assigned by the OIGC to the group level, rather than the individual level.

Section 20. ANTIDISCRIMINATION PROVISION

The section 105(b)(9) of the Internal Code, COMSCO agrees and agrees to the following:

A. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, neither COMSCO or any subcontractor, licensee or agent, shall discriminate on the basis of race, ethnicity or ancestry, color, national origin, sex, age, disability or military status in defined functions (1) in the United States, Federal, State, or County, and (2) in the employment of a person qualified and available to perform the work to which such contract, relationship.

B. None of COMSCO, any subcontractor or person acting on behalf of any such organization in any manner, shall discriminate against individuals or entities against any employee for the performance of work under the contract on account of race, color, religion, sex, age, disability, or military status as defined in section 105(b)(9) of the Internal Code, Federal, State, or County.

The Participant hereby acknowledges receipt of the complete Agreement.

IN WITNESS THEREOF, the parties hereby enter into this Agreement on the date given below.

CCAO SERVICE CORPORATION

Date: 03/29/2019

By: *Keth Blosser*  
Keth Blosser, Managing Director, Operations

MADISON COUNTY

Date: 4/30/19

By: *[Signature]*  
Signature of Authorized Official

County Name: MADISON COUNTY

Address: P.O. BOX 47

City, State, Zip: LONDON OH 43140

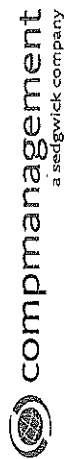
OBWC Number: 34990001

Name of Participant's TPA  
for claim-related matters:

APPROVED AS TO FORM (if required)

Prosecuting Attorney

Government Forms and Supplies E111044EA



a sedgwick company

2020 Group Savings Summary - Pooled Group

Policy No: 34850001

Employer: Madison County

GroupID: 04226

Group Name: County Commissioners Association

Grantee	Admin. Rate	DIVS	ADFT	Total Grp Rate**	Total Grp Prem
0.7	0.9436	0.00	0.000	0.9436	120,458
0.62	0.9436	0.00	0.000	0.9436	9,444
<b>Total Estimated Group Premium**:</b>					<b>\$121,302</b>

Indiv. Rate	Admin. Rate	DIVS	ADFT	Total Ind. Rate**	Total Ind. Premium
11.90	1.2019	0.00	0.000	13.1019	163,309
<b>Total Indiv. Premium without DIVS**:</b>					<b>\$167,803</b>
<b>Total Estimated Individual Premium**:</b>					<b>\$167,803</b>

ESTIMATED INDIVIDUAL SAVINGS	
Individual Payroll	14,099,959.00
Total Group Payroll	14,099,959
X	23.0773
	= \$321,964
<b>ESTIMATED GROUP PREMIUM</b>	
Total Estimated Group Premium:	\$121,302
Pending Adjustment***	(524,636)
	= \$145,938

SUBTOTALS	
Individual Group Savings (Total Indiv. - Total Group Premium):	\$45,700
= Pending Adjustment**:	-\$24,636
= Total Net (Pooled) Savings:	\$21,064
Est Total Group Premium:	\$145,938
Est Effective Premium Rate for Budgeting:	1.0369%

\*\*The 2020 premium rates are for the period from 1/1/2020 to 12/31/2020.

\*\*Total Rate is based on 2500 of responsible payroll and includes BMC administrative costs of 23.0420% of premium, a DIVS rate of 0.00, a Divisor (1 rate of 0.00) or base rate. The association has advised a pooling concept whereby all members will pay adjusted premium to ensure a fair distribution of savings within the group. Therefore, a Pooling Adjustment is established commencing 1/1/2020. The Pooling Adjustment is calculated as follows: (Total Individual Premium - Total Group Premium) / Total Group Premium = Pooling Adjustment. The Pooling Adjustment is applied to the Total Group Premium to determine the Total Estimated Individual Premium. The Total Estimated Individual Premium is the sum of the Total Estimated Individual Premium and the Total Estimated Individual Premium. The Total Estimated Individual Premium is the sum of the Total Estimated Individual Premium and the Total Estimated Individual Premium. The Total Estimated Individual Premium is the sum of the Total Estimated Individual Premium and the Total Estimated Individual Premium.

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Following a second from Dr. Xenikis the result of the roll call was: Mrs. Landis, yes, Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Subject: Investment Council

The quarterly Investment Council meeting took place on April 30, 2019 at 10:00 a.m.

