

**Madison County Board of Commissioners  
1 North Main Street, London Ohio**

**April 23, 2024**

**Minutes**

President Tony Xenikis called the meeting of the Board of Commissioners to order at 8:37 am.

**Commissioners present:** Mr. Mark Forrest, Dr. Tony Xenikis and Mr. Chris Wallace

**County representatives present:** Rob Slane, County Administrator; David Kell, County Economic Development and Planning Director; Nick Adkins, County Prosecutor; John Swaney, County Sheriff; Bryan Dhume, County Engineer; Ronda Maynard, Assistant County Clerk and Amy Rees, County Clerk

The minutes of the April 16, 2024, regular meeting were approved as written.

**Madison County Sheriff, John Swaney**

- Gave an update on new the Sheriff Station and stated a proposal is ready to be submitted to the Ohio Department of Rehabilitation and Corrections to potentially construct the facility on property currently owned by them

**Madison County Prosecutor, Nick Adkins**

- Continued to discuss the potential installation of a food waste biodigester on property around Wilson and Sparling Roads
  - Explained that the site would be on agricultural land. For the biodigester to be permitted it must have an agricultural zoning exemption. To qualify for an exemption the following criteria must be met:
    - The land must already be devoted exclusively to agricultural use under Ohio's Current Agricultural Use Valuation program
    - The biodigester must produce less than 17.06 million BTUs of energy
    - The biodigester must be smaller than a five-megawatt facility
  - Stated that to meet the Supreme Court guidelines to operate as a utility, the facility must be open to the public market with discrimination
  - Explained that the Commissioners could enforce regulations regarding the location based on the County's Access Management Process
  - Acknowledged that there were still questions about the potential odor emitting from the site and damage to roadways accessing the facility

**Madison County Engineer, Bryan Dhume**

- Stated that the plans for a roundabout at the intersection of Plain City-Georgesville Road and Cemetery Pike are being reviewed with a proposed 2026 construction date. It is a 2.5-million-dollar project, of which 1.8-million dollars has already been set aside. Grants will be sought for the remainder of the cost
- Stated that the plans for the roundabout on Price Hilliard Road are continuing to move forward with a proposed 2025 construction date

- Stated the need to keep St Rt 42 open in both directions throughout the entire construction process
- Stated that Middle Pike closed last week for bridge repairs and Selsor Moon Road re-opened last week
- Explained that the oversize/overweight trucking regulations are due to be reviewed
- Announced that asphalt plants are re-opening and roadwork projects are commencing

#### **Madison County Administrator, Rob Slane**

- Updated the Commissioners on the County Regional Airport Authority
  - The Commissioners requested that Airport Authority Board members be invited to their next Board meeting on April 30, 2024
  - The Commissioners requested that the 1966 Resolution creating the Airport Authority be amended to give the Commissioners more authority to regulate the airport property and operations
- Stated that the 2024 employee manual has been updated with only a few minor changes and requested the Commissioners approve the manual
- Discussed the 2024 County Risk Sharing Authority, Inc. (CORSA) insurance policy to prevent or reduce losses and injuries to individuals and property and requested the Commissioners approve the agreement with CORSA. There is an expected 9.35% cost increase over 2023
- Discussed the credit card and procurement policy
  - Stated that the Auditor will be the Administrator of the policy
  - Stated that the credit card portion of the policy is ready to be instated
  - Requested that the Commissioners approved the procurement policy as presented

#### **Madison County Economic Development Director, David Kell**

- Stated that there is one formal proposal to purchase the Shag Bark property
- Announced that he has met with several good candidates for the Zoning Administrator position

#### **Madison County Commissioner's Clerk, Amy Rees**

- Read a letter from Robin Bruno, Madison County Department of Job and Family Services Director, recognizing Madison County Children Services employees, Felicia Miller, Kim Dysert and Julie Harris for receiving the Supporting Excellence through Employee Development and Success award
- Presented the Commissioners with an invitation from the Sisters in the Lord to attend the 2024 National Day of Prayer on the Courthouse lawn on May 2, 2024 at 12:00pm

#### **Amanda Douridas, Laura Dillion, Detra Huntington - Extension Office Update**

- Ms. Huntington explained the Supplemental Nutrition Assistance Education Program (SNAP-Ed) and the many projects and educational programs planned for 2024
- Ms. Dillion discussed current 4-H programs and the increased participation in both youth members and adult volunteers
- Ms. Douridas discussed the agriculture and natural resources initiatives and projects that she is creating and overseeing

### **Jennifer Hunter, Madison County Auditor**

- Reviewed the 2023 sales tax collection and stated there was a 9% increase over 2022 collections
- Discussed the issue of funds not being placed into an employee's Ohio Public Employees Retirement System (OPERS) account and stated that the county will be reimbursing the employee's OPERS account, and no years of service will be lost. A Resolution will be presented at the next meeting to approve the reimbursement

At 10:00am, at Ms. Hunter's request, Mr. Wallace moved to exit the regular meeting and enter into an executive session to discuss a pending or imminent court action. Mr. Forrest seconded the motion and it passed unanimously.

At 10:26am, Mr. Wallace moved to exit the executive session and enter into the regular meeting. Mr. Forrest seconded the motion and it passed unanimously.

### **Chris Brown, Madison County Probate/Juvenile Judge**

- Explained that the Reclaim Youth Services Grant award, used to reclaim costs associated with rehabilitating young individuals who may be at risk or involved in juvenile justice systems, has been decreased by \$100,000
  - Stated that due to the administrative time to apply for the grant, it may not be worth applying for in the future and explained to the Commissioners that an increase in his office's 2025 budget may be necessary

### **Open Session/Public Comments**

No comments or concerns were presented

**Resolution 261-24** – Presented on behalf of Jennifer Hunter, Madison County Auditor - A Resolution Approving the Payment of Invoices for the Madison County Auditor (attachment)

Mr. Wallace moved to approve the payment of invoices for the Madison County Auditor. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 262-24** – Presented on behalf of Jennifer Hunter, Madison County Auditor - A Resolution Accepting the Services of Julian & Grube for the 2023 Audit

Mr. Wallace moved to accept the services of Julian & Grube for the 2023 audit. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 263-24** - Presented on behalf of Robin Bruno, Madison County Job and Family Services - A Resolution Approving the publishing of a Request for Proposals for Transportation Services for Madison County Department of Job and Family Services

Mr. Wallace moved to approve the publishing of a request for proposals for transportation services for Madison County Department of Job and Family Services. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 264-24** – Presented on behalf of Bryan Dhume, Madison County Engineer – A Resolution Authorizing Participation in the ODOT Roads and Salt Contracts Awarded in 2024

Mr. Wallace moved to authorize participation in the ODOT roads and salt contracts awarded in 2024. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 265-24** – Presented on behalf of Robin Bruno, Madison County Job and Family Services - A Resolution Approving an IV-D Contract for Legal Services Between the Madison County Department and Family Services and the Madison County Prosecutor

Mr. Wallace moved to approve an IV-D Contract for legal services between the Madison County Department and Family Services and the Madison County Prosecutor. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 266-24** – Presented by Amy Rees, Commission Clerk - A Resolution Approving a Participation Agreement between the County Risk Sharing Authority, Inc. (CORSA) and the Madison County Board of Commissioners

Mr. Wallace moved to approve a Participation Agreement between the County Risk Sharing Authority, Inc. (CORSA) and the Madison County Board of Commissioners. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 267-24** – Presented by Amy Rees, Commission Clerk - A Resolution Approving a Contract with J & J Schlaegel for the 2022 CDBG Program for the London NRG Drainage and Sewer Project

Mr. Wallace moved to approve a contract with J & J Schlaegel for the 2022 CDBG Program for the London NRG Drainage and Sewer Project. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 268-24** – Presented on behalf of Robin Bruno, Madison County Job and Family Services – A Resolution Approving a Contract Between the Madison County Department of Job and Family Services and Madison County Public Health for Health Screenings

Mr. Wallace moved to approve a contract between the Madison County Department of Job and Family Services and Madison County Public Health for Health Screenings. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 269-24** – Presented by Amy Rees, Commission Clerk - A Resolution Approving a Co-Sponsorship Agreement between the Madison County Board of Commissioners and the Madison County Regional Airport Authority

Mr. Wallace moved to approve a co-sponsorship agreement between the Madison County Board of Commissioners and the Madison County Regional Airport Authority. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 270-24** – Presented by Amy Rees, Commission Clerk – A Resolution Increasing Appropriations to the Madison County Fairground Transfer Expense Budget Line for the Construction of a New Bathroom

Mr. Wallace moved increasing appropriations to the Madison County Fairground Transfer Expense Budget Line for the Construction of a New Bathroom. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 271-24** – Presented on behalf of Sherry Baldwin, Madison County Family and Children - A Resolution Approving a Transfer of Funds Within the Madison County Department of Family and Children

Mr. Wallace moved to approve a transfer of funds within the Madison County Department of Family and Children. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

**Resolution 272-24** – Presented on behalf of Sherry Baldwin, Madison County Family Council - A Resolution Approving a Transfer of Funds Within Madison County Family Council

Mr. Wallace moved to approve a transfer of funds within Madison County Family Council. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.


**Resolution 273-24** - Presented by Amy Rees, Commission Clerk - A Resolution to Approve the Madison County Policy and Procedure for Purchasing and Procurement

Mr. Wallace moved to approve the Madison County Policy and Procedure for Purchasing and Procurement. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.


**Resolution 274-24** - Presented by Amy Rees, Commission Clerk - A Resolution to Approve the 2024 Madison County Personnel Policy Manual

Mr. Wallace moved to approve the 2024 Madison County Personnel Policy Manual. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

Mr. Wallace moved to adjourn the meeting at 10:55am. Mr. Forrest seconded the motion and it passed unanimously with a roll call vote.

  
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Dr. Tony Xenikis  
Commission President

  
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Mr. Mark Forrest  
Commissioner

  
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Mr. Chris Wallace  
Commissioner

Attest:



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Amy Rees, Clerk  
Board of Madison County Commissioners