

Subject: Bills – Approved – Approved

After reviewing each of the purchase orders, then and nows, and vouchers listed above, Dr. Xenikis moved to approve all purchase orders and allow payment of all then and nows and vouchers.

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Transfer – Approved – Park Board

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the transfer for the following:

Transfer from: Transfer Park Board (1000-A01A-5-0059) in the amount of \$40,000.00.  
Transfer to: Park District County Share (7125-T000-0200) in the amount of \$40,000.00.



825 US 42 NE  
LONDON, OHIO 43140  
T: 740-852-9404 | F: 740-852-9530

January 17, 2023

Madison County Commissioners  
1 N. Main Street  
London, Ohio 43140

Re: Budget Transfers 2023

Gentlemen:

I am requesting your approval to make the following changes in my 2023 Budget:

Transfer \$40,000 from (1000-A01A-0059) General Fund Transfers Park Board into (7125-0000-0200) Park District-County Share

Thank you for your cooperation in these necessary changes.

Sincerely,

Bryan D. Dhume, PE, PS  
Madison County Engineer

Approved:  \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Date: 1-17-23

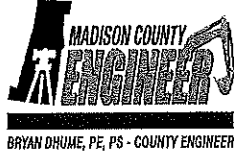
MADISON COUNTY COMMISSIONERS

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Transfer – Approved – Engineer

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the transfer for the following:

Transfer from: Gas Tax Transfers (2000-K200-0049) in the amount of \$104,619.08.  
Transfer to: R & B Transfers (2011-0000-1100) in the amount of \$104,619.08.



625 US 42 NE  
LONDON, OHIO 43140  
T: 740-852-8404 | F: 740-652-9530

January 17, 2022

Madison County Commissioners  
1 N. Main Street  
London, Ohio 43140

Re: Budget Transfers 2022

Gentlemen:

I am requesting your approval to make the following changes in my 2023 Budget:

Transfer \$104,619.08 from (2000-K200-0049) Gas Tax Transfers  
into (2011-0000-1100) R&B Transfers

Thank you for your cooperation in these necessary changes.

Sincerely,

Bryan D. Dhume, PE, PS  
Madison County Engineer

Approved: ✓  
Disapproved: \_\_\_\_\_  
Date: 1-17-2022

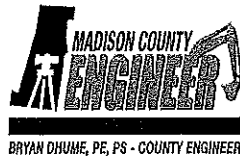
MADISON COUNTY COMMISSIONERS  
Mark Forrest  
Dr. Xenikis  
Mr. Wallace

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Transfer – Approved – Engineer

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the transfer for the following:

Transfer from: R&B Salaries (2011-D000-0020) in the amount of \$69,160.80.  
Transfer from: R&B PERS (2011-D000-0042) in the amount of \$12,518.11.  
Transfer from: R&B Workers Comp (2011-D000-0506) in the amount of \$670.86.  
Transfer from: R&B Medicare (2011-D000-0044) in the amount of \$1,002.83.  
Transfer from: R&B Insurance (2011-D000-0100) in the amount of \$21,366.48.  
Transfer to: The Sheriff Rotary Fund (6000-40010) in the amount of \$104,719.08



625 US 42 NE  
LONDON, OHIO 43140  
T: 740-662-8404 | F: 740-662-8530

January 17, 2023

Madison County Commissioners  
1 N. Main Street  
London, Ohio 43140

Re: Budget Transfers 2023

Gentlemen:

I am requesting your approval to make the following changes in my 2023 Budget:

Transfer \$69,160.80 from (2011-D000-0020) R&B Salaries  
Transfer \$12,518.11 from (2011-D000-0042) R&B PERS  
Transfer \$ 670.86 from (2011-D000-0506) R&B Workers Comp  
Transfer \$ 1,002.83 from (2011-D000-0044) R&B Medicare  
Transfer \$21,366.48 from (2011-D000-0100) R&B Insurance

into (6000-40010) the Sheriff Rotary Fund

Thank you for your cooperation in these necessary changes.

Sincerely,

Bryan D. Dhume, PE, PS  
Madison County Engineer

MADISON COUNTY COMMISSIONERS

Approved: U

Disapproved: \_\_\_\_\_

Date: 1-17-2023

Matt Forrest  
Dr. Xenikis  
[Signature]

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Transfer - Approved - Job & Family Services

Dr. Xenikis moved per the request of Melissa Howard, Business Administrator, to approve the transfer request for the following:

Transfer from: Grants (1000-A09E-5-0200) in the amount of \$37,500.00.  
Transfer to: Public Assistance County Share (2013-0000-4-09A0) in the amount of \$37,500.00.