Those Present

MADISON COUNTY COMMISSIONERS

Investment Council Meeting  
April 20, 2019 - 10:00 a.m.

- 1. Matt Hunt
- 2. Tom Keiser
- 3. Paul J. ...
- 4. [Signature]
- 5. Dennis ...
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_
- 8. \_\_\_\_\_
- 9. \_\_\_\_\_
- 10. \_\_\_\_\_
- 11. \_\_\_\_\_
- 12. \_\_\_\_\_
- 13. \_\_\_\_\_
- 14. \_\_\_\_\_
- 15. \_\_\_\_\_
- 16. \_\_\_\_\_
- 17. \_\_\_\_\_
- 18. \_\_\_\_\_
- 19. \_\_\_\_\_
- 20. \_\_\_\_\_
- 21. \_\_\_\_\_
- 22. \_\_\_\_\_
- 23. \_\_\_\_\_

Government Forms and Supplies ETR 10043EA

Subject: Financial Report – Approved – Investment Council

Mr. Forrest moved to approve the quarterly Investment Council financial report.

MADISON COUNTY INVESTMENT COUNCIL  
COURTHOUSE  
LONDON, OHIO 43140

Tuesday, April 30, 2019

The Madison County Investment Council met in the County Commissioners' Office on April 30, 2019 at 10:00 a.m. Present were Donna Landis, Treasurer, David Hunter, County Commissioner, Mark Forrest, County Commissioner, and Tony Xenikis, County Commissioner.

The Investment Council reviewed the County Treasurer's Policy along with all the investments that she has made since the last meeting as well as the current investments. All investments were made in County Bonds with the exception of one Certificate of Deposit. The Treasurer also has a Checking Account in Cash Management, a Money Market Savings and a Money Market MMMA, which are invested at the Huntington National Bank. The checking account is held overnight and all monies have Original Source's judgment in a pool by Huntington National Bank, Member FDIC.

The next quarterly Investment Council Meeting will be held in July, 2019.

Donna Landis  
Secretary

Approved:

David Hunter  
County Commissioner

Mark Forrest  
County Commissioner

Tony Xenikis  
County Commissioner

Donna L. Landis  
Treasurer

INVESTMENTS

MADISON COUNTY  
COMMISSIONERS  
APRIL 30 2019

April 30th 2019

	RATE	TOTAL INVESTED
MONEY MARKET SAVINGS INVESTMENT	CURRENT RATE 0.10%	\$28,711.66
MONEY MARKET MMMA	CURRENT RATE 2.15%	\$6,810,633.68
BOND, AIRPORT IMPROVEMENT	365 2.83%	\$4,200.00
BOND, CITY OF LONDON	365 3.00%	\$10,900.00
BOND, MADISON CITY SANITARY SEWER IMPROV	365 2.25%	\$35,000.00
HANNY STANLEY LOVE FUND	365 0.90%	\$39,000.00
SOMERFORD TRIP BOND	365 3.00%	\$12,300.00
SPECIAL ASSESSMENT OTTUM BOND	365 3.05%	\$34,400.00
BOND, MADISON COUNTY FAIRGROUND	365 2.75%	\$3,400.00
BOND, MADISON COUNTY TRUCK ACQUISITION	365 2.75%	\$15,610.00
WATER TREATMENT PLANT	365 3.00%	\$49,000.00
TOTAL		\$22,620,475.34

Donna L. Landis

Madison County Treasurer

Following a second from Dr. Xenikis the result of the roll call was: Mrs. Landis, yes, Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.





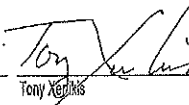
Subject: Roster Planning Committee – Approved – Job & Family Services

Mr. Forrest moved per the request of Lori Dodge – Dorsey – Job & Family Services Director, to approve the roster for the Madison County Family Services Planning Committee (March 2019).

Madison County Family Services Planning Committee (March 2019)

Committee Member	Address/Phone	Term
County Board of DD (Carol Ansel)	1101 Dorset Drive London, Ohio 43140 (740) 852-8088 (work) cansel@co.madison.oh.us	Does not expire 2019 APR 30 AM 9:40
Public Children Services (Robin Bruno)	200 Midway Street London, Ohio 43140 (740) 852-6031 Robin.bruno@jfs.ohio.gov	Does not expire
Child Support Enforcement (Chrissy Boyd)	200 Midway Street London, Ohio 43140 (740) 852-6045 Chrissy.Boyd@jfs.ohio.gov	Does not expire
Bridges CAO (Marie Dunston)	306 Lafayette St. London, Ohio 43140 740-852-3511 wdunston@bridgescap.org	Does not expire
Sue McClelland (Public Representative)	11685 Danville Rd. SE London, Ohio 43140 Fumc-suem@sbcglobal.net	Does not expire
Sherry Bakwin (Public Representative)	303 Elm St., PO Box 364 London, Ohio 43140 (614) 581-8427 sherdave@hotmail.com	Does not expire
Director, County DJFS (Lori Dodge-Dorsey)	200 Midway Street London, Ohio 43140 (740) 852-6037 Lori.Dodge-Dorsey@jfs.ohio.gov	Does not expire
Council Coordinator, FCFC (Jenn Coleman)	200 Midway Street PO Box 824 London, Ohio 43140 740-852-5343 jcoleman@co.madison.oh.us	Does not expire

Madison County Commissioners:

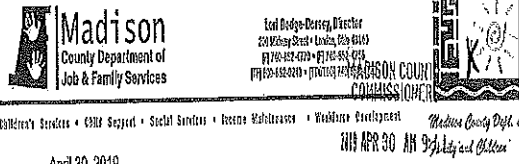
 Mark Forrest  
 David Hunter  
 Tony Xenikis

Following a second from Dr. Xenikis the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Government Forms and Supplies E1910046E

Subject: Holiday Schedule – Approved – Job & Family Services

Dr. Xenikis moved per the request of Lori Dodge – Dorsey, Job & Family Services Director, to approve the holiday schedule for Madison County Job & Family Services department.



April 30, 2019

Madison County Commissioners  
Courthouse  
London, Ohio 43140

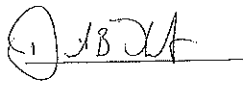

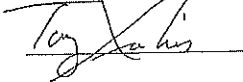
Dear Commissioners:

Madison County Job and Family Services and Madison County Family and Children, upon Resolution by the Madison County Commissioners, adopt the following Holiday Schedule:

- Martin Luther King Jr.
- President's Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve - closing at noon
- Christmas Day
- New Year's Eve - closing at noon

Sincerely,  
  
 Lori Dodge-Dorsey  
 Director

MADISON COUNTY COMMISSIONERS

Following a second from Mr. Forrest the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Subject: Resolution – Approved – Madison County Fairgrounds

Mr. Forrest moved to approve the removing of the front steps and leveling the ground to make adequate space for temporary grandstands as needed until further time is needed and the adequate information is received about the grandstands future. This project will be at the County's expense.

Following a second from Dr. Xenikis the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Subject: Resolution – Approved – Executive Session

Dr. Xenikis moved to enter into executive session at 8:42 a.m. for Fairgrounds discussion.

Following a second from Mr. Forrest the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Subject: Resolution – Approved – Executive Session

Mr. Forrest moved to exit out of executive session at 9:09 a.m. No action was taken.

Following a second from Dr. Xenikis the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

Subject: Meeting Request – Approved – Job & Family Services

Dr. Xenikis moved per the request of Lori Dodge – Dorsey, Job & Family Services Director, to approve the required meeting request in compliance of ORC 325:20 for the following:

Jenna Roberts, Jennifer Coleman, and Pamela Kirkland to attend the "Ohio Children's Alliance Spring 2019 conference. April 23 – 24, 2019 in Dublin, Ohio. Cost \$218.50 each.

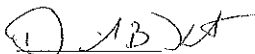
Following a second from Mr. Forrest the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

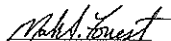
Subject: Meeting Request – Approved – Job & Family Services

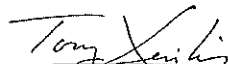
Mr. Forrest moved per the request of Lori Dodge – Dorsey, Job & Family Services Director, to approve the required meeting request in compliance of ORC 325:20 for the following:

Missy Crew, Jonica Perkins, and Robin Bruno to attend the "SW District Maximizing Employee Engagement and Retention Training for Agency Leaders. July 20, 2019 at Greene County DJFS. Cost \$400.00.

Following a second from Dr. Xenikis the result of the roll call was: Mr. Hunter, yes, Mr. Forrest, yes, and Dr. Xenikis, yes.

  
David Hunter

  
Mark Forrest

  
Dr. Xenikis

ATTEST:  Katie Wagoner