Madison County Board of Commissioners
1 North Main Street, London Ohio

December 17, 2024

Minutes

President Tony Xenikis called the meeting of the Board of Commissioners to order at 8:39am.

Commissioners present: Dr. Tony Xenikis, Mr. Mark Forrest and Mr. Chris Wallace

County representatives present: Rob Slane, County Administrator; David Kell, Assistant County Administrator; Nick Adkins, County Prosecutor; John Swaney, County Sheriff; Bryan Dhume, County Engineer; Ronda Maynard, Assistant County Clerk and Amy Rees, County Clerk

The minutes of the December 10, 2024, regular meeting were approved as written.

Madison County Prosecutor, Nick Adkins

- Announced that the Budget Commission convened yesterday, with one of the key topics being the local government fund and the formula for distributing funds to municipalities within the county. No final decision will be made until their regular meeting on February 11, 2025.
- Announced that he has just received the State Attorney General's opinion on fiber optic lines in public rights-of-way and will be reviewing it.

Madison County Sheriff, John Swaney

- Continuing to gather estimates for roof repairs and basement clean-up.
- Expressed gratitude to Commissioner Forrest for his support of the Sheriff's Office during his tenure as Commissioner and presented him with a plaque in recognition of his service.

Bryan Dhume, Madison County Engineer

- Presented the county pavement management assessment report along with accompanying graphics, noting that the report will be available on the county GIS system and the website for public access.
- Discussed the budget challenges associated with road maintenance, emphasizing the significant expenses involved and highlighting reliance on OPWC funds to address the funding gap.

Madison County Assistant Administrator, David Kell

- Reported that the county did not receive the Tax Increment Financing (TIF) agreements for the State Route 161 development in time for review prior to today's meeting. Consequently, a special meeting has been requested for Thursday to vote on the approval of a TIF District in the unincorporated areas of Darby Township in Madison County.

- Mr. Wallace moved to schedule a special Board of Commissioners meeting on Thursday, December 19, 2024, at 8:30am. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.
- Discussed the tax abatement request for the Jefferson Industries expansion, with the Commissioners expressing their approval to oversee and administer the abatement through the county.

At 9:42am, Mr. Wallace moved to exit the regular meeting and enter the Madison County Park District Board meeting. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

At 9:57am, Mr. Wallace moved to exit Madison County Park District Board meeting and enter the regular Board of Commissioners meeting. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Open Session/Public Comments

Myron Mast, Darby Township Trustee

- Expressed gratitude to the Commissioners for their support of Darby Township and their efforts on the St. Rt. 161 development.

Jennifer Hunter, Madison County Auditor and Jamie Kemper, Madison County Deputy

- Addressed the delay in insurance coverage for new employees, highlighting the administrative challenges in entering data for payroll purposes. Mr. Dhume emphasized the importance of providing insurance upon hiring, noting that it is a key component of the recruitment incentive package. Mr. Slane proposed that the Auditor's Office and the Commissioners' Office collaborate to develop a solution. The Commissioners set a deadline of the end of January to resolve the issue.

2025 Budget Review

- Mr. Slane presented the updated General Fund budget, incorporating the changes discussed at the previous meeting. The budget was unanimously approved.
- Mr. Slane presented the Out of General Fund budget, highlighting key considerations. Mr. Dhume provided a detailed review of his budget. The only revision made was the adjustment of the EMA employee salary line to reflect a 3.5% raise increase over 2024. The Out of General Fund budget was unanimously approved.

At 11:39am, Mr. Wallace moved to exit the regular meeting and enter an executive session to discuss pending of imminent court action. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

At 11:53am, Mr. Wallace moved to exit executive session and enter the regular Board of Commissioners meeting. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote. No decisions were made.

Resolution 566-24 – Presented on behalf of Jennifer Hunter, Madison County Auditor - A Resolution Approving the Payment of Invoices for the Madison County Auditor (attachment)

Mr. Wallace moved to approve the payment of invoices for the Madison County Auditor. Dr. Xenikis seconded the motion, and it passed unanimously with a roll call vote.

Resolution 567-24 - Presented on behalf of Sherry Baldwin, Madison County Department of Family and Children – A Resolution Approving Budget Revisions for the Madison County Department of Family and Children

Mr. Wallace moved to approve budget revisions for the Madison County Department of Family and Children. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 568-24 – Presented on behalf of Jennifer Hunter, Madison County Auditor - A Resolution Increasing Appropriations to the A.R.P.A. Expense Line in the Amount of $53,645.53 and Creating a Purchase Order in the Amount of $102,038.03 for Various Infrastructure Projects

Mr. Wallace moved to increase appropriations to the A.R.P.A. expense line in the amount of $53,645.53 and create a purchase order in the amount of $102,038.03 for various infrastructure projects. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 569-24 - Presented by Amy Rees, Commission Clerk – A Resolution to Schedule a Special Meeting to Vote on the Approval of a TIF District in Darby Township

Mr. Wallace moved to schedule a special meeting to vote on the approval of a TIF District in Darby Township. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 570-24 - Presented by Amy Rees, Commission Clerk - A Resolution Approving the 2025 Madison County General Fund Budget

Mr. Wallace moved to approve the 2025 Madison County General Fund Budget. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 571-24 - Presented by Amy Rees, Commission Clerk – A Resolution Approving the 2025 Madison County Out of General Fund Budget

Mr. Wallace moved to approve the 2025 Madison County Out of General Fund Budget. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 572-24 - Presented by Amy Rees, Commission Clerk - A Resolution Approving the Contract for Professional Services with CDC of Ohio, Inc. for the Administration of the PY 2024 CDBG Allocation Program

Mr. Wallace moved to approve the contract for professional services with CDC of Ohio, Inc. for the administration of the PY 2024 CDBG Allocation Program. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 573-24 - Presented by Amy Rees, Commission Clerk - A Resolution Approving the Contract for Professional Services with CDC of Ohio, Inc. for the Administration of the PY 2024 CDBG Critical Infrastructure Program

Mr. Wallace moved to approve the contract for professional services with CDC of Ohio, Inc. for the administration of the PY 2024 CDBG Critical Infrastructure Program. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 574-24 - Presented on behalf of Deb Sims, Madison County Emergency Management Agency – A Resolution Approving the Madison County Local Emergency Planning Committee Contract for Services

Mr. Wallace moved to approve the Madison County Local Emergency Planning Committee Contract for Services. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 575-24 - Presented by Amy Rees, Commission Clerk - A Resolution Increasing Appropriations to the Commissioners Other Expense Line

Mr. Wallace moved to increase appropriations to the Commissioners Other expense line. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 576-24 - Presented by Amy Rees, Commission Clerk - A Resolution Increasing Appropriations to the PY 2022 CDBG Program Expense Line

Mr. Wallace moved to increase appropriations to the PY 2022 CDBG Program expense line. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 577-24 - Presented by Amy Rees, Commission Clerk - A Resolution Approving the State of Ohio Community Development Block Grant (CDBG) Program Grant Agreement Between the Ohio Department of Development and Madison County

Mr. Wallace moved to approve the State of Ohio Community Development Block Grant (CDBG) Program Grant Agreement Between the Ohio Department of Development and Madison County. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 578-24 - Presented on behalf of Sherry Baldwin, Madison County Department of Family and Children - A Resolution Approving a Transfer of Funds for the Madison County Department of Family and Children

Mr. Wallace moved to approve a transfer of funds for the Madison County Department of Family and Children. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Resolution 579-24 - Presented on behalf of Sherry Baldwin, Madison County Department of Family and Children - A Resolution Approving a Transfer of Funds for Madison County Family Council

Mr. Wallace moved to approve a transfer of funds for Madison County Family Council. Mr. Forrest seconded the motion, and it passed unanimously with a roll call vote.

Dr. Xenikis moved to adjourn the meeting at 11:53am. Mr. Wallace seconded the motion, and it passed unanimously with a roll call vote.

Dr. Tony Xenikis
Commission President

Mr. Mark Forrest
Commissioner

Mr. Chris Wallace
Commissioner

Attest:

Amy Rees, Clerk
Board of Madison County Commissioners