Transfer from: Transfers (1000-A07A-5-0309) in the amount of \$175,000.00.  
Transfer to: Children Services County Share (2062-0000-4-0090) in the amount of \$175,000.00.

Department: Madison County DJFS Date: 1/12/2023

RESOLUTION RE: TRANSFER OF APPROPRIATIONS AND/OR FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

From:	<u>GENERAL FUND</u>	<u>1000</u>	<u>GRANTS</u>	<u>1000-A09E-50200</u>
	Fund Name	Fund #	Account Name	Account Number
To:	<u>PUBLIC ASSISTANCE</u>	<u>2013</u>	<u>COUNTY SHARE</u>	<u>2013-0000-409A0</u>
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$	<u>37,500.00</u>	

From:	<u>GENERAL FUND</u>	<u>1000</u>	<u>TRANSFERS</u>	<u>1000-A07A-50309</u>
	Fund Name	Fund #	Account Name	Account Number
To:	<u>CHILDREN SERVICES</u>	<u>2062</u>	<u>COUNTY SHARE</u>	<u>2062-0000-40090</u>
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$	<u>175,000.00</u>	

From:	_____	_____	_____	_____
	Fund Name	Fund #	Account Name	Account Number
To:	_____	_____	_____	_____
	Fund Name	Fund #	Account Name	Account Number
		Amount: \$	_____	

Reason for Request:  
1. Mandated Share (Oct-Dec 2022 Q)  
2. Children Services (Oct-Dec 2022 Q)

TTL = \$ 212,500.00

MADISON COUNTY BOARD OF COMMISSIONERS

Roll call vote resulted as follows:  
Mark Forrest Yes  
Chris Wallace Yes  
Dr Tony Xenikis Yes  
cc: Auditor \_\_\_\_\_  
Originator \_\_\_\_\_  
Originator File \_\_\_\_\_  
Transfer File \_\_\_\_\_  
C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: 1.17.2023

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): \_\_\_\_\_

Revised

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Transfer – Approved – EMA

Dr. Xenikis moved per the request of Deb Sims, EMA Director, to approve the transfer request for the following:

Transfer from: LEPC Transfer Out (7076-T600-5-0049) in the amount of \$12,000.00.  
Transfer to: EMPG Transfer In (2030-0000-4-0020) in the amount of \$12,000.00.



## Madison County Emergency Management Agency

To: Madison County Commissioners  
From: Deborah Sims  
Re: Fund Transfer Request  
Date: January 12, 2023

I respectfully request a transfer from account #7076-T600-50049 (LEPC Transfer out) to the following account:

TRANSFER \$12,000.00 TO 2030-0000-40020 EMPG Transfer In

Thank you,

Handwritten signature of Deborah Sims in black ink.

Deborah Sims

Director

MADISON COUNTY COMMISSIONERS

Three handwritten signatures in black ink, each written over a horizontal line. The signatures appear to be Mr. Forrester, Dr. Xenikis, and Mr. Wallace.

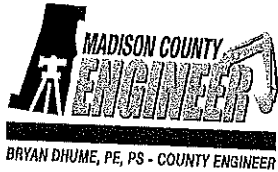
2023 JAN 12 PM 1:01

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrester, yes, Dr. Xenikis, yes, and Mr. Wallace, yes.

Subject: Appropriation – Approved – Engineer

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the appropriation for the following:

Projects (7125-T892-5-0804) in the amount of \$38,000.00.  
Mowing: (7125-T892-5-8100) in the amount of \$2,000.00.



825 US 42 NE  
LONDON, OHIO 43140  
T: 740-852-9404 | F: 740-852-8530

Jan. 17, 2023

Madison County Commissioners  
1 N. Main Street  
London, Ohio 43140

Re: Budget Appropriation 2023

Gentlemen:

I am requesting your approval to increase the 2023 Park District Budget by \$40,000.00. The additional funds are available unappropriated funds in the Park District Budget. This will require an amended certificate for the above-mentioned amount.

The following change is hereby requested to the 2023 Gas Tax Budget.

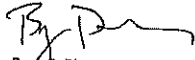
Add \$38,000.00 to (7125-T892-5-0804) Projects  
Add \$2,000.00 to (7125-T892-5-8100) Mowing

Adjusted beginning balance will be as follows:

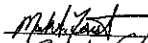
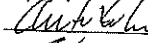

7125-T892-5-1800 (Mowing)	\$ 6,500.00
7125-T892-5-0804 (Projects)	\$ 38,000.00

Thank you for your cooperation in these necessary changes.

Sincerely,

  
Bryan D. Dhume, PE, PS

Approved:  \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Date: 1/18/23

MADISON COUNTY COMMISSIONERS  
  
  


Following a second from Dr. Xenikis the result of the roll call was: Mr. Wallace, yes, Mr. Forrest, and Dr. Xenikis, yes.

Subject: Funding Reduction – Approved – Family Council

Dr. Xenikis moved per the request of Sherry Baldwin, Fiscal Operator, to approve the funding reduction for the following:

Reduce: Utilities (7048-T891-5-0802) in the amount of \$5,000.00.

Reduce: Contract Services (7048-T891-5-0140) in the amount of \$17,493.18.



*Strengthening Families Through Community Collaboration*

January 10, 2023

Madison County Auditor  
1 North Main St.  
London, Ohio 43140

To Whom It May Concern:

**I request that the following expenditure reductions be made for account 7048-0000-11010. Because Carryover did not meet budgeted expectations, expenditures exceed revenue by an amount of \$22,493.18**

Please reduce line item 7048-T891-50802 (Utilities) by \$5,000.00  
Please reduce line item 7048-T891-50140 (Contract Services) by \$17,493.18

Respectfully  
*Sherry R. Baldwin*

Sherry R. Baldwin  
Fiscal Operations  
Madison County Dept. of  
Family and Children

Cc: Madison County Commissioners

2023 JAN 10 PM 4:59

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.

Subject: Road Weight Reduction Resolution – Approved – Engineer

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the following resolution: According to ORC 5577.07 – For a 25% reduction in the maximum weight of vehicle and loads on certain county and township roads for the period of February 1, 2023 through June 1, 2023.

The following is a list of county and township roads that are the most severely endangered roads during the times of thaws and moisture.



826 US 42 NE  
LONDON, OHIO 43140  
T: 740-852-8404 | F: 740-852-8530

Jan 17, 2023

Madison County Commissioners  
1 North Main Street  
London, Ohio 43140

Re: Road Weight Reductions on county and township roads during times of thaws and moisture

Gentlemen:

In accordance with the Ohio Revised Code Section 6577.07, I am requesting a resolution be passed for a 25% reduction in the maximum weight of vehicle and loads, on certain county and township roads for the period of February 1, 2023 through June 1, 2023.

The following is a list of county and township roads that are the most severely endangered roads during the times of thaws and moisture:

CR24 Rosedale-Plain City	CR123 Finley Guy
CR38 Anvly Rd.	TR67 Hicks (PLE)
CR31 A.W. Wilson	CR47 King Pike
CR43 Gregg	CR162 Sparling
CR113 Tradersville Brighton	CR65 Pringle-Benjamin
CR23 Orury	CR74 Foster-Redman
CR 64 Kousville-Palestina	CR88 Minshall
CR16 Charleston Chillicothe	CR18 O'Day-Harrison
(SR 323 to Clark Co. Line)	TR24 Rosedale Plain City (Pike)
CR37 Smith-Calhoun	TR66 Dyer (RAN & PLE)
TR116 Byarty Rd. (JEF & DEE)	TR37 Smith-Calhoun (CAN)
CR89 Wilson	CR62 Madden-Higgins
CR145 Bonner	CR35 Jans
TR 68 Bragg (RAN)	TR66 Fraick (STO)

On township road sections, the townships are in agreement with these reductions and/or they have previously been approved.

  
Bryan Dhume, PE, PS  
Madison County Engineer

BDD:hs

MADISON COUNTY COMMISSIONERS

Approved:

Disapproved:

Date: 1-19-23

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.

Subject: Resolution – Approved – Executive Session

Dr. Xenikis moved to enter into executive session at 10:07 a.m. to discuss two personnel issues. This session concluded at 10:18 a.m. No action was taken.

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.



Subject: Legal Services Agreement – Approved – Lavelle Law Offices

Dr. Xenikis moved to approve the Legal Services Agreement between Madison County Water/Sewer District pursuant to authorization by its County Commissioners by and through the County Administrator, Rob Slane, to approve the legal services agreement below.

**LEGAL SERVICES AGREEMENT  
(EXISTING ENTITY)**

This agreement made this 11<sup>th</sup> day of July, 2023 between  
MADISON COUNTY WATER/SEWER DISTRICT, pursuant to authorization by its County  
Commissioners, by

and through the County Administrator, Rob Slane, 111 Main St, London, OH 43141

(Name of Organization)

hereinafter referred to as "Owner" or "County", and Francis (Frank) A. Lavelle

Attorney at Law, and Lavelle Law Offices, LPA, P.O. Box 681, Athens, OH 45701-0061, the legal  
professional corporation, hereinafter collectively referred to as "Attorney".

WHEREAS, Owners are a

- public water/sewer district
- public sewer district - Ohio Chapter 6117
- public water district
- not for profit corporation
- body politic
- municipal corporation
- other

(official designation)

in Madison County, State of Ohio

under the provisions of Ohio Chapter 6117

and

WHEREAS, the Attorney agrees to perform Legal Services necessary to the Determination  
of and Application of needed Easements, and other interests in land for the "Summersfield Area  
Sanitary Sewer Project" and other services requested in relation thereto.

WITNESSETH

That for and in consideration of the mutual covenants and promises between the parties  
herein, it is hereby agreed

**SECTION A - SERVICES TO BE PROVIDED:**

That the Attorney will perform such services as are necessary to accomplish the above recited  
objectives including, but not limited to, the following:

1. Preparation and Review of Deeds, Easements for Sewer lines and appurtenances, Rights-of-Way and other documents and instruments for pumping stations, treatment plants, and other facilities necessary for construction & operation of the system and to provide continuous rights-of-way if necessary, Rendering Title Opinions with reference thereto, if required.
2. Communicate, cooperate and work with the Engineer employed by Owners in connection with preparation of final sheets, Easements, and other necessary title documents, Deeds, construction contracts, water supply contracts, health permits, and crossing permits, Railroad Permits and other instruments.
3. Obtain, communicate and coordinate with Land Agents, Appraisers, Review Appraisers, and contact property owners from whom Easements and Ownership Land interests are needed, and negotiate with same, in compliance with applicable federal and state law.
4. Assist with meeting the requirements of the funding agencies for the project.
5. Provide General Legal Advice to the County pertaining to such project, as needed
6. Assist with the procurement of necessary permits and certificates from county and municipal bodies, from State regulatory agencies, and from other public or private sources with respect to the approval of the system, the construction and operation thereof, pipeline crossings, and the like.
7. Any and all other necessary Legal Services requested or required in connection with said Sewer Project.

**SECTION B - COMPENSATION**

1. County will pay to the Attorney for professional services rendered in accordance herewith,  
fees as follows:

• Hourly rate - \$195/Hr for Attorney, plus reimbursement of out of pocket expenses (Recording fees, Court costs, mileage, postage, copy expense, other direct out of pocket expenses).

Said fees to be payable in the following manner and at the following times:

billed monthly

LAVELLE LAW OFFICES, LPA

BY: Frank Lavelle  
Francis ("Frank") A. Lavelle  
(Personally and on behalf of Legal  
Prof. Corp.)

1/9/23  
DATE

FOR THE BOARD OF COMMISSIONERS,  
MADISON COUNTY, OHIO

\_\_\_\_\_  
DATE

BY: \_\_\_\_\_  
Rob Slane, Madison County Admin.

3/14/2013 10:00 AM - 10:00 AM (2013) Document Approved

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis,  
and Mr. Wallace.  
\*Note: This is for the administrator to sign.\*

Subject: Job Description – Approved – Mid – Ohio Regional Water and Sewer District Member Board of Directors

Dr. Xenikis moved to approve the job description for the Mid – Ohio Regional Water and Sewer District Member Board of Directors. This job description will be posted and advertised with no changes or deletions.

**Mid-Ohio Regional Water and Sewer District  
Member Board of Directors**

The Mid-Ohio Regional Water and Sewer District Board of Directors is the legal authority for the Water and Sewer District. As a member of the Board of Directors, it is a position of trust for the community and is responsible for the effective governance of the organization. The Board of Directors provides leadership and direction in the development of short- and long-term goals of the District and assists in providing resources required to accomplish these goals. The Mid-Ohio Board of Directors provide oversight of the District's Water and Sewer systems, utility billing and collections, capital improvement program, wastewater treatment and other related functions of the District.

**DUTIES AND RESPONSIBILITIES:**

Establish the organization's mission, vision, and direction, provide the District's values and business philosophy.

Develop and maintain the District's strategic planning program including capital improvement projects, customer services program and utility rate review.

Ensure the financial health of the organization, including the responsibility for ensuring adequate financial resources are available for the work of the organization. Financial responsibilities will include approval of annual operating budgets, approval of long range goals, approval of capital improvement program that (CAPITAL) complete an annual financial report for the District and develop funding sources for capital improvement projects.

Ensure the organization has sufficient and appropriate human resources, responsible for the working conditions within the District, acts as appointing authority for the District, provide direction and evaluate District management staff.

Develop and oversee implementation of the Mid-Ohio Regional Water and Sewer District Member Board of Directors which is the appointing authority for the selection of new Board Members or the resignation of existing Board Members.

Direct District operations to ensure compliance with all legal and regulatory requirements.

Develop and oversee the District's organizational structure and administration.

Develop and maintain effective communication, evaluate the needs of the District's customer base and communities served, develop media and public information programs to provide clear and consistent information to the District utility customers.

Develop District goals and assist District staff to achieve goals within available resources.

Review and approve the Mid-Ohio Regional Water and Sewer District's policies as well as financial and non-financial policies as required.

Create water and sanitary rate schedules for the District's customers, assist in the annual review of all water and sanitary sewer rate schedules and approve recommended rate adjustments as required.

Ensure availability of water communication with District staff during emergency operations and assist in the development and implementation of the District's disaster and emergency response plan as it relates to the District.

Maintain or direct District staff to engage in regular communication with consulting engineers, construction project engineers, city, county, state and federal agencies, professional and technical groups and the general public regarding District activities and services.

Assist in developing, implementing and enforcing District's safety policies.

**PREFERRED EXPERIENCE/EXPERTISE:**

Knowledge of engineering/construction principles, financial or business principles or environmental best management practices as related to District operations.

Knowledge of federal, state, and county regulations as related to District operations.

Ability to communicate effectively, orally and in writing, with employees, consultants, other governmental agency representatives, County officials and the general public.

Experience to analyze financial reports, annual budgets, capital improvement project funding and annual reports of operations.

Experience in executive leadership positions and membership with a Board of the Directors with similar responsibilities or business interests.

**EXPECTATIONS OF BOARD MEMBERS:**

Attend and participate in District meetings on a regular basis.

Recognize water quality concerns or sanitary sewer issues which should be addressed by the District Board of Directors.

Assist District staff to communicate and promote the mission, vision, objectives and programs of the Mid-Ohio Regional Water and Sewer District.

Become familiar with the District's water and sewer systems, financial records, capital improvement needs and potential funding sources available to the District.

Acquire knowledge of the District's rules, regulations, by-laws and procedures of the Mid-Ohio Regional Water and Sewer District.

**MEMBER QUALIFICATIONS:**

All Board of Directors Members must have a permanent residence or have ownership in a business located in Madison County, of which no less than two (2) members must reside within the corporation boundary of the Village of Plain City.

Board members may not be an elected official of any political subdivision nor an employee of the Mid-Ohio Regional Water and Sewer District.

Ability to provide adequate time to prepare and attend regular board meetings and other board duties as required.

Knowledge of the District, public utility works or related industry.

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.



FMCPT Report

- The annual meeting will take place January 18, 2023 at the Madison County Senior Center a speaker will also be at this meeting.
- A Pancake breakfast will take place on February 11<sup>th</sup> at the Madison County Senior Center. A silent auction will also be taking place.
- Wayne Roberts reported that the trail counters are out of order at this time. The 2022 camping numbers were 223 which is down from the previous years.
- Dr. Alexander reported that -The Big Plain Solar has donated \$25K to the Park Districts mural project. He's also anticipating that this can take place on April 22<sup>nd</sup> that is Earth Day and National Trails Day. Would like to have local TV broadcast media there as well.

Engineer's Report

At this time, Bryan Dhume, Engineer, is taking over the Park Board Engineering duties.

Old Business – None,

New Business – None.

Subject: Meeting Request – Approved – Engineer

Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the required meeting request for the following:

Bryan Dhume and Chuck Duvall to CEAO Engineer Conference in Dublin, Ohio. February 2 -3, 2023. Cost \$600.00.

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.

\_\_\_\_\_  
Mark Forrest

\_\_\_\_\_  
Dr. Tony Xenikis

\_\_\_\_\_  
Chris Wallace

ATTEST: \_\_\_\_\_



FMCPT Report

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Engineer's Report

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Old Business – None,

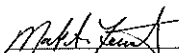
New Business – None.

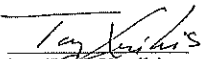
Subject: Meeting Request – Approved – Engineer

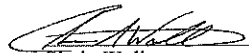
Dr. Xenikis moved per the request of Bryan Dhume, Engineer, to approve the required meeting request for the following:

Bryan Dhume and Chuck Duvall to CEO Engineer Conference in Dublin, Ohio. February 2 -3, 2023. Cost \$600.00.

Following a second from Mr. Wallace the result of the roll call was: Mr. Forrest, Dr. Xenikis, and Mr. Wallace.

  
Mark Forrest

  
Dr. Tony Xenikis

  
Chris Wallace

ATTEST: